

Maharashtra State Electricity Distribution Co. Ltd.

Tender Details		17-09-2024 05:44:30
Tender Code	SE/NDBR/T-13/2024-25	
Tender Type	Works Tender	
Type Of Bid	Two Bid	
Description	Providing of Xerox copies of office documents of GAD/Acc/IT/Tech /FS sections under Nandurbar Circle office	
Estimated Cost (In Lakhs)	3	
Basis of prices	NA	
Tender Validity	NA	
Delivery Requirement (In Months)	NA	
Tender on rate contract basis	NO	
Tender Fee (In INR)	1000	
GST In INR (@18% on Tender Fee: SAC No.	180	
Total Tender Fee Amount including GST in INR.	1180	
Contact	Executive Engineer ADM , 7875766627 ,senandurbar@gmail.com	
Pre-Qualifying Req	as per tender	
Budget Type	Revenue	
Scheme Code	NA	
Scheme Name	NA	
Department	Distribution Department	
Office Type	CIRCLE	
Location Type	Nandurbar Circle	
Designation	Executive Engineer(Distribution)	
Pre-Bid Meeting Address	Nandurbar circle office	
Bid Opening Address	on line	
Version No	1	
Call for Deviation	NO	
Is Annexure C1 Applicable	NA	
Is Manufacturer Applicable	NO	
Is Trader Applicable	NO	
Minimum % of Offered Quantity	NA	
Is Power Supplier Applicable	NO	
Tender Sale Start Date	18-09-2024 10:00	
Tender Sale End Date	24-09-2024 23:00	
Bid Start Date	18-09-2024 10:05	
Bid End Date	24-09-2024 23:55	
Pre-Bid Meeting Date	20-09-2024 14:00	
Techno-Commercial Bid opening on	25-09-2024 16:00	
Price Bid opening on	25-09-2024 17:00	
Annexure C1 Opening Date	NA	
Winner Selection Date	26-09-2024 17:25	

Can Bidder Opt EMD Exemption	N
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**OFFICE OF THE SUPERINTENDING ENGINEER
MSEDCL, INDIRA GANDHI COMPLEX,
GIRI VIHAR COLONY, NANDURBAR,
PIN-425412.**

TENDER NO.SE/NDBR/T-13/2024-25.

(TECHNICAL BID)

VOLUME – I

**Providing of Xerox copies of office documents of
GAD/Acc/IT/Tech /FS sections under Nandurbar Circle office.**

Area of operation : Nandurbar Circle

**Online sale of Tender document available from
18/09/2024 to 24/09/2024 (23:55).**

To be submitted (Online) not later than 15.00 hrs. On 25/09/2024.

Technical Bid will be opened at 16.00 hrs. on 25/09/2024 (If Possible)

Commercial Bid will be opened at 17.00 hrs. on 25/09/2024 (If Possible)

E. M. D. to be paid 1% of Tender Value i.e. Rs. 3000/- (Rs. Three Thousand only)

Tender Amount ₹ 3.0 Lakh (Rs. Three lakhs only)

Tender form fee ₹ 1000 + GST 18 % = 1180.00

REMARK:- M.S.E and N.S.I.C register firms with nature of activity manufacturing are exempted from Tender fee and EMD. Which is not applicable for this tender.

**Superintending Engineer
Nandurbar Circle.**

TENDER NO.SE/NDBR/T-13/2024-25Providing of Xerox & Printing of Monthly Energy bills of Ag Categories

I N D E X

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INSTRUCTIONS TO THE TENDERER

- 1) Two Bid – E-tenders are invited from reputed contractors experienced in the work of printing of bills.
- 2) **Name of Work:** Work of Providing of Xerox of office documents under Nandurbar Circle office.
- 3) **Period of contract :** 1 year (12 Months) from the award of contract.
- 4) Estimated cost of Tender : **Rs 3,00,000/- + GST.**
- 5) The tender fees of **Rs. 1180/-** (non refundable)to be paid online & an EMD of 1% of the Tendered value, subject to Minimum of Rs. **3000/-** to be paid On line or in form of Unconditional Bank Guarantee. in favour of Superintending Engineer, MSEDCL payable at Nandurbar and the receipts of the same should be uploaded along with the documents of qualifying bid. Tenders submitted without Tender Form Fees & Earnest money are liable to be rejected.
- 6) The successful Tenderer shall be required to pay Security Deposit amounting to 10 % of the value of the contract by On line.
- 7) **SCOPE OF BID**
 - 7.1 The Maharashtra State Electricity Distribution Company Ltd. (MSEDCL), represented by the Superintending Engineer, Nandurbar Circle (hereinafter referred to as "the Employer"), wishes to receive Xerox of official documents & Printing of Energy Bills of Agriculture consumers under Nandurbar Circle, for a period of one year. The approximate no. of consumers is as per **Annexure T**.
 - 7.2 Successful bidders are required to provide Xerox of office documents & print Energy Bills of Agriculture consumers under Nandurbar Circle.
 - 7.3 MSEDCL shall provide the required pre-printed bill stationery of A4 size to the contractor. However, no consumables shall be provided by MSEDCL. Bidder has to print the bill along with the image of the meter on one side of the electricity bill in case of photo meter bill.
 - 7.4 Bids shall be complete and cover all Works described in the Schedule of Prices. Partial bids, or bids which do not cover the entire scope of the project will be treated as incomplete and not responsive to the terms and conditions of bidding and are liable to be rejected.

8. ELIGIBLE BIDDERS

- 8.1 The bidder's printing press/machinery should be outdoor type nearest to MSEDCL IT centre **Nandurbar and Circle office Nandurbar.**
- 8.2 This bid is open to all the bidders who have executed at least one order for similar nature of work **for any of the MSEDCL offices companies** for value equivalent to 50% of the estimated value in last Three years and meet the qualification criteria specified

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in Clause 3. Joint Venture shall not be considered as eligible to quote against this tender.

- 8.3 Bidders shall provide such evidence of their eligibility satisfactory to the Employer, as the Employer shall request. (Attested Xerox copy of order or certificate from the officer not below the rank of Executive Engineer should be attached).
- 8.4 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the MSEDCL or any State Govt. Institution.
- 8.5 The provision and use of any materials, equipment and services to be supplied under the Contract shall not infringe or violate any industrial property or intellectual property rights or claims of any third party.
- 8.6 Solvency certificate valid for the current year from nationalized/Schedule Bank for 50% of bid value.
- 8.7 Bidder shall have to submit proof of setup for bills printing nearer to Division or circle office, to avoid delay in dispatch of bills to Sub-Division offices.

9) COST OF BIDDING

The bidder shall bear all costs associated with the preparation and submission of its bid and the Employer will in no case be responsible or liable for those costs.

10) PRICES:

Unless specified otherwise in the Employer's Requirements, Bidders shall quote for the entire work on a "Firm price" basis such that the total bid price covers all the bidder's obligations mentioned in or to be reasonably inferred from the bidding documents in respect of the bill printing work. This includes all the applicable taxes and duties, octroi charges, and such other items and services as may be required for execution of the Works, all in accordance with the requirements of the Conditions of Contract.

- 1) Rates for one side and both side Xerox copy office documents, the place & electricity arrangement owned by Agency.**

11) Rate to be quoted:

- a) The tenderer shall quote his lowest reasonable rate per unit as specified in Annexure 'A' only, in figures as well as in words. Any deviation in the rates etc. will not be allowed on any ground such as mistake, misunderstanding etc. after the tender has been submitted.
- b) In case of difference between the rates in figures and in words, it will be considered to read the rates advantageous and economical to the Company.
- c) Contractor's printed terms and conditions will not be considered as forming part of the tender

12) FILLING IN OF ANNEXURE :

Tenderers are requested to ensure that the comments against each and every item/ clause of the Annexure/Questionnaire shall be clearly filled in and answered. Any item/ clause shall not be left blank or unanswered. If any item/ clause is not applicable, the words "Not Applicable" shall be written against it. No place in the offer should be left blank.

- 13) ADDITIONS/ALTERATIONS PROHIBITED:** Tenderers shall not make any additions, alterations or changes in the tender form and the conditions of tender and supply including the description of the work mentioned in Annexure 'I'.

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14) SIGNING OF THE TENDRER DOCUMENTS:

Offers must be submitted along with the tender documents only and be clearly and legibly filled in with all the Schedules and Annexure etc. complete in all respect and must be either in ink or type written. Offer and all documents comprising of tender details, Tender form, conditions of tender and supply, Schedules, Questionnaire, and other documents should be duly signed on each page as required and bear seal of the Tenderer. There should be no over writings. Whenever required, the overwriting should be avoided and new details be given. Corrections if any to the information filled in should be initialled by the tenderer. Tenders not signed as above shall be liable to be rejected.

15) EARNEST MONEY DEPOSIT:

The tenderer should pay the Earnest Money Deposit @1% of value of the tender On line or in the form of unconditional Bank Guarantee drawn in favour of Superintending Engineer, M.S.E.D.C.L, Nandurbar Circle of any Nationalised / Scheduled Bank in the prescribed format on ₹ 200/- Stamp paper. The relevant amount and receipt No. should be mentioned in the tender. Interest shall not be paid on E.M.D. Tenders received without E.M.D. payment shall not be evaluated. Earnest Money Deposit shall be forfeited in case

- i) The tenderer withdraws the tender/offer during the validity period or
- ii) The tenderer fails to pay the Security Deposit if the contract is awarded.

16) REFUND OF EARNEST MONEY OF UNSUCCESSFUL TENDERER:

Earnest Money Deposit shall be returned to the unsuccessful tenderer as soon as possible after the tender is finalized by the Company for which the tenderer has to submit application along with original money receipt of E.M.D. payment to this office.

17) TIMELY SUBMISSION OF OFFER:

Tenderers are requested to submit their tender/offer on or before the due date and time for submission as mentioned in tender notice.

- iii) Telegraphic offer or offers received in the form of Telex or Fax message or by post will not be entertained or considered under any circumstances whatsoever.
- iv) Tender documents received late/after the due date and time will not be accepted on any ground.
- v) Tender received after the due date and time of submission shall not be opened and no correspondence will be entertained. Company shall not be responsible for any loss arising out of such delay.
- vi) In case the date of submission of tender happens to be holiday the date of submission will be next working day at the same time
- vii) Tender will be opened on the date specified in the tender online.

18) OPENING OF TENDER:

It should be noted that, Technical Bid(Envelope-I) will be opened first. MSEDCL will examine the document under Technical Bid in accordance with the requirements with the bid document. If any of the documents under Envelope-I is found to be not complying with the requirement of the bid document the bid will be considered as non-responsive and Envelope-II of the corresponding bid will not be opened for further

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evaluation. The responsive tenderers of the Envelope-I shall be notified by the Employer to attend the opening of the Price Bid(Envelope-II) of the bids.

19) DISREGARD OF TENDER CONDITIONS:

- a. The Company reserves the right to reject any tender, which does not confirm to any conditions/instructions etc.
- b. Tender containing any deviation/addition/alterations/change in the conditions will not be considered. The Tenderer should note that no correspondence shall be entertained or considered after the due date and time of submission of tender unless otherwise sought by the Company.
- c. **The company reserves right to the cancellation of this tender at any stage without intimation to bidder. The tender fee remains non returnable after cancellation of this tender.**

20) ACCEPTANCE OF TENDER:

- a) The Company does not bind itself to accept the lowest or any/all tender (s), neither will any reasons be assigned for the rejection of any tender or part of tender. It is also not binding on the Company to disclose any analysis report on tender/samples. The tenderer on his part binds himself to carry out the “Work” in part or whole at the option of the Company.
- b) The Company shall have the sole discretion in determining the number of tender(s) on whom the orders shall finally be placed. If multiple bids are accepted, the terms and conditions offered to the lowest shall also apply to the higher bids.
- c) Company shall have the right to vary the quantities on either side of what is specified in the schedule of quantities without any change in unit price or other terms and conditions.

21) VALIDITY OF THE TENDER:

The tender offer shall remain open for acceptance by the Company for a period of 90 (Ninety) days from the date of opening of tender. The tenderer shall be bound himself to supply at the same rate on acceptance by the Company during validity period.

22) The contractor shall obtain insurance policy such as CAR/TCE/EAR from the insurance company approved by Director of Insurance, G.o.M.” as per ED(HR)

letter no- 9623/Dt-13.04.12, if the directives are not followed by contractor, MSEDCL will recover 1% of contract value & deposit the same with Director of Insurance, G.o.M. Mumbai.

Date:-

Place:-

IMPORTANT

The Bidder shall submit his offer in two parts

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Part.1 Technical & Commercial Bid

Part 2 Price Bid

Part No. 1: Technical & Commercial bid shall have following documents with attested copies

1. Copies of original documents defining the constitution or legal status, place of registration and principal place of business for the bidder.
2. Work Order copies, completion certificates etc. from the respective clients (as per clause No. 2.1 & 2.2 stated above), failing which their experience claims will not be considered for evaluation;
3. Solvency certificate valid for the current year from nationalized/Schedule Bank for 50% of bid value.
4. A written power of attorney authorizing the signatory of the bid to commit the bidder;
5. Valid Income Tax clearance Certificate/PAN No/ last year Income Tax paid Certificate.
6. Registration certificates for Service Tax GST.
7. Registration certificates under PF and labour laws as may be applicable as per the relevant acts.
8. Money Paid Receipt of Tender Fee & E.M.D.
9. Complete Tender Document duly signed.

NOTE : The company reserves the right to accept or admit any paper/ documents which were necessary but remained to submit/upload by the bidder. In this respect, the company will have un-disputed discretionary powers to accept such papers / documents before opening of commercial bid .

Part2:- Price Bid.

- 1) Price Bid shall have only Tender Document properly filled, quoting your rate.

A. Rates in case if place & Electricity provided by MSEDCL.

B. Rates in case the place & electricity arrangement owned by Agency

- 2) If acceptable the Tenderer may give his consent to work at lowest parallel rate.

Initially while opening the Tenders, Technical Bid will be opened first. The commercial Bids of only those bidders who have qualified in the Technical Bid will be opened. For qualification all the documents mentioned above are required.

LETTER TO TENDERER

TENDER NO.SE/NDBR/T-13/2024-25Providing of Xerox & Printing of Monthly Energy bills of Ag Categories

M/s _____

Dear Sirs,

Please quote your competitive rates for the Annual Contract for printing of monthly Energy bills with digital photo of meter & printing of Notices under Nandurbar Circleal area on Turn-Key Basis as per Schedule and return the tender document duly filled-in, signed on each page. It is also requested to note the "Instructions to the Tenderers" before submitting the offer.

The area of operation shall be Nandurbar and Shahada Division under **Nandurbar Circle**.

Yours faithfully,

**SUPERINTENDING ENGINEER
O & M CIRCLE, NANDURBAR,****Date:****CONDITIONS OF CONTRACT**

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1. EFFECT OF CONTRACT:

The contract shall be considered as having come in to force from the date of Notification of Award.

2. COMMENCEMENT OF WORK:

The Contractor shall commence the Works as soon as reasonably possible (but in any case within 15 days) after the receipt of a letter of award and in consultation with . Additional/Dy. Executive Engineer of concerned sub-division, System Analyst (IT), IT Centre, Nandurbar. The works shall be carried out under the supervision and entire satisfaction of Additional/Dy. Executive Engineer concerned sub-division or his representative.

3. SCOPE OF CONTRACT:

- 3.1 Providing of Xerox & Printing of Energy Bills with Digital Photo of Meters for Residential and Commercial consumers in Nandurbar Circle, with delivery to Sub Division offices for a period of one year. The approximate no. of consumers is as per Annexure 'I'.
- 3.2 Successful bidders should have latest laser printers with minimum speed of 60 PPM and capability of printing graphics minimum 600/600 dpi with latest computers for printing purposes. They should use state of the art printing process e.g. Laser Printing or higher quality technology. Bidder should provide one Laser Printer to IT Centre with 60 PPM speed in case of emergency printing purpose.
- 3.3 MSEDCL shall provide the required pre-printed electricity bill stationery of A4 size. However, no consumables shall be provided by MSEDCL. Bidder has to print the bill along with the image of the electric meter on one side of the stationery. Safety of company's bills from wear and tear, rain etc. would be bidder's responsibility.
- 3.4 Successful bidders shall have to complete the bill printing job with delivery to Sub-Division offices within 20 hours from the receipt of the bill file in PDF format from the IT centre.
- 3.5 The bidders shall keep the Company fully informed regarding progress of the work from time to time via e-mails to sub-division offices and IT Centre. The bidders shall permit System Analyst (IT), Thane/Dy. Superintending Engineer concerned sub-division or his authorized representative to inspect the work on any day at his premises for the printing of bills, data processing /storage etc. The bidders shall provide assistance and such other useful information as may be required during such inspections. The bidders therefore should have adequate facility in and around Thane for interaction with departmental officers, for various purposes
- 3.6 The Company reserves the right for site inspection of printing shop.
- 3.7 The printing Contractor should be given pre-printed blank energy bills as per actual quantity to be printed plus 100 blank electricity bills towards wastage.
- 3.8 The contractor should not give the data/information given to him to any person/agency in hard or soft copy or in any other form. He should keep this data/information confidential.

4. LIQUIDATED DAMAGES/PENALTY FOR LATE DELIVERY:

In case the work is not completed within the period stipulated in the order, contractor will be liable to pay, at the discretion of the competent authority of the Company, the penalty @ 1% (One Percent) per delayed day subject to a maximum of cumulative ceiling of 10% (Ten Percent) of the on the delayed portion. Due consideration may be given in the levy of penalty for reasons absolutely beyond the control of the contractor for which

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documentary evidence shall be produced to the satisfaction of the Competent Authority of the Company. The Company shall be entitled to deduct/ recover the amount of penalty from the current bills payable to the contractor or any other amount due or payable to him against this or any other contract.

5. SECURITY DEPOSIT:

- i) The contractor shall have to pay within 7 days from the date of receipt of the order/letter of award, a Security Deposit @ 5% of the value of the order.
- ii) If the contractor failed to pay the Security Deposit within the stipulated period given as above, the contract awarded shall be liable to be terminated.
- iii) Security Deposit shall be paid in favour of the Superintending Engineer, MSEDCL, Nandurbar by way of On Line to MSEDCL A/C No. 30727629995 of SBI.

The Security Deposit is for the performance of the contract and same shall be liable to be apportioned towards amount due or becoming due by the contractor on his failure to execute the order or any other contract and in the event of non fulfilment of the terms and conditions of the contract. Security Deposit will be refunded only on the fulfilment of the conditions of contract.

6. ASSIGNMENT AND SUBLETTING OF CONTRACT:

The contractor cannot assign or sublet the contract or any part thereof.

7. TERMS OF PAYMENT:

- 7.1 No advance payment / mobilization advance shall be paid.
- 7.2 Payment for the Works completed during the month shall be made on monthly basis after completion of the Works for the month.
- 7.3 The Contractor shall pay all the duties and taxes (such as Income Tax, MVAT etc.) in consequence of his obligations under the Contract.

8. PENALTIES:

In addition to the liquidated damages/penalty as per clause (4) above, in case the Hon. Maharashtra Electricity Regulatory Commission (MERC) or any other Court penalizes MSEDCL, levies penalty / fine on account of non-compliance of Standard of Performance with respect to the Works executed under this contract, and where the Contractor is responsible for this, the same of such penalty / fine shall be to the account of the Contractor and it shall be deducted from the bills of the Contractor.

9. WORKMEN'S COMPENSATION INSURANCE

In case of any accident occurred to your person/workmen during the contract period, MSEDCL will not be responsible for the same. Compensation against such cases will have to be paid by you as per Workmen Compensation Act-1948.

10. OTHER CONDITIONS

- 10.1 The Contractor shall pay rates of wages and observe conditions of labour not less than those prescribed in the Minimum Wages Act
- 10.2 The Contractor shall bear the entire responsibility, liability and risk relating to coverage of work force under different statutory regulations including but not limited to Workmen Compensation Act-1948, ESI Act, Factory Act, Contract Labour Act 1970, etc. and any other relevant labour laws and regulations, as the case may be.

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- 10.3 The Contractor shall indemnify Employer against any liability or damages by way of compensation arising from any accident to any other person related to or unrelated to the Contractor or Employer.
- 10.4 The Contractor shall indemnify Employer against any liability or damages by way of compensation arising from any accident to person or property of persons in the Contractor's Contractor shall require all his employees and direct and indirect labors to obey all applicable laws and regulations concerning safety at work.
- 10.5 The Contractor shall require all his employees and direct and indirect labors to obey all applicable laws and regulations concerning safety at work. The Contractor shall require all his employees and direct and indirect labors to obey all applicable laws and regulations concerning safety at work.
- 10.6 Necessary payment and liabilities to the Agency's workmen shall be the responsibility of the Contractor irrespective of payment received from Purchaser or otherwise.
- 10.7 Any loss or damage to MSEDCL's property will be recovered from the contractor.

11. SUBMISSION OF BILLS:

A bill in triplicate should be submitted to the Additional/Dy.Executive Engineer of Concerned Sub-division who will record the bill in Measurement book & ERP system and Certified by Dy.Manager (F&A) forward the bill with completion certificate to the Accounts section of Nandurbar Circle, for payment. The bill should indicate PAN No, VAT No, Service Tax Registration No. of the contractor. The Company shall not be responsible for delay in payment of bills, if the contractor fails to comply with any of the above requirements.

12. PAYMENT OF BILLS:

100% payment will be made by concerned Superintending Engineer of the Nandurbar Circle by **On line NEFT/RTGS** as per availability of funds within reasonable time on submission of correct bill as per MSEDCL rules. No interest or penalty will be payable by MSEDCL on account of non-payment of bills or delay in releasing the payment. Income Tax and Works Contract Tax, MVAT and other statutory recoveries will be deducted from the bills as per the prevailing rates and rules.

13. TERMINATION OF CONTRACT:

In case the contractor fails to complete the work within the contracted period of delivery or in case the work is found not in accordance with the prescribed specification and to the satisfaction of Dy. Superintending Engineer concerned sub-division / System Analyst (IT), Thane the Company shall exercise its discretionary powers either

- a) To recover from the contractor the liquidated damages as provided in the condition No. 4 of the "Conditions of Contract".
- b) To complete the work from elsewhere, after giving due notice to the contractor on account of his failure, at the risk and cost of contractor.
- c) To cancel the contract reserving Company's rights to recover damages. Notwithstanding that the powers under (a), (b) and (c) referred above are in addition to the right and remedy available to the Company under the General Law of India relating to the contract.

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NOTE:

- i) In the event of action taken under (a) or (b) above, the contractor shall be liable for any loss which the Company may sustain on that account but the contractor shall not be entitled to any saving on such purchases made against default.
- ii) The decision of the Company shall be final as regards the acceptability of the work executed by the contractor and the Company shall not be required to give any reason in writing or otherwise at any time for the rejection of the work executed.

14. JURISDICTION:

Any disputes or differences arising under out of/in connection with this contract/tender shall be subject to the exclusive **jurisdiction of courts in Nandurbar**, only.

Date:-

Place:-

SEAL & SIGNATURE OF THE TENDERER

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PARTICULARS OF THE TENDERER

S.N.	Particular	To be filled by the tenderer
1	Name of the bidder	
2	Address of the bidder	
3	Telephone- Office	
4	Fax- office	
5	E-mail	
6	Contact person	
7	Constitution of firm	
8	Labour Licence No. and date	
9	PAN No.	
10	Provident Fund A/C No. and date	
11	ESIC No. and date	
12	VAT No.	
13	Service Tax No. and date	
14	Work contract Tax No. and date	
15	Banker's Name and Address	
16	No. of years of experience	
17	Reference may be made to	
18	Particular of registration and class in which registered	
19	Any other information the tenderer may desire to give.	

NOTE: Please attach certified true copies of all registration/approval.**SEAL AND SIGNATURE OF TENDERER**

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SAMPLE FORM**FORM OF CONTRACT AGREEMENT**

This agreement made this ____ day of _____ 2024, between the Maharashtra State Electricity Distribution Company Limited Represented by the Superintending Engineer, , Nandurbar Circle. (hereinafter called "the Employer") of the one part an _____ of _____ (hereinafter called "the Contractor") of the other part.

Whereas the Employer desires that the work of Annual Contract for Printing of Monthly Energy Bills with Digital Photo of Meter under Nandurbar Circle should be executed by the contractor and has accepted a Bid by the contractor for the execution of such works and the remedying of any defects therein.

The Employer and the Contractor agree as follows:

1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be deemed to form and read and constructed as part of this Agreement.

(a) The Letter of Award no. _____ dated _____

(d) The Bid dated _____

(c) The Conditions of Contract (Annexure A, B,C)

(d) The Completed Schedules, and

(e) The Contractor's Proposal.

3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned. The Contractor hereby covenants with the Employer to execute and complete the works. Remedy any defects therein and maintain the completed Facilities in conformity in all respects with the provisions of the Contract.

4. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the works, the remedying of defects therein and guarantee of the completed Facilities, the amount of [insert the Contract Price] or such other Sum as may become payable under the provisions of the Contract at the times and the manner prescribed by the Contract.

In Witness whereof the parties hereto have caused this Agreement to be execute the day and year first before written in accordance with their respective laws.

Authority signature of Contractor
SEAL

Authority signature of Employer
SEAL

In the presence of: In the presence of:

Name _____

Name _____

Signature _____

Signature _____

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**OFFICE OF THE SUPERINTENDING ENGINEER
MSEDCL, INDIRA GANDHI COMPLEX,
GIRIVIHAR COLONY, NANDURBAR.
PIN:-425412.**

TENDER NO.SE/NDBR/T-13/2024-25

(PRICE BID)

VOLUME – II

**Providing of Xerox copies of office documents under Nandurbar
Circle.**

Tender (Price Bid) will be opened at 17.00 hrs on Dt-25.09.2024. (If possible)

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LETTER TO THE SUPERINTENDINGENGINEER

To,
The Superintending Engineer,
MSEDCL, Indira Gandhi Complex,
Girivihar Colony, Nandurbar.
Pin 425412.

Dear Sir,

We agree to execute the work as mentioned in the above tender at the rates herein tendered by us subject to the conditions of the tender which we have carefully read and thoroughly understood the same. We hereby agree to keep this offer open for 90 days after the returnable date of the tender and shall be bound by communication of acceptance dispatched within the prescribed time.

Yours faithfully,

Date:

Name and address of the tenderer

Seal and signature of the tenderer.

TENDER NO.SE/NDBR/T-13/2024-25

Providing of Xerox & Printing of Monthly Energy bills of Ag Categories

ANNEXURE 'A'**PRICE SCHEDULE.**

Sr.	Name of Activity	Unit	Approx. xerox copies per month	Rate per Unit including all Taxes (In figures and words)	
				Rs.	Paise
1	2	3	4	5	6
1	Providing of Xerox of Official Documents under Nandurbar Circle office (Rates in case the place & electricity arrangement owned by Agency) One side	Nos.	As per Office Requirement		

**Note:-The no. of consumers is indicative only and it may change to any extent. The contractor shall have to complete the work as per billing data given by the IT Centre for the month. Payment shall be made as per unit rates for the actual work carried out for the month.*

Ready to work at Lowest Rate established - (Yes/No)
(Write specifically)

SEAL & SIGNATURE OF THE TENDERER

LIST OF SERVICES

SR. NO.	SERVICE NAME	ACTIVITY NUMBER	UOM	SAC CODE	REQ. QTY	VERSION	MATERIAL TYPE
1	40402403 Bill Printing on	ADM 067	Days	998912	20000		null

Required Documents (To be uploaded online)				
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Sr. No.	NAME	SECTION	ITEM	DESCRIPTION
1	as per tender	Price Section	40402403 Bill Printing on	as per tender
2	as per tender	Technical Section	40402403 Bill Printing on	as per tender
3	as per tender	Commercial Section		as per tender