

Maharashtra State Electricity Distribution Co. Ltd.

Tender Details		05-06-2024 09:49:50
Tender Code	EE/UDG/TS/T-25/2024-25	
Tender Type	Works Tender	
Type Of Bid	Two Bid	
Description	Work of Meter Reading through CMRI & through HHU UNIT /Manual of LT-V Consumer (Industrial & Public Water Works Connection with printing of bill) in all Sub-Divisions under Udgir Division.	
Estimated Cost (In Lakhs)	10	
Basis of prices	NA	
Tender Validity	NA	
Delivery Requirement (In Months)	NA	
Tender on rate contract basis	NO	
Tender Fee (In INR)	1000	
GST In INR (@18% on Tender Fee: SAC No.	180	
Total Tender Fee Amount including GST in INR.	1180	
Contact	AE Purchase , 7875223346	
Pre-Qualifying Req	Work of Meter Reading through CMRI & through HHU UNIT /Manual of LT-V Consumer (Industrial & Public Water Works Connection with printing of bill) in all Sub-Divisions under Udgir Division.	
Budget Type	Revenue	
Scheme Code	NA	
Scheme Name	NA	
Department	Technical	
Office Type	DIVISION	
Location Type	Udgir Division	
Designation	Assistant Engineer(Distribution)	
Pre-Bid Meeting Address	udgir	
Bid Opening Address	udgir	
Version No	1	
Call for Deviation	NO	
Is Annexure C1 Applicable	NA	
Is Manufacturer Applicable	NO	
Is Trader Applicable	NO	
Minimum % of Offered Quantity	NA	
Is Power Supplier Applicable	NO	
Tender Sale Start Date	05-06-2024 11:00	
Tender Sale End Date	11-06-2024 11:00	
Bid Start Date	05-06-2024 11:05	
Bid End Date	11-06-2024 11:05	
Pre-Bid Meeting Date	07-06-2024 11:00	
Techno-Commercial Bid opening on	11-06-2024 12:00	

Price Bid opening on	11-06-2024 13:00
Annexure C1 Opening Date	NA
Winner Selection Date	12-06-2024 11:00
Can Bidder Opt EMD Exemption	N

**MAHARASHTRA STATE ELECTRICITY DISTRIBUTION
CO.LTD.(O &M) DO UDGIR**



Technical-Bid

E-Tender for the Work of Meter Reading through CMRI & through HHU UNIT /Manual of LT-V Consumer (Industrial& Public Water Works Connection with printing of bill) in all Sub-Divisions under UDGIR DIVISION.

Tender No-EE/UDG/TS/T-25/2024-25

Area of operation : UDGIR DIVISION.

Tender Sale from : - **11:00 Hrs. on Dt. 05.06.2024**

Tender Sale closing date: - **11:00 Hrs. on 11.06.2024**

Submission Closing Date: - **12:00 hrs. On DT.11.06.2024**

E-Tender will be Opened at **12:00 hrs. On DT 11.06.2024 If possible or next working day**

Commercial opening date - **if possible or next working day**

Estimated Cost Rs. 10.00 Lakhs

E-Tender purchase cost Rs. 1000/- + 18%GST = Rs.1180/-

E.M.D : Rs. 10,000/-

OFFICE OF THE

Executive Engineer,

O & M Division, Udgir.

Old Power House, Mondha Road,

Udgir -413517

E-mail : eeudgir@ho.mahadiscom.in

1Seal & Signature of the Tenderer

**MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD. (O & M)
DO UDGIR, OLD POWER HOUSE, MONDHA ROAD, UDGIR**

Tender No-EE/UDG/TS/T-25/2024-25

I N D E X

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2Seal & Signature of the Tenderer

**MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD.
UDGIR DIVISION**

Tender No-EE/UDG/TS/T-25/2024-25

E-Tender for the Work of Meter Reading through CMRI & through HHU UNIT /Manual of LT-V Consumer (Industrial & Public Water Works Connection with printing of bill) in all Sub-Divisions under Udgir Division.

E -Tender purchase cost : Rs.1000/- + 18 %GST = Rs.1180/-
E.M.D : Rs. 10,000/-
Estimated Cost :Rs.10.00 Lakhs;

TO BE FILLED IN BY THE TENDERER:

Name & Address of the Tenderer

Phone No._____ Mobile No. _____ E-mail _____

Address of the Factory Unit: _____

Phone No._____ Fax No. _____

E.M.D. Paid Rs.

Vide BG / DD No. _____

Date:-_____

3Seal & Signature of the Tenderer

IMPORTANT NOTES:

- 1) Only registered Contractors with M.S.E.D.C.L shall be participated in the tender. Tenderer must submit all the tender documents on onlinesystemofMSEDCL.
<http://works.mahadiscom.in/eTender/etender>) website
- 2) Rates should be filled in the prescribed schedule, in both i .e. in figures and in words, attached with this tender and on online.
- 3) This tender document contains 31pages duly numbered (including cover pages). Tenderers are requested to check the complete tender document available on line

4Seal & Signature of the Tenderer

Invitation for Bids on E-Tendering Basis

The Executive Engineer (O&M Division, UDGIR), on behalf of MSEDCL (the Employer), invites sealed **Tender No-EE/UDG/TS/T-25/2024-25** from eligible tenderers **For the Work of Meter Reading through CMRI &through HHU UNIT /Manual of LT-V Consumer (Industrial & Public Water Works Connection with printing of bill) in all Sub-Divisions under Udgir Division.**

The Tenders will be processed only in Electronic Tendering mode and open for registered contractors on E-Tendering system for work contracts of MSEDCL. The bid documents will be available on website from 05.06.2024. The last date for submission of tenders is 11.06.2024 **up to 11:00 Hrs.** Tenders will be opened on 11.06.2024 **at 11:00 Hrs.** if possible or next working day.

For more details regarding registration process and tender, visit our e-Tendering website on <http://works.mahadiscom.in/eTender/etender>.

The undersigned reserves all the rights to accept or reject any or all tenders without assigning any reasons thereof.

Executive Engineer

MSEDCL DO Udgir

5Seal & Signature of the Tenderer

Tender No-EE/UDG/TS/T-25/2024-25
PROCEDURE TO SUBMIT THE ONLINE TENDERS:

The following procedure takes precedence over any other procedure that may be stated in the elsewhere in the Bidding Document for submission of bids.

The tender is to be submitted online on or before due date and time of submission on the website. It is advisable to submit the digitally signed offer sufficiently in advance of due date and time so as to avoid last minute trafficking at server. The entire tender shall be submitted **online only**. **No physical submission of tender is permitted and such tender shall not be considered for opening.**

Only the **Price schedule (Rate of Schedule)**, duly scanned, and shall be submitted as part of **COMMERCIAL BID**. All other documents shall be submitted as part of **TECHNICAL BID**. Wrong submission of bids may result in opening of the wrong bid for which MSEDCL will not be responsible. This may also result in rejection of the bid.

[A] Physical Submission of Documents:-

Envelope for this part shall contain documents like (in addition to online submission), original DD/ BG towards Tender EMD etc. and shall be submitted to the above address before due date and time for submission. **No price bid shall be submitted in this envelope.** The envelope shall be duly sealed and super scribed indicating the Name, Address, Tender No., Due Date of submission and details as follows before delivering the same.

- Tender No.
- Due Date & time of submission.
- Due Date & time of opening

OPENING OF TENDER:

- a) In case the date of submission of tender happens to be holiday the date of submission will be next working day at the same time.
- b) The Employer will open the Technical Proposals online, at the date and time designated in the tender notice. (If Possible).
- c) The Price Proposals will remain unopened. The Price Proposals will be opened on the website by the Employer following approval of the evaluation of the Technical Proposals.

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EVALUATION OF TENDER:

It should be noted that, Technical Bids will be opened online first. MSEDCL will examine the documents in accordance with the requirements of the bid document. If any of the documents is found to be not complying with tender conditions, the corresponding bid will not be opened for further evaluation. The responsive tenderers of the technical bid may be attend the opening of the price bids online.

Note:-

The Tenders will be processed only in Electronic Tendering mode and open for registered contractors on E-Tendering system for work contracts of MSEDCL. The bid documents will be available on website <http://works.mahadiscom.in/eTender/etender> from **05.06.2024** The last date for submission of tenders is **11.06.2024 up to 12:00 Hrs.** Tenders will be opened on **11.06.2024 at** 11:00 Hrs. if possible.

SEAL & SIGNATURE OF THE TENDERER

7Seal & Signature of the Tenderer

**E-TENDER NOTICE****Tender No. EE/UDG/TS/T-25/2024-25**

E-Tenders are invited from registered experienced license holder Electrical contractors for the work as below.

Tender No	Nature of Work	Estimated Amount Rs. in Lakhs	Amount of EMD In Rs.
EE/UDG/TS/T-25/2024-25	E-Tender for the Work of Meter Reading through CMRI & through HHU UNIT / Manual of LT-V Consumer (Industrial & Public Water Works Connection with printing of bill) in all Sub-Divisions under UDGIR Division.	10.00	10,000/-

TERMS & CONDITIONS:-

- Blank E-Tender documents will be available on Company's website <http://works.mahadiscom.in/eTender/etender> from **05.06.2024** To **11.06.2024** Tenderer are requested to purchase tender through online only by paying tender fees Rs 1180/- .
- The amount of EMD Rs. 10000/- should be submitted in the form of B.G. / D.D. / of any nationalized bank, drawn on or before the date of submission, i.e. 11.06.2024 **upto 11:00Hrs**, payable at Udgir, in the name of the **Executive Engineer, MSEDCL, O&M Division, Udgir**. No Cheque for above will be accepted and no interest will be paid on EMD. Tender offer without Demand Draft / BG for Earnest Money Deposit will not be considered. Parties claiming exemption from payment of E.M.D. shall give sufficient proof in support of their claim. The envelope containing documents like (in addition to online submission), original MR/ DD / BG towards Tender Fees / EMD etc. shall be submitted to the office of the Executive Engineer, MSEDCL, O&M Division, Udgir before due date i.e. **11.06.2024 up to 11:00Hrs**. physically.
- Last date to quote the E-Tender is **11.06.2024 up** to 12:00 Hrs. (online only).
- Date of opening of Technical Bid: **11.06.2024** at 12:00 Hrs. (online only) if possible. Or any working day.

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- 5) Tender forms should not be sent or accepted by post/courier/fax.
- 6) The successful tenderer will have to deposit an amount of the tune of 10 % of the order value towards Security Deposit. The SD is to be paid in the form of Demand Draft / BG of any Nationalized Bank payable to the Executive Engineer, MSEDCL, O&M Division, office Udgir. The successful tenderer will have to give acceptance of the order within 15 (Fifteen) days from the date of receipt of order by him.
- 7) The offer must be valid up to one year from the date of issue of the LOA.
- 8) Tender which do not fulfill all or any of the above conditions or incomplete in any respect are liable to be summarily rejected.
- 9) **MSEDCL will not be bound to accept the lowest bid. Further the undersigned reserves the right to bifurcate the Tender order to more than one agency.**
- 10) Other than above, the contract will be governed as per General Terms and Conditions of Maharashtra State Electricity Distribution Company Ltd. The terms and conditions as per G.O. (2) are applicable to this tender.
- 11) List of orders executed shall be submitted along with detailed work order copies with their completion certificates issued not below the rank of Executive Engineer, failing which their experience claims will not be considered for evaluation.
- 12) The tenders, which are not quoted as per MSEDCL Specifications, will be rejected.
- 13) MSEDCL reserves the right to accept any E-tender or to reject any or all E-Tenders without assigning any reason thereof. Contact Person: Executive Engineer, MSEDCL, Division Office Udgir. Old Power House, Mondha Road, Udgir.

***Executive Engineer,
M.S.E.D.C.Ltd., Div. Office, Udgir***

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INSTRUCTIONS TO THE E-TENDERER

SCOPE OF BID

The Maharashtra State Electricity Distribution Company Ltd. (M.S.E.D.C.L.), represented by the Executive Engineer Udgir Division (hereinafter referred to as "the Employer"), wishes to receive bids through **E-Tender for the Work of Meter Reading through CMRI & through HHU UNIT /Manual of LT-V Consumer (Industrial & Public Water Works Connection with printing of bill) in all Sub-Divisions under Udgir Division.**

- 1) The scope of the work under this contract includes carry out the work of Meter Reading through CMRI & through HHU UNIT /Manual of LT-V Consumer (Industrial & Public Water Works Connection with printing of bill) in all Sub-Divisions **under Udgir Division.**
 - a) The actual quantity for meter reading as per billing cycle/month shall be allocated by the concern SDO/the Executive Engineer of MSEDCL, Udgir Division, & it will be mandatory to carry out the work of allotted quantity as per the scope & as per the billing cycle of the respective sub division within the specified time.
 - b) To take meter reading through CMRI, analysis of meter data and load survey of LT-V consumers in all sub-divisions under O&M Division Udgir area. The meter reading instrument in sufficient quantity is to be arranged by the agency. To overcome the situation of power failure during meter reading & data collection, suitable technical arrangements should be available with the agency so that the work may not be held up.
 - c) The reading is to be taken only through Meter reading instrument of the Consumers having load (Above 27 HP or 20 KW up to 107 HP). At present different makes of meters are installed to LT-V consumers. CMRI so used shall be capable to read such meters. Besides this, the

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billing Para-meters, load survey & tamper data with analysis of each LT-V consumers are to be taken and to be informed to the designated officer. The Zone wise reading is to be taken through HHU UNIT or manually where the Consumers having load (Below 27 HP or 20 KW)

- ◆ **Maintenance of Database:** The agency has to maintain the record of the meter reading, data collection for each LT-V consumers of existing & new released connections during the contract period and generate suitable reports.
- ◆ To carry out reading of meter installed to LT-V consumers.
- ◆ The billing parameters include KWH, KVAH, KVA & KWMD reading and power factor. The load surveys include hourly analysis of demand, power and tamper analysis.
- ◆ Taking meter reading through CMRI as per billing program every month and down loading with base computer.
- ◆ Downloading of instantaneous parameter and load survey data from the meter with the help of CMRI.
- ◆ Wiring verification of consumer meter installation.
- ◆ Uploading of CMRI data in base computer.
- ◆ Tamper verification & generation of load survey reports through computer.
- ◆ Submission of data against tamper observations.
- ◆ In case of non-communicating meter, through HHU UNIT /Manual reading shall be acceptable. The list of non- Communicating meters shall be informed to the concerned SDO during the submission of the Reading DATA.

2) The agency shall furnish the billing parameters to the designated billing officer and obtain receipt from them. The other report along with one copy of billing parameters and receipt of billing parameters from the designated billing officer (to be intimated by the nodal officer)) shall be furnished to the concerned ADD. E.E /DyEE.

3) The IT Center, Latur will process and generate the bills after receipt of the Whole Billing Data from the Concern SDO.

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4) **WIRING VERIFICATION**: You should have to carry out wiring verification of meter, metering equipments and should report immediately from such notice to concerned ADD.E.E. & E.E. if any abnormality/irregularity is observed.

5) **LOAD SURVEY REPORT**: -You should generate load survey report and Tamper reports through computer every month. These reports must be get signed/clarified by the Concerned SDO/ Billing Person.

6) Commencement of work:

- A) The detailed schedule of work shall be issued by concern SDO/ the Executive Engineer Udgir Division. The contract shall come into effect from the date of LOA. However, the successful bidder shall start the work from the stipulated date mutually agreed between the Executive Engineer, MSEDCL, Division, Udgir and the Successful bidder. However, this period shall not be more than 15 days from the date of order. Before execution of work Bidder has to execute an Agreement with employer.
- B) The CD of the CMRI reading should be submitted to concern Sub-division officer before processing the bills

7) **TIME FRAME**: The complete data may be collected by the agency shall be handed over periodically to the I.T. centers Latur through concerned SDO/ Billing Officer of the Subdivision. The reading of each consumer is to be taken and the parameters are to be sent to the concerned billing authority as per program of every month.

8) **OUTPUT REPORTS**: The Agency has to develop the software to generate the necessary formats as may be directed by System Analyst (IT) **free of cost**. & will have to co-ordinate with System Analyst (IT)/for the various reports and actual soft data that may be required by MSEDCL.

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9) Fulfillment of statutory regulations and applicable acts:-

- a) Contractor shall bear the entire responsibility, liability and risk relating to coverage of work force under different statutory regulations including but not limited to Workmen Compensation Act, ESI Act, Factory Act, Contract Labor Act 1970, etc. and any other Relevant regulations, as the case may be.
- b) Contractor will indemnify MSEDCL against any liability or damages by way of compensation arising from any accident to person or property of persons in the contractor Agency's employment.
- c) Contractor shall indemnify MSEDCL against any liability or damages by way of compensation arising from any accident to any other person related to or unrelated to Contractor or MSEDCL.
- d) Contractor shall be fully responsible for payment of benefits including Provident Fund, Bonus, Retrenchment Compensation, Leave Encashment, etc. to its employees as per statutory provisions, if applicable.
- e) Necessary payment and liabilities to the Agency's workmen shall be the responsibility of contractor irrespective of payment received from MSEDCL or otherwise.

10) Other Terms and Conditions:-

- ♠ The Successful bidder shall have to maintain the confidentiality of the billing information provided by MSEDCL leakage of the same shall be treated as breach of contract.
- ♠ MSEDCL will carry out independent checks on the work allocated to successful bidder and any action in contradiction to the work order will be dealt strictly as per law, liable for termination of contract.
- ♠ Serious action shall be initiated against the successful bidder if any of the manpower deployed by him misbehaves with any of the consumers/MSEDCL officials or gets into any act which could

Hamper the image of MSEDCL

11. Bids shall be complete and cover all Works described in the Commercial Bid. Partial bids or bids which do not cover the entire scope of the project will be treated as incomplete and not responsive to the terms and conditions of bidding and are liable to be rejected.

12. ELIGIBLE BIDDERS

The bidder has to submit following documents On-Line, failing which their bid will not be considered for evaluation.

- 1) Copy of the Valid Electrical Contractor's License issued under the act.
- 2) The bidder should have experience as prime contractor in the **similar Works i.e. Meter Reading through CMRI & through HHU UNIT / Manual of LT-V Category Consumers with related Billing Data. With Work executed Experience either**
 - i) One work order -20 % of the estimated cost. **OR**
 - ii) Two work orders together -25 % of the estimated cost. **OR**
 - iii) Three work orders together -30 % of the estimated cost. During last three financial years.
- 3) The bidder shall produce certificate regarding satisfactory completion of work for Meter Reading through CMRI & through HHU UNIT / Manual of LT-V Consumers equal to the work value stated as above in any Division under M.S.E.D.C.L in last three financial years.
- 4) The bidder has to submit the financial statement i.e. Profit & loss A/c & balance sheet (Turn Over) certified by the Chartered Accountant of the respective years. (At least for last three year Minimum).
- 5) The bidder should have the registered office in the state of Maharashtra.
- 6) Bidder's contract should not have been terminated before completion of the contract/should not have the adverse performance for any similar work order (Providing Man-Power for Meter Reading also) or should not have been denied by the bidder after placing the work order.

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- 7) BG / DD drawn towards EMD. (On-Line + Physical)
 - 8) IT return submitted for Assessment last three Years with Copy of PAN Card. (On-Line Only) along with balance sheet, P&L
 - 9) Copies of Registration Certificates for GSTN etc. as may be applicable as per the relevant acts. (On-Line Only).
 - 10) Solvency Certificate of amount equivalent to the tender value from the nationalized Bank only.
 - 11) Copy of the Labour Contract License issued by Govt. of Maharashtra.
 - 12) Duly filled & signed **Sample Form-A & B.** (On-Line only).
 - 13) Copy of Valid Registration under Provident Fund Act 1948 for current year with Chelan
 - 14) Annual Turnover Certificate issued by the chartered Accountant (The Minimum Turnover during last three financial years should be equivalent to the tender value in similar work.)
 - 15) Copy of group insurance certificate
 - 16) Professional Tax Registration & Returns for last one year
 - 17) Bidder should be from Latur district only
-

Tenderers are requested to submit relevant documents as above only.

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TERMS AND CONDITIONS OF CONTRACT**A VALIDITY OF RATES:**

Accepted Rate will be valid for the period of one Year, or up to completion of the order value whichever is higher from the date of issue of the order / Commencement of the work, under the order or exhausting of the order amount, whichever is later. The order is to be placed to the Contractor, for fixed amount and therefore, the work shall be limited to ordered value up to exhausting of order amount.

B SECURITY DEPOSIT

B-1) The Contractor has to pay 10% of the contract value as a Security Deposit to MSEDCL before commencement of the work, within 14 days from the receipt of the LOA, in Cash/Demand Draft / Bank Guarantee. The same shall be returned to the bidder after successful completion of the entire work to the fullest satisfaction of the Employer at the end of the contract period.

B-2) The Bank Guarantee in prescribed form, from any Nationalized Bank or Scheduled Bank valid for 12 months will be acceptable against Security Deposit. However, such Bank Guarantee shall be submitted to the Executive Engineer Udgir Division and got approved before commencement of the work. The same will be returned to the contractor, after expiry of the schedule period of the order, & completion of the order successfully.

B-3) If any risk against recovery will have to be claimed against the Bank Guarantee under the contract, the same shall be claimed by MSEDCL to the concerned Bank. Failure to recovery of risk through Bank, the provision as per the rules and laws for; will be enforced by MSEDCL at the cost and Risk of the Contractor.

C. EFFECT OF CONTRACT

The contract shall be considered as having come into force from the date of Notification of Award **i. e. from the date of issue of LOA.**

D. COMMENCEMENT OF WORK:

The Contractor shall commence the Work as soon as reasonably possible time after the receipt of a letter of award and in consultation with Executive Engineer, Udgir Division. The works shall be carried out under the supervision and to the satisfaction of concerned E.E. / SDO.

E. SCOPE OF CONTRACT:

The Scope (herein referred to as "The Works") of contract shall include the **Work of Meter Reading through CMRI & through HHU UNIT/ Manual of LT-V Consumer (Industrial & Public Water Works Connection printing of bill) in all Sub-Divisions under Udgir Division.**

F. LIQUIDATED DAMAGES FOR LATE DELIVERY:-

PENALTY: If the work is not done/completed within the time limit, a penalty as below will be deducted from your bills.

- a) If any discrepancy is observed by MSEDCL, while cross checking the reading, penalty @ 5 times the rate payable to the agency.
- b) The reading program shall be strictly observed and all the required reports should be submitted by the agency on the next day as per schedule program to concerned sub-division office, otherwise penalty @ Rs.1000/- per delayed day.
- c) For wrong reading, if complaint is made by consumer and same is established, penalty @ 3 times of rate payable to the agency.
- d) If consumer submits complaint for wrong billing or any other reason in Grahak Manch Consumer/Redressal Forum/Hon'ble court, penalty imposed by such authority will be deducted from your bill.
- e) You will have to give commencement letter for each P.C. to concerned Dy. E.E./ E.E. with date of starting and completing the work for charging penalty.
- f) If in case due to any technical problem if you have not submitted the reading through CMRI or the meter is not supporting to CMRI then Penalty @ 20 % of the rate of per consumer meter reading will be deducted from the bill. In such cases you have to submit the list of such consumers with reasons to concern SDO & the SDO must be satisfied against the reasons of not supporting the CMRI for reading.

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- g) Due consideration may be given in the levy of liquidated damages for reasons absolutely beyond the control of the contractor for which documentary evidence shall be produced to the satisfaction of the Competent Authority of the Company.
- h) The Company shall be entitled to deduct/recover the amount of liquidated damages from the current bills payable to the contractor or any other amount due or payable to him against this or any other contract.
- i) In case the Hon. Regulatory Commission penalizes MSEDCL, levies penalty/fine on account of non-compliance of Standard of Performance with respect to the Works executed under this contract, and where the Contractor is responsible for this, the same penalty / fine shall be to the account of the Contractor and it shall be deducted from the bills of the Contractor.

G. ASSIGNMENT AND SUBLETTING OF CONTRACT:

The contractor cannot assign or sublet the contract any part thereof.

H. WORK DETAILS:

- i. After issue of the detailed Tender Work Order by the Executive Engineer, Division Office Udgir. The PC wise Meter Reading Program will be issued by concerned SDO.
- ii. The work has to be carried out under the supervision & guidelines issued by MSEDCL's Officer/or responsible person of MSEDCL as nominated by the Executive Engineer, Udgir.

I. TERMS OF PAYMENT:-

- a. No advance payment/mobilization advances shall be paid.
- b. 100% Payment for the Work shall be made on unit rate basis after completion of the works as per the MSEDCL rules & regulations.
- c. The Contractor shall pay all the duties and taxes in consequence of his obligations under the Contract.

J. OTHER CONDITIONS:-

- i) The Contractor shall pay rates of wages to their Labour and observe conditions of Minimum Wages Act.
- ii) The Contractor shall bear the entire responsibility, liability and risk relating to coverage of workforce under different statutory regulations including but not limited to Workmen Compensation Act, ESI Act, Factory Act, Contract Labour Act 1970, etc. and any other relevant labor laws and regulations, as the case may be.
- iii) Contractor shall indemnify Employer against any liability or damages by way of compensation arising from any accident to person or property of persons in the Contractor's employment either directly or indirectly.
- iv) The contractor will be penalized Rs 250/- for wrong reading per consumer
- v) The contractor has to submit the consumer list where zero units are utilized by the consumer with reason or actual fact on the spot
- vi) The Contractor shall indemnify Employer against any liability or damages by way of compensation arising from any accident to any other person related to or unrelated to the Contractor or Employer.
- vii) The Contractor shall require all his employees and direct and indirect labour to obey all applicable laws and regulations concerning safety at work. Necessary payment and liabilities to the Agency's workmen shall be the responsibility of the Contractor irrespective of payment received from Purchaser or otherwise
- viii) Any loss or damage to MSEDCL's property will be recovered from the agency.
- ix) The Contractor shall be directly responsible for payment of wages to his workmen.
- x) The bill should indicate PAN No. / GST No (if applicable) Registration No. of the contractor. The Company shall not be responsible for delay in payment of bills, if the contractor fails to comply with any of the above requirements.

K. Manpower:

- a) The manpower should be conversant with local language (Marathi) in addition to working knowledge of English, Hindi, so as to interact with consumers.
- b) The deputed manpower should be extremely polite with consumers and should be able to address consumer grievances about bills issued.
- c) It will be mandatory for employees of Agency to display the Identity Card jointly issued

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by MSEDCL and successful bidder.

- d) It is mandatory for agency to give the valid photo I D proof (Voter I D/ Aadhar Card / Pan Card / License) of deputed man power for work to the Dy. Manager (F&A) Division Office, Udgir along with the list containing their Passport Photos, names and address

L. PAYMENT OF BILLS:-

Contractor should submit the Original Bills /Invoices in triplicate along with Meter Reading Program / PAN No/ GSTN No. to the concerned SDO for checking correctness & penalty clause as per conditions. Measurements will be recorded through ERP-SAP by concern SDO & Bill should be submitted to Division office Udgir. After audit, the payment shall be made as per availability of funds and as per the chronology maintained at Division. The Billing related IT reports should be submitted with the bill. The Payment will be effected through RTGS System only.

M. TERMINATION OF CONTRACT:

In case the contractor fails to complete the work within the contract period or in case the work found not in accordance with the prescribed specification & guidelines of the MSEDCL. The Company shall exercise its discretion in any power either-

- a) To recover from the contractor the liquidated damages as provided in the condition no. 'F' of the "Conditions of contract".
- b) To complete the work from elsewhere, after giving due notice to the contractor on account of his failure, at the risk and cost of contractor.
- c) To cancel the contract reserving Company's right to recover damages.
- d) Notwithstanding the powers under (a), (b) and (c) referred above are in addition to the right and remedy available to the Company under the General Law of India relating to the contract.

N. JURISDICTION:

Any disputes or differences arising under or out of/in connection with this contract/tenders shall be subject to the exclusive jurisdiction of courts in Udgir only.

O. AGREEMENT:

Stamped agreement for the work contract will have to be executed by you at your own cost on the stamp paper of Rs.100/- within 15 days if order is placed with you. Thereafter order will be placed and bidder will be eligible to submit work bill after work order only

P. INCOME TAX:

Income Tax at source would be deducted from bills as per rules.

Q. CONTRACT PERIOD:

- 1) The period of this contract will be upto expiry of Tender value or March 2020 whichever is earlier
- 2) The decision of the Executive Engineer in connection with Operating Schedule and instruction will be final and binding to the Agency.

R. SPECIAL CONDITIONS:

a. In addition to above terms and conditions, the Udgir Division office may include special conditions for work of this contract and it will be binding on Agency to meet MSEDCL requirements during the total contractual period. The changes in the software required by MSEDCL during contractual period will have to be implemented by Agency at free of cost.

b. The Bidder has himself to acquire the full knowledge about system/field conditions before quoting the offer.

- d. It will be presumed that the bidder has himself made aware of the system conditions. No relaxation/concession for not acquiring/acquired the said details will be entertained.

S. In addition to condition mentioned herein the General Terms & Conditions of MSEDCL will be applicable for this tender.

18 Seal & Signature of the Tenderer

T. All rights are reserved with this office to accept or reject any or all the offers without assigning any reason thereof to terminate the contract at any stage without assigning any reasons.

U. **Disregard of Tender Conditions:-** Tender containing any deviations/additions/alterations/changes in the general terms and conditions of tender shall not be acceptable. Any deviations/ additions/alterations/ changes in the covering letter, unrelated annexure and schedules of the offer or elsewhere, the same shall be ignored and the offer shall be treated as meeting with all specified tender conditions

I have read the above conditions and same are agreeable to me.

Date:

Place:-

Name: Address:

Signature of the Contractor

LETTER TO THE TENDERER

To,

M/s _____,

_____,

_____.

Dear Sir,

Please quote your lowest rates for “**E-Tender for Work of Meter Reading through CMRI & through HHU UNIT /Manual of LT-V Consumer (Industrial & Public Water Works Connection with printing of bill) in all Sub-Divisions under Udgir Division.** As detailed in attached schedule and return the necessary tender documents duly filled in, signed wherever necessary.

You are also requested to note the conditions of the tender before submitting your offer.

Thanking you.

Yours faithfully,

19 Seal & Signature of the Tenderer

Executive Engineer,
Udgir Division

LETTER TO THE EXECUTIVE ENGINEER

To,

The Executive Engineer,

MSEDCL (O & M) Division,

Udgir.

Dear Sir,

I/We agree to execute the work mentioned in the above tender at the rates herein tendered by me/us subject to the conditions of the tender which I/We have carefully read and thoroughly understood the same.

I/We hereby agree to keep this offer open for one year after the due date of the tender and shall be bound by the communication of acceptance dispatched within the prescribed time.

Thanking you.

Yours faithfully,

20Seal & Signature of the Tenderer

Seal and Signature of the Tenderer

Name of the Tenderer

Address of the Tenderer:

UNDERTAKING

*I/We, hereby submitting undertaking for work contract for **Work of Meter Reading through CMRI & through HHU UNIT /Manual of LT-V Consumer (Industrial & Public Water Works Connection with printing of bill) in all Sub-Divisions under Udgir Division.***

The works specified in Tender specifications and conditions of this Tender, are accepted. I/We hereby agree to abide by and fulfill, with all terms and conditions of the tender if default where of I/We forfeit and pay to the MSEDCL the sum of money as mentioned in the said condition.

Seal & Signature of the Tenderer

Date:

Place:

21 Seal & Signature of the Tenderer

SAMPLE FORM - A**Tender No-EE/UDG/TS/T-25/2024-25**

Contractor's Personal Information.

S.N.	Particular	To be filled by the tenderer
1	Name of the bidder	
2	Address of the bidder	
3	Telephone- Office	
4	Fax-office	
5	E-mail	
6	Contact person	
7	Constitution of firm	
8	Full name of proprietor who is authorized to sign the tender documents and Agreement bonds Full address	
9	E-Tender purchase Cost On Line Receipt /M.R. /D.D. No. & Date	
10	EMD paid details B.G. /DD No. & Date	
11	Copy Of Valid Electrical Contractor's Registration	
12	Terms of payment (The terms of Payment will be as per Tender Condition; i.e. through RTGS System)	
13	Value of Orders executed in past Three financial years (As shown On page No. 12 (INSTRUCTIONS TO THE E-TENDERER) 50% of tender value) (21-22,22-23,23-24)	
14	Work Done Certificate with order copies	
15	Copy Of PAN Card & IT return (Assessment year 21-22,22-23,23-24) Submitted. P&L account with balance sheet	
16	GST Registration Certificate No.	
17	Copy of the Labour Contract License issued by Govt. of Maharashtra	
18	Ready to work on lowest Offered rates (Yes/No):	
19	Information regarding Current Litigation	
20	Agreed Terms of the Tender- Time limit for providing of work: Ready to pay the Security Deposit: as per condition.	
21	Profit & loss A/c & Balance sheet (Turn Over) Certified by the Chartered Accountant	
22	Bank Details of the Bidder- Name of the Bank /MICR Code of the Bank, Branch with Address, Current Account Number	

NOTE: Please attach certified true copies of all registrations.

22 Seal & Signature of the Tenderer

SAMPLE FORM -B

Instruction: This information is required to be filled by tenderer and submitted along with tender documents. No point should be kept blank. If this information is not given along with the tender documents then it will be presumed that the information submitted by tenderer is incomplete and price bid will not be opened.)

QUESTIONNAIRE TO E- TENDER

Sr. No.	Particulars	Comments of the Tenderer
1.	Valid Electrical Contractor license.	
2.	Whether registered with M.S.E.D.Co.Ltd	Yes / No
3	Earnest Money Deposit: E.M.D. paid vide BG / DD No. & Date	
4	Type of Concern: Whether the unit is Proprietary / Partnership/ Private Ltd. or Limited Company. Please furnish the documentary evidence for the same.	
5	Past Performance: As shown on Page no-12 (<u>INSTRUCTIONS TO THE E-TENDERER</u>) (Please enclose copies and give details of orders executed)	Yes / No
6	Completion Certificate: Please enclose the Work Done Certificate in respect of above work orders [As shown on Page No-12 <u>INSTRUCTIONS TO THE E-TENDERER</u>], from M.S.E.D.Co.Ltd. offices / other power utilities for the similar work (as indicated in tender conditions) executed in past Three years, from officer not below the rank of Executive Engineer.	Yes / No
7	Validity of offer: Offer is valid for One Year from the date of LOA	Yes / No
8	Income Tax Clearance Certificate: Please enclose latest I.T. Clearance Certificate / I.T. Returns submitted and attested Copy of PAN Card	Yes / No
9	GST Registration Certificate No (Please furnish the copies of the above certificates)	Yes / No
10	Whether agree to pay the required amount of Security Deposit as per Clause mentioned in Conditions of Contract	Yes / No
11	Whether agree to pay liquidated damages for delay as per Clause mentioned in Conditions of Contract	Yes / No
12	Copy of the Labour Contract License issued by Govt. of Maharashtra	Yes / No
13	Profit & loss A/c & balance sheet (Turn Over) of last three years certified by the Chartered Accountant :	Yes / No
14	Bank Details of the Bidder-Name of the Bank /MICR Code of the Bank Branch with Address, Current Account Number	
15	Any other information	

23 Seal & Signature of the Tenderer

SAMPLE FORM –C

BANK GUARANTEE(To be executed on Rs.100 non-judicial stamp paper purchased in the name of issuing Bank)

WHEREAS, (Name of bidder) (herein called “the Bidder”) has quoted on line his bid dated _____for the Contract No. -----Dated-----for_____. Project. (Here in after called “the Bid”). KNOW ALL MEAN by these presents that We (name of Bank) having our registered office at _____ (hereinafter called “the Bank”) are bound unto Maharashtra State Electricity Distribution Company Ltd, Maharashtra State, India (hereinafter called “the Employer”) in the sum of ____for which payment well and truly to be made to the said Employer the Bank binds himself, his successors and assigns by these presents. SEALED with the Common Seal of the said Bank this ____day of____ 2024 THE CONDITIONS of this obligation are:

- (1) If the bidder withdraws his Bid during the period of bid validity specified in the Form of Bid.
- (2) If the Bidder having been notified of the acceptance of his Bid by the Employer during the period of bid validity and
 - a. Fails or refuses to execute the Form of Agreement in accordance with the instructions to Bidders, if required; or
 - b. Fails or refuses to furnish the performance Security, in accordance with the instruction to Bidders.

We hereby agree un equivocally and unconditionally to pay at ----- within 48 hours, to the Employer up to the above amount upon receipt of his first written demand, without the Employer having to substantiate his demand, provided that in his demand the Employer will note that the amount claimed by him is due to him owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date 30 days after the deadline for bid validity as per Clause No. (.....) of the instructions to Bidders or as the Employer may extend it, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE_____ SIGNATURE OF AUTHORISED SIGNATORY _____

Name and Designation:

Seal of Bank

Bank Address:

WITNESS:

(Signature)

Name & address:

SAMPLE FORM – D

SECURITY DEPOSIT (BANK GUARANTEE)

24Seal & Signature of the Tenderer

(1.To be executed on Rs.100 non-judicial stamp paper purchased in the name of issuing Bank. 2. This Guarantee shall be valid until the date of issue of the Completion Certificate.)

To,

The Executive Engineer,

M.S.E.D.C.Ltd. Division Office
Udgir

WHEREAS M/s -----
(hereinafter called "the Contractor") has undertaken, in pursuance of **E-TENDER NO. EE/UDG/TS/T-25/2024-25** for the **Work of Meter Reading through CMRI & through HHU UNIT/ Manual of LT-V Consumer (Industrial & Public Water Works Connection with printing of bill) in all Sub-Divisions under Udgir Division.** As defined in the bid document.

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by Scheduled / Nationalized Bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract.AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee;

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of amount of guarantee) _____ **(in words)** _____, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified herein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to & including date _____.

SIGNATURE OF AUTHORISED SIGNATORY AND SEAL OF THE BANK:

Name of Bank _____

Address _____

Date _____

In witness whereof the surety has executed this deed in presence of
WITNESS: (Signature)

25Seal & Signature of the Tenderer



MAHARASHTRASTATEELECTRICITY DISTRIBUTION CO.LTD.(O &M) DO UDGIR

Commercial Bid

Tender No. EE/UDG/TS/T-25/2024-25

E-Tender for the Work of Meter Reading through CMRI & through HHU UNIT / Manual of LT-V Consumer (Industrial & Public Water Works Connection with printing of bill) in all Sub-Divisions under UDGIR DIVISION.

Sr. No	Particulars	Area wise rate per consumer in rupees.	
		MIDC and Municipal corporation area	Other area
1.	Downloading of meter reading data through CMRI/Laptop provided by agency with tamper and load survey data and uploading to M-DAS for all CMRI compatible/solar net meters including import/export reading.	100/-	120/-
2.	Downloading of meter reading data through CMRI/Laptop provided by MSEDCL with tamper and load survey data and uploading to M-DAS for all CMRI compatible/solar net meters including import/export reading.	85/-	105/-
3.	Recording of meter reading on MR-9 sheet slot/zone wise,voltage/current and punching, if meter is not compatible to CMRI/AMR/Solar net meter.	30/-	40/-
4.	MR-9 printing work	1.00/-	1.00/-
5.	Bill Printing	0.60/-	0.60/-

Note: - 1. Bidder has to quote rates Above/below.....% of the rate in the 'Rate' column

2. GSTN will be paid extra.

3. Ready to work at lowest offered rate: YES/NO

Seal & Signature of the Tenderer

LIST OF SERVICES

SR. NO.	SERVICE NAME	ACTIVITY NUMBER	UOM	SAC CODE	REQ. QTY	VERSION	MATERIAL TYPE
1	40402412 Meter Reading	ADM 046	Activity unit	998514	1		null

Required Documents (To be uploaded online)

Sr. No.	NAME	SECTION	ITEM	DESCRIPTION
1	as per pb	Price Section	40402412 Meter Reading	as per pb
2	3) The bidder shall produce certificate regarding satisfactory completion of work for Meter Reading	Technical Section	40402412 Meter Reading	3) The bidder shall produce certificate regarding satisfactory completion of work for Meter Reading through CMRI & through HHU UNIT / Manual of LT-V Consumers equal to the work value stated as above in
3	12) Duly filled & signed Sample Form-A & B. (On-Line only). 13) Copy of Valid Registration under Pr	Technical Section	40402412 Meter Reading	12) Duly filled & signed Sample Form-A & B. (On-Line only). 13) Copy of Valid Registration under Provident Fund Act 1948 for current year with Chelan
4	One work order -20 % of the estimated cost. OR ii) Two work orders together -25 % of the estimated	Technical Section	40402412 Meter Reading	One work order -20 % of the estimated cost. OR ii) Two work orders together -25 % of the estimated cost. OR iii) Three work orders together -30 % of the estimated cost. During last three financial y
5	1) Copy of the Valid Electrical Contractor's License issued under the act. 2) The bidder should hav	Technical Section	40402412 Meter Reading	1) Copy of the Valid Electrical Contractor's License issued under the act. 2) The bidder should have experience as prime contractor in the similar Works i.e. Meter Reading through CMRI & through HHU UN
6	14) Annual Turnover Certificate issued by the chartered Accountant (The Minimum Turnover during last	Commercial Section		14) Annual Turnover Certificate issued by the chartered Accountant (The Minimum Turnover during last three financial years should be equivalent to the tender value in similar work.) 15) Copy of group
7	7) BG / DD drawn towards EMD. (On-Line + Physical) 8) IT return submitted for Assessment last three	Commercial Section		7) BG / DD drawn towards EMD. (On-Line + Physical) 8) IT return submitted for Assessment last three Years with Copy of PAN Card. (On-Line Only) along with balance sheet, P&L 9) Copies of Registration
8	4) The bidder has to submit the financial statement i.e. Profit & loss A/c & balance sheet (Turn Ove	Commercial Section		4) The bidder has to submit the financial statement i.e. Profit & loss A/c & balance sheet (Turn Over) certified by the Chartered Accountant of the respective years. (At least for last three year Min
9	6) Bidder's contract should not have been terminated before completion of the contract/should not ha	Commercial Section		6) Bidder's contract should not have been terminated before completion of the contract/should not have the adverse performance for any similar work order (Providing Man-Power for Meter Reading also)