

Maharashtra State Electricity Distribution Co. Ltd.

Tender Details		04-05-2026 04:01:59
Tender Code	EE/E-TEND/DEG/T-07/2026-27	
Tender Type	Works Tender	
Type Of Bid	Two Bid	
Description	Annual contract for providing Security by deploying Watchmen for watch & ward under Jurisdiction of DEGLOOR Division	
Estimated Cost (In Lakhs)	10	
Basis of prices	NA	
Tender Validity	NA	
Delivery Requirement (In Months)	NA	
Tender on rate contract basis	NO	
Tender Fee (In INR)	1000	
GST In INR (@18% on Tender Fee: SAC No.	180	
Total Tender Fee Amount including GST in INR.	1180	
Contact	G S Kale , 7875764628 ,eedegloor1@gmail.com	
Pre-Qualifying Req	As per tender documents	
Budget Type	NA	
Scheme Code	null	
Scheme Name		
Department	Works Department	
Office Type	DIVISION	
Location Type	Degloor Division	
Designation	Additional Executive Engineer(Distribution)	
Pre-Bid Meeting Address	Degloor Division Offices	
Bid Opening Address	Online	
Version No	1	
Call for Deviation	NO	
Is Annexure C1 Applicable	NA	
Is Manufacturer Applicable	NO	
Is Trader Applicable	NO	
Minimum % of Offered Quantity	NA	
Is Power Supplier Applicable	NO	
Tender Sale Start Date	05-05-2026 11:00	
Tender Sale End Date	11-05-2026 11:00	
Bid Start Date	05-05-2026 11:05	
Bid End Date	11-05-2026 17:00	
Pre-Bid Meeting Date	08-05-2026 11:00	
Techno-Commercial Bid opening on	12-05-2026 12:00	
Price Bid opening on	19-05-2026 12:00	
Annexure C1 Opening Date	NA	
Winner Selection Date	19-05-2026 15:00	

Can Bidder Opt EMD Exemption	N
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**MAHARASHTRASTATE ELECTRICITY DISTRIBUTION
COMPANY LTD. DIVISION OFFICE, DEGLOOR**

TENDER NO.:- EE/E-TEND/DEG/T-07/2026-27

Volume-I (TECHNICAL BID) & Volume-II (SCHEDULE-C/PRICE BID)

TENDER DOCUMENT FOR

**Annual contract for providing Security by deploying Watchmen for watch & ward
under Jurisdiction of DEGLOOR Division.**

ISSUED TO M/S _____

**TENDER FEE: Rs.1000 + 18% GST=1180/-
(NON-REFUNDABLE)**

**All pages of the tender documents are required to be signed by
the Bidders**



TECHNICAL BID

Tender for Annual contract for the work of providing Security by deploying Watchmen for watch & ward under Jurisdiction DEGLOOR Division.

Tender No.	: - EE/E-TEND/DEG/T-07/2026-27
Area Of Operation	: - DEGLOOR DIVISION AREA.
Tender Sale From	:- Dt.05.05.2026 at 11:00 Hrs
Tender Sale Closing Date	:- Dt 11.05.2026 at 11:00 Hrs
Submission Closing Date	: - Dt 11.05.2026 at 17.00 Hrs.
E-Tender Will Be Opened On	: - Dt 12.05.2026 at 12.00 Hrs (If possible or next working day)
Estimated cost Rs.	:- Rs.10.00 Lac
E-Tender purchase cost	: - Rs.1000/-+ 18% GST=Rs.1180/-
E.M.D	:- Rs. 10,000/- (Rs. TEN Thousand Only)

Address:-

**Office of the Executive Engineer,
MSEDCL, Mondha, DEGLOOR-431717.**

E-mail : eedegloor1@gmail.in/eedegloor.mahadiscom.in

Website : www.mahadiscom.in

Signature of the bidder with Seal

MAHARASHTRA STATE ELECTRICITY DISTRIBUTION COMPANY
LTD.M.S.E.D.C.L. DIVISION DEGLOOR

S.R.	DESCRIPTION	PAGE NO
Volume-I-Technical Bid		
1	Details of Tender	01-03
2	Copy of Tender Notice	04-05
3	Instructions to Tender (Terms and Condition)	06-10
4	Special Attention to Tender	11-12
5	General Terms and Conditions of Tender	13-15
6	Special Terms and Conditions	16-19
7	Schedule "A" (Particulars of Contractor)	20-21
8	Schedule "D" (Acceptance)	22
9	General Terms and Conditions of watchman	23
Volume-II-Commercial Bid		
1	Schedule "B"	01
2	Schedule "C" (Commercial Bid)	02

MSEDCL DIVISION DEGLOOR TENDER NOTICE

Digitally sealed and signed offers are invited in two bid system bye-tendering method for following works from registered MSEDCL's e-tender Firms/Agencies/Companies those who have successfully executed the work of same nature in M.S.E.D.C.L. or any other Govt. organization for the following work.

Tender Specification No.	Particulars	Tender Cost	EMD	Duration of Contract
TENDER NO. EE/E- TEND/DEG/T- 07/2026-27	Annual contract for the work of Providing Security by deploying Watchmen for watch & ward under Jurisdiction of DEGLOOR Division.	Rs. 10.00 Lac (In words:- Ten Lac Only)	Rs. 10,000/- (Rs. Ten Thousand)	12 Months / Till the order amount exhaust, whichever is earlier.

Participation in tender is open to those contractors who fulfill the following criteria:

- 1) The bidder should have executed same nature of work in a contract value to the tune of 50% of tender amount and above.
- 2) Notwithstanding anything state above, the owner reserves the right to assess Tendered capability and capacity to perform the contract, should the circumstances warrant such an assessment in the overall interest of M.S.E.D.C.L.
- 3) Blank E-Tender documents will be available on Company's website <http://works.mahadiscom.in/eTender/etender> from **Dt.05.05.2026 to Dt.11.05.2026** up to **17:00 Hrs.** Tenderers are requested to download the same from website. They will have to pay the E-Tender purchase fee Rs. 1000/- + 18 %GST = Rs.1180/- through online only.
- 4) The amount of **EMD Rs. 10,000/- (Rs. Ten Thousand Only)** should be submitted in the form of DD / B.G. of any nationalized bank, drawn on or before the date of submission, i.e. **Dt. 11.05.2026 up to 17:00 Hrs**, payable at DEGLOOR, in favor of the **Executive Engineer, MSEDCL, O&M Division, DEGLOOR**. No interest will be paid on EMD. Tender offer without DD/BG for Earnest Money Deposit will not be considered. In no case exemption for payment of Earnest Money will be granted. As such the tendered are requested, not to make any request for exemption. The envelope containing original DD/BG towards EMD (in addition to online submission), shall be submitted to the office of the Executive Engineer, MSEDCL, O&M Division DEGLOOR before due date i.e. Dt. 11.05.2026 upto 17:00 Hrs.
- 5) Last date to quote the E-Tender is Dt. 11.05.2026 at 17:00 Hrs
- 6) Date of opening of Technical Bid (Qualifying bid) Dt. 12.05.2026 at 12:00 Hrs if possible. (Online only) if possible or next working day.
- 7) Digitally signed & sealed tender in two separate bid (Qualifying bid and Price bid) along with EMD as mentioned above and other supporting documents should be uploaded on MSEDCL website within stipulated time period given above. Price bid will open on dt. Dt.18.05.2026 at 13:00 Hrs if possible. Price bid of only those bidders who qualify the technical qualifying bid will be opened.
- 8) Bidders should submit the bid well in advance before due date. This office will not be responsible for any delay in uploading of tender documents through e-tendering process due to network problem.

- 9) Bid should be submitted in the Qualifying & Commercial forms as per bid preformed through e-tendering process and scanned copies of documents should be uploaded with bid.
- 10) The bid will be opened through e-tendering process.
- 11) The online purchase of tender documents does not necessarily qualify the tenderers for acceptance of their bid..
- 12) The undersigned reserves the right to accept any or reject all the tenders without assigning any reasons thereof.

**Executive Engineer
MSEDCL Division DEGLOR**

Seal & Signature of Tenderer



MSEDCL DIVISION OFFICE DEGLOOR

INSTRUCTIONS TO TENDERERS (TERMS & CONDITIONS)

1. Work of Providing Security by deploying Watchmen for watch & ward under Jurisdiction of DEGLOOR Division.
2. The outsource agency should be registered as company/Agency/Sanstha, situated in the. If agency is registered as a firm and wants to participate in tender, then resolution should be attached.
3. An agreement on non-judicial stamp paper will have to be executed with M.S.E.D.C.L as per rule in force to carry out the work before commencement of the work. The stamp fees will be borne by the agency.
4. **Experience:** The agency should have same works experience at other Govt. offices or Division of MSEDCL & MSETCL etc. The bidder should have executed same nature of work in a **contract** to the tune of **solvent tender value** of 50% or above in the past 3 years (i.e.2022-23, 2023-24 & 2024-25).
5. **Attested Photostat** copies of works carried out by agency in the past 3 years as mentioned above along with the certificate of satisfactory execution / completion of the work from the respective authorities must be enclosed. It should be noted that mere enclosing the order copy without satisfactory work completion certificate shall not be undertaken as experience, please note.
6. The agency has to quote permanent address of the agency/firm.
7. The payment of tax/ fees of various government departments has to be bear by the agency which occur as a result of the contract agreement.
8. The outsourced person deployed cannot claim permanent employment in M.S.E.D.C.L.
9. The Agency has to submit Valid **Labour license**.
10. The Agency has to submit Registration copy under Employees State Insurance Corporation (ESIC) along with code number & challan for contribution paid along with copy of online ECR for the previous financial year or insurance policy under workmen compensation act.
11. The Agency has to submit Registration copy of Employees Provident fund (PF) along with code number & challan for contribution paid along with copy of online ECR for the previous financial year.(YR 2024-25)
12. The Agency has to submit Name of Bank, Address & bank account number of the agency.
13. The bidder has to pay E.M.D 1% of tender value.
14. The Agency has to submit PAN Card & Registration copy of Income Tax/Professional Tax/GST etc, along with Returns for last Three year. (i.e. 2022-23, 2023-24 & 2024-25).
15. The Agency has to submit Copy of audited/certified balance sheet from Chartered Accountant for last three years. (i.e. 2022-23, 2023-24 & 2024-25).
16. The Agency has to submit certificate of Annual Turn Over certified by Chartered Accountant (i.e. 2022-23, 2023-24 & 2024-25).
17. The Bidder has to sign on each paper of tender regarding acceptance of tender terms & conditions.
18. The Qualified Bidder has to pay Security Deposit 5% of tender value; no interest will be paid on security Deposit.
19. The Qualified Bidder has to submit Performance Guarantee 5% of tender value. If the Bidder fails to make payment of wages to outsourced staff and statutory dues in the stipulated time period then the payments will be made as per requirement through the Performance Guarantee, & it is mandatory to maintain 5 % Performance Guarantee.

20. The Agency has to cover all the outsourced staff nominated by him for deployment under Employee Compensation Policy and also have to submit copy of the same to HR Section.
21. The contractor will be responsible for compliance of all statutory obligations under
- The Shop and Establishment Act
 - Contract Labour (Regulation and Abolition) Act
 - Minimum Wages Act,
 - EPF and Misc. Provisions Act,
 - Employee's Compensation Act,
 - E.S.I. Act
 - The Payment of Wages Act
 - The Payment Gratuity Act
 - The Payment of Bonus Act
 - Maharashtra Labour Welfare Fund Act
 - Maharashtra State Tax on Professions, Trades, Callings and Employment Act
- in addition, any other laws applicable in respect of their workers. Any deviation to the above may result in suspending payment of bills of Contractor by M.S.E.D.C.L or termination/ cancellation of contract at the risk and cost of contractor. If penal dues payable by the contractor under any Labour Laws due to discrepancies in statutory payment or compliances during the contract period or after the contract period, it is responsibility of the contractor to pay the dues and do the compliance, the M.S.E.D.C.L. not at all will pay or reimburse any dues in that case.
22. The contractor should disburse wages of outsourced workers in their bank account through RTGS/NEFT/ECS before the seventh of every month, failure to which penalty of Rs.10/- per day per worker imposed and payment will make as per requirements through the performance guarantee. Contractor will obtain the stamped receipt regarding payment of wages from outsource staff in presence of In charge of office location -M.S.E.D.C.L. (representative of principal employer) who would certify about the wages disbursed to outsourced staff of the contractor. Any deviation to the above may result in suspending payment of bills of contractor by M.S.E.D.C.L.
23. The Agency has to submit the bill up to 21st of each month to Company along with details of monthly wages paid and payment of statutory dues to Government Dept.
24. The agency should be financially capable to make payment up to three months to the outsourced staff and payment of monthly statutory dues. The agency has to submit latest solvency accordingly.
25. It is mandatory that in case of completion of contract period or cancellation of contract, the Agency has to fill up Form No.13/19, 10C/20, and 10D for withdrawal of amount from EP Fund EPS. The Security Deposit will not be released if said documents are not provided.
26. Not obeying the instructions as per the rules and regulations decided by Division committee related to outsource staff, the names of defaulter agency will be intimated to relevant Govt. Offices and agency will be black listed for MSEDCL works.
27. The outsource person are liable for paid off on 26th January, 1st May, 15th August and 2nd October.
28. It is mandatory to obey the Hon. Court's orders issued from time to time in this regard.
29. The outsource worker of the agency will not be titled for any facility as is being provided to MSEDCL staff. It is the sole responsibility of agency to observe and abide by the provision of Labour Laws such as Employee Compensation Act, Minimum Wages Acts, Payments of Wages Act, Gratuity Act, E.P.F. Act, Bonus Act and any other regulation as formed by the Govt. from time to time.
30. The working hours of an outsourced person will be for **eight hours / shift a day only** and will governed by Shops and Establishment Act, 1948 and overtime if any arises will not be paid by M.S.E.D.C.L. under any circumstances.
31. The agency has to submit the Names, Address, education qualification, Bank Account No., Adhaar Card etc. of the outsourced person nominated for duties to HR section Division Office, DEGLOOR M.S.E.D.C.L. The agency has to deploy a supervisor to

- supervise the work of outsourced person and to get complete the work as per order. The company will not pay any extra payment for deployment of supervisor.
32. The outsourced person nominated by the agency must be in possession of graduate degree in any discipline and proficient in use of MS-Office/Various Computer Applications/Internet. So it is necessary for the agency to get verified the list of person nominated from HR section D.O.DEGLOOR before deployment.
 33. If any loss / damage reoccurs to the premises/ material in question to be duties, it will be the sole responsibility of the agency to inform this office immediately after loss/damage has occurred and also to lodge complaints to the Nearest Police Station simultaneously.
 34. The cost of lost / stolen or damaged materials or other loss caused to M.S.E.D.C.L. due to engaged outsourced person will be recovered from the outstanding bills, security deposit and performance guarantee.
 35. The contractor should hand over miscreants to the nearest Police Station and contractor should report such matter to this Office for further necessary action as deemed fit.
 36. M.S.E.D.C.L. will not be responsible for any violation of the Act or Regulation by the agency. M.S.E.D.C.L. will not make vehicles available to the outsource person of agency to attend the duties. Also accommodations for outsource person of agency will not be the responsibility of M.S.E.D.C.L.
 37. M.S.E.D.C.L. will not be responsible for any accident (fatal or non-fatal) or injury to the personnel of the agency or any financial implication arising there from.

Responsibilities of Contractor

- a. The Contractor should maintain Wage-cum-Muster Roll (prescribed under Minimum Wages Act)
- b. To get Employee's Compensation Policy cover to all outsourced person deployed.
- c. The Contractor should maintain below mentioned registers
 - Register of Deduction
 - Register of Fines
 - Register of Advances
 - Register of Overtime
 - Register of Accident
 - Register of Bonus Paid to Workers
- d. The contractor should deposit wages of every outsourced person in their bank account through RTGS/NEFT/ECS before 7th of every month. The statutory dues to Govt. Dept. should deposit up to 15th of every month.
- e. The contractor has to submit list of outsourced security person nominated for duties with details such as Name, Address, Educational Qualification, Bank Account No., Adhaar Card etc. to HR Section Division Office M.S.E.D.C.L. for approval. It is contractor responsibility to keep updated the said list. The documents such as Graduation certificate, MS-CIT certificate should be got verified from HR section and the list should be got approved from HR Manager. If the contractor wants to deploy an outsourced person other than approved in said list, then it is responsibility of the contractor to get permission of HR section to do so.
- f. The contractor has to deploy a supervisor to supervise the work of workers and to get complete the work as per order. The company will not pay any extra payment for deployment of supervisor.
- g. The contract or should issue PF No or UAN No to the outsourced person engaged by him and contributes for their PF (employer contribution) as applicable.
- h. The contractor should issue Identity Card to worker engaged by him.
- i. The contractor should pay their workers the applicable Bonus in every month's salary.
- j. The contractor should issue a Monthly Pay slip to every outsourced person deploy mentioning the **Gross Earnings** (Basic Pay + Special Allowance + HRA +Paid Leave Contribution) and **Total Deductions** (PF Contribution + ESI Contribution + P. Tax) and Net Pay Amount. The proforma of Pay slip will provide by this office.

- k. The Payment of Minimum Wages to the outsourced person nominated for duties against the order is solely contractor's responsibility. The company is not at all responsible to payment for the same. The condition of Minimum Wages Act and Departmental Adm. Circular No.536 Dated 02.05.2016 for the engaged outsource personnel are binding up on you as per prevailing rules.
- l. It is mandatory that in case of completion of order or cancellation of contract, the contractor have to fill up Form No 13, 19, 10C, 20 and 10D for withdrawal of EPF and EPS. The Security deposit will not release if said compliance not done.
38. **The agency should abide the Rules and Regulations issued by Hon. Court**
39. **INSURANCE:** The agency should undertake the insurance of all outsource persons against accidents while on duty from any reputed insurance company during the entire period of contractor extended period of the same if necessary and submit the copy of it to this office before starting the work.
1. The offer should be made as per prevailing Minimum Wage as applicable at the time of submission of tender document and as per the Govt. Notification on firm rate basis for the period of 06 months.
2. Qualified bidder will be decided on "those who quotes the lowest percentage of Service Charges i.e. Contractors profit as per Administrative Circular No. 536 Date. 02.05.2016". The rates should be quoted in words and figures. GST will be paid extra.

Executive Engineer
MSEDCL Division Office DEGLOOR

Seal & Signature of Tenderer



MSEDCL DIVISION OFFICE DEGLOOR SPECIAL ATTENTION TO TENDERS/BIDDERS
Attention of Tenderers is specifically invited for compliance of the following requirements at the time of the submission of tender. If any of these requirements are not fulfilled, the tenders will be liable for rejection.

1. Offer should be submitted in two separate bid as “Qualifying Bid” and “Price Bid” respectively and both these bids should upload within given time period through e-tendering process only.
2. In qualifying bid, the tenderer should submit the following attested documents:
 - A. **Experience:** The agency should have same works experience at other Govt. offices or Division of MSEDCL & MSETCL etc. The bidder should have executed same nature of work in a **contract to the tune of 50% of tender value of above in the past 3 years (i.e. 2021-22, 2022-23 & 2023-24).**
 - B. **Attested Photostat** copies of works carried out by agency in the past 3 years as mentioned above along with the certificate of satisfactory execution / completion of the work from the respective authorities should be enclosed. It should be noted that mere enclosing the order copy without satisfactory work completion certificate shall not be undertaken as experience, please note.
3. Valid copy of Registration of Company/Agency/Sanstha etc., If agency is registered as a firm and wants to participate in tender, then resolution should be attached.
4. Permanent address of person/ firm participating in tender.
5. Valid Labour License issued by Assistant Labour Commissioner under Contract Labour (R &A) Act.
6. The Agency has to submit Registration copy under Employees State Insurance Corporation (ESIC) along with code number & challan for contribution paid along with copy of online ECR for the previous financial year.
7. The Agency has to submit Registration copy of Employees Provident fund along with code number & challan for contribution paid along with copy of online ECR for the previous financial year.
8. Name of Bank, Address & bank account number of agency.
9. E.M.D payment details –1% of tender value.
10. PAN Card & Registration copy of Income Tax Returns / Professional Tax/GST etc. along with Returns for last Three year. (i.e. 2021-22, 2022-23 & 2023-24).
11. Copy of audited/certified balance sheet from Chartered Accountant for last three years. (i.e. 2021-22, 2022-23 & 2023-24).
12. The certificate of Annual Turn Over certified by Chartered Accountant (It should not be less than 50 % of tender value). (i.e. 2021-22, 2022-23 & 2023-24).
13. Signature on each paper of tender regarding acceptance of tender terms & conditions.

14. The Qualified Bidder has to pay Security Deposit 5% of tender value.
15. The Qualified Bidder has to submit Performance Guarantee 10% of tender value.
16. The schedule "A" & "D" duly filled in shall be enclosed with qualifying bid.
17. Employee's Compensation Policy under WC Act 1923/Copy of group insurance policy.
18. In price /commercial bid you should submit the tender papers with schedules "B" & "C" duly filled up as per Minimum Wages Act. **Qualified bidder will be decided on "those who quotes the lowest amount of Service Charges i.e., Contractors profit as per Administrative Circular No. 536 Date. 02.05.2016"**. The rates should be quoted in words and figures.
19. The qualifying bid will be opened first and if found suitable then the corresponding commercial bid will be opened for further consideration.

Executive Engineer
MSEDCL Division Office DEGLOOR

Seal & Signature of Tenderer



**MSEDCL DIVISION OFFICE DEGLOOR GENERAL TERMS AND CONDITIONS
OF TENDER**

1. Bid should be submitted in the Qualifying & Commercial as per bid proforma through e-tendering process and scanned copies of documents should be uploaded with bid on or before due date.
2. **EARNEST MONEY DEPOSIT** - Earnest money deposit @ 1% of estimated cost will to be paid by the tenderer, either in the form of DD/BG drawn on any Nationalized / schedule Bank and payable at DEGLOOR in favor of Executive Engineer, M.S.E.D.C.L., (O&M) Division office, DEGLOOR In no case exemption for payment of earnest money will be granted. As such the tenderers are requested, not to make any request for exemption. **The tender without E.M.D. will not be considered.**
3. **VALIDITY**-The tender submitted shall be valid for (120 days) One Hundred and Twenty days from the date of opening. The tenderer will forfeit the right to the earnest money deposited by him, in case the tender is withdrawn after the opening date and before the expiry of 120 days or in the even to refusal to accept the order and to pay the security deposit within the stipulated period.
4. **SECURITY DEPOSIT**- The contractor whose tender will be accepted shall be required to pay security Deposit of 5% of the order value in the form of DD/BG of nationalized/scheduled bank drawn in favor of Executive Engineer, M.S.E.D.C.L., (O&M)Division, DEGLOOR payable at DEGLOOR within 7 days from the receipt of Letter of Intent or Order. The security Deposit will be refunded only after satisfactory completion of entire work. The M.S.E.D.C.L. will not pay interest on this amount.
5. **PERFORMANCE GUARANTEE**:-The contractor has to submit Performance Guarantee 10% of order value. If the contractor fails to make payments of workers and statutory dues in the stipulated time period then the payments will be made as per requirement through Performance Guarantee, it is mandatory to maintain 10% Performance Guarantee. The Performance Guarantee will be refunded only after satisfactory completion of work. The M.S.E.D.C.L. will not pay any interest on this amount.
6. **PREVIOUS EXPERIENCE** - The Tenderers are requested to submit the attested copies of the certificate of previous experience in same work with details while submitting the tender in Schedule.
7. **INCOME TAX CLEARANCE**- The Tenderers are requested to note that, Income Tax as per the applicable rate on the gross amount of bills will be deducted while making payments by this office against the contract. Latest Income Tax Authority details to be submitted along with tender bid.
8. All the Taxes such as Income Tax, Swaccha Bharat Cess, Education Cess etc. are applicable as per prevailing rules.
9. The Agency / Firm should be established since last three (03) years. The bidder shall enclose necessary valid documents in support of this along with the offer.
10. The tenderer must note that all pages of the tender documents should bear the full signature of the tenderer and there should be no correction or over writing in the quoted rate. The signatures are to be made as a token of agreement of the terms and conditions and the contents thereof.
11. All the certificates which the tenderer desired or is required to be submitted / enclosed (including Xerox copies if any) should bear the full signature of tenderer and duly self-attested.

12. In case the tenderer fails to enclose all the necessary and correct documents, the tender application will be at the discretion of M.S.E.D.C.L. In that case, the Price Bid will not be opened and the tender may be rejected without further consideration. However, M.S.E.D.C.L. may call additional documents at the discretion of its officers.
13. It may please be noted by the tenderer that **it is the sole responsibility of the agency to pay the Minimum Wages as prevailing Minimum Wages Act including all statutory payment stout sourced per sons deployed.** The successful tenderer should execute Security bond on Rs.100/- non-judicial stamp paper to this effect. Since this bond is executed by the contractor, it is the sole responsibility of contractor to guarantee the Minimum Wages as per prevailing act including all statutory payments and as such while quoting the rates the contractor should be careful. The successful tenderer will also have to execute Indemnity/Security bond on stamp paper of Rs.100/-and the agreement.
14. The successful Tenderer will have to abide by more rules as deem fit the Tendering Authority. If any type of misconduct or adverse report against the performance of agency or outsourced persons provided is reported to this Office, the undersigned reserves the right for cancellation/ termination of contract at any stage and decision taken will be final and binding on the agency. The said termination shall be made at the risk and cost of agency and remaining work shall be got done from another agency at the cost and risk of the agency.
15. The working hours of an outsourced staff will be for **eight hours/shift a day only** and will be governed by Shops and establishment Act, 1948 and overtime if any arises will not be paid by M.S.E.D.C.L. under any circumstances.
16. It will be the Agency's responsibility to maintain various registers required under Contract Labour (R & A) Act and it shall be produced on demand to this office or Govt. authorities for verification.
17. All disputes, differences, arising in contract if concluded shall be subject to the exclusive jurisdiction of DEGLOOR court.
18. The payment shall be made to the contractor by RTGS only, within reasonable time from the date of receiving the bills from concerned office location in charge through SAP/ERP system, after getting the bills scrutinized through HR section/Technical section, Dy. MANAGER & passed through Audit Section, D.O., DEGLOOR as per availability of funds. M.S.E.D.C.L. will not pay any interest on pending bills. TDS will deduct from contractor bills as per prevailing rules of Income Tax. The contractor has to submit monthly attendance of the outsourced staff provided certified by in charge of office location. It has to submit to the D.O. along with documentary proof such as PF Challan paid receipt, PF ECR copy, PT Challan, GST Payment Receipt of last month payment and wages made to outsource staff for last month.
19. Failure to carry out the work during the contractual period, M.S.E.D.C.L. will be at a liberty to get work done departmentally or from any other agency at the cost and risk of the agency.
20. Sub-letting of the contract will not be allowed otherwise the contract will be terminated and The Security Deposit shall be forfeited.
21. The outsource staff so provided should be physically fit and in the age group of 21- 40 years of age. Any type of relaxation in case of age limit will not be allowed.

22. During duty hours, the outsource staff should not consume liquor or any intoxication and in case it is noticed any time that they are under influence of liquor or intoxication, found sleeping or found un alert, commit act of moral turpitude, penalty of Rs.1000/- per outsourced staff per occasion will be imposed. Officers of M.S.E.D.C.L. are authorized to check this. In case of repetition of same, the contract will be liable for termination and same will be entrusted to other agency and the difference, if any, will be recovered at cost and risk of agency.
23. The outsource staff should be regular and punctual in duties and should not leave the place unless the reliever comes. The agency should make additional arrangements for stand-by outsourced staff if required, so that earlier outsource staff will not require to work for a period of more than eight hours. Nothing will be paid extra for the stand by staff.
24. If any outsource staff engaged by agency is found absent in shift during surprise checks, penalty of **Rs. 250/-** per absent per Staff / shift will be levied and will be deducted from outstanding bill of the agency.
25. If any damages / theft/ Loss occurred during the contract period but noticed after expiry of the contract, the agency will make good the damages / theft / Loss by submitting an undertaking to that effect and at the cost and risk of the agency.
26. The undersigned reserves right to increase or decrease the number of outsource staff or change the location depending upon requirement. The agency will have to agree to these conditions at the same rate without claiming extra charges. Such directions shall be given if it is observed that the duties arrangement provided by the agency is inadequate.
27. The agency will have to make necessary relief arrangement to the outsource staff or their weekly off / leave etc. for which nothing will be paid extra.
28. Any extra payment required to be made by the agency to outsourced staff on any additional duty as per the requirement or condition thereof, no extra payment shall be made by M.S.E.D.C.L. The contractor would liable to pay the same by himself.
29. For any detailed clarification, the agency may contact this Office during Working Hours only.
30. M.S.E.D.C.L. reserves right to continue this contract for further 3 more months at the same rate & other terms of contract. The agency shall have to carry out the work during the extended period; otherwise the work will be carried out through another agency at the risk and cost of the agency.
31. The undersigned reserves the right to accept or reject any or all tenders without assigning any reasons thereof.

Executive Engineer
MSEDCL Division Office DEGLOOR

Seal & Signature of Tenderer



MSEDCL DIVISION OFFICE DEGLOOR

SPECIAL TERMS AND CONDITIONS

1. **PERIOD OF CONTRACT**:- The total period of the contract will be for one year or till the order amount exhaust whichever is earlier. But the undersigned reserves the right to curtail /cancel or extend the contract period at his discretion.
2. **SCOPE OF WORK**:-work of Providing Security by deploying Watchmen for watch & ward under Jurisdiction of DEGLOOR Division.
3. The contract or should pay the wages as per below in the bank account of the engaged outsourced staff. Earnings:
 - Basic Pay
 - Special Allowance
 - HRA
 - Earned Leave Encashment
 - Bonus
 a. Deduction:
 - EPF Employee Contribution
 - Profession Tax
 - MLWF

- Note:
01. The contribution to MLWF only for the month of June & December, every year.
 02. The Special Allowance is applicable from time to time as declare by Govt. Dept.
 03. The contractor has to contribute below mentioned statutory obligation towards outsourced staff.
 - EPF Employer Contribution
 - MLWF Employer Contribution.

4. **QUALIFYING REQUIREMENT**:-

- A. Valid copy of Registration of company/Agency/Sanstha.,
- B. Experience/performance of same type of work–documentary evidence.
- C. Payment of Earnest Money Deposit.(EMD)
- D. The Agency has to submit Registration copy under Employees State Insurance Corporation (ESIC) along with code number & challan for contribution paid along with copy of online ECR for the previous financial year.
- E. The Agency has to submit Registration copy of Employees Provident fund along with code number & challan for contribution paid along with copy of online ECR for the previous financial year.
- F. Copy of Group insurance policy.

- G. Registration copy under Maharashtra Labour Welfare Act.
- H. Permanent Account No. of Income Tax (PAN) and latest clearance for the last one year.
- I. Valid Registration Certificate under Service Contract Tax with previous Three year returns.
- J. Professional tax registration certificate with previous one year challans/returns.
- K. Valid labor license issued by assistant labor commissioner.
- L. Annual Turnover of last three years from Chartered Accountant i.e. F.Y. 2022-23, 2023-24 & 2024-25.
- M. Tentative deployment details of outsource staff shall be as per Schedule of work. However, deployment of Outsource persons will have to be enforced as per the directives from time to time by in charge of security personnel given locations.
- N. The firm / contractor should be registered with respective Govt. Authority as per existing rules.
- O. The agency should be financially capable to make payment upto Three months to the Out Source persons and statutory dues.
- P. **The firm / contractor should follow the Minimum Wages Act and quote the rates accordingly and firm should also follow all the statutory requirements being enforced from time to time by Govt.**
- 5. **SECURITY DEPOSIT:-**The contract or will have to pay 5% amount of the order value towards security deposit in the form of DD/BG in favor of Executive Engineer, DEGLOOR Division, DEGLOOR within 7 days from the date of receipt of order. The security deposit will be refunded only after satisfactory completion of work. The M.S.E.D.C.L. will not pay any interest on this amount.
- 6. **PERFORMANCE GUARANTEE:** -The contractor has to submit Performance Guarantee 10%of order value. If the contractor fails to make payments of worker and statutory dues in the stipulated time period then the payments will be made as per requirement through Performance Guarantee, it is mandatory to maintain 10% Performance Guarantee. The Performance Guarantee will be refunded only after satisfactory completion of work. The M.S.E.D.C.L. will not pay any interest on this amount.
- 7. **NATURE OF DUTIES:-** As per Schedule 'E'
- 8. **WORKING HOURS:-**The working hours of an outsourced staff will be for **eight hours/shift a day only** and will be governed by Shops and establishment Act, 1948 and overtime if any arises will not be paid by M.S.E.D.C.L. under any circumstances.
- 9. The firm/contractor should be registered with respective Govt. Authority as per existing rules.
- 10. The firm / contractor should follow the Minimum Wages Act and quote the rates accordingly and firm should also follow all the statutory requirements being enforced from time to time by Govt.
- 11. **Qualification of bidders: for joint venture-** Strictly JV Not Allowed.

LIABILITIES & RESPONSIBILITIES OF THE CONTRACTOR

The contractor will be responsible for the payment of compensation to his worker in case of accidents as may be admissible under the Employee Compensation Act, 1923. If he fails to pay the same, it will be recovered from outstanding bills due for payment contractor by the M.S.E.D.C.L. and will be paid to the concerned persons or his dependent / heirs /Govt.

Authority etc. as required under the rules and regulation. The Employee's Compensation contribution may not be linked with P.F. The contractor will have to insure all outsourced staff deployed under Employee's Compensation Act and the copy of the same will have to be produced to the contract operating, failing which the payment will not be released of outstanding bills.

12. The contractor will have to obtain license from Government License Authority under contract Labour (Regulation and Abolition) Act 1970 and the copy of the same will have to be produced to the contract operating authority as well as to the Labor Officer if required failing to which the payment of outstanding bill will not be released.
13. The Income tax as per rules and regulation will be deducted from the contractor's bill.
14. The contractor will have to observe all statutory Rules and Regulation of M.S.E.D.C.L.
15. The contractor will have to obtain entry permits for outsource staff and himself also from this office on submission of the list of outsourced person nominated. Also contractor should inform immediately the change if any.
16. It is responsibility of the contractor to maintain the discipline of his staff and himself and any hindrance to the Project, Security work and to the Company's Staff will be viewed very seriously and will make the contract liable for the termination by the Company without entertaining any claims from the contractor in this regard.
17. The contractor representative should be available at site round the clock for communication with the Officer in charge regarding security matters.

TERMINATION OF CONTRACT:-

The undersigned reserved the right to terminate the contract at any time during the contract period by giving appropriate notice, if it is found that the agency/contractor is not able to cope up with or discharge the assigned duties satisfactorily.

1. In normal course, the interpretation of the undersigned on any matter or decision given by him on any disputable points will be final and binding on contractor.
2. The terms and conditions stipulated in the Booklet of M.S.E.D.C.L. for works contract will also form a part of this contract and will be binding on contractor wherever it is not specifically mentioned.
3. If the contract fails to start the work within 10 days after issue of letter of Acceptance/ order, the EMD deposited with the company will be forfeited.
4. **The contractor will have to give registered partnership deed along with tender, if it is a partnership firm.**

AGREEMENT:

The contractor will have to enter into an agreement with MSEDCL to carry out the contract in the prescribed form on non-judicial court stamped paper as per rule in Force. The cost of the stamp paper will be borne by the contractor.

JURISDICTION: All tender disputes or differences arising out of or in connection with the contract, if concluded shall be subject to the exclusive jurisdiction of DEGLOOR Court.

Executive Engineer
MSEDCL Division Office DEGLOOR
Seal & Signature of Tenderer



**MSEDCL DIVISION DEGLOOR
SCHEDULE - 'A'**

PARTICULARS OF CONTRACTOR (QUALIFYING BID)

(To be filled in by TENDERER in the absence of which tender is likely to be rejected)

1	Name of The Agency & Full Address	
2	Name of The Contractor, Permanent Address & Residential Proof.	
3	Valid labour License issued by Asst Labour commissioner, Latur.	
4	Employee Compensation Policy under WC Act	
5	Name of Bank, full Address & Account No.	
6	Valid copy of Registration of Company/Agency/ Sanstha.	
7	Electrical Contract License	
8	Latest Shop Act License	
9	Experience/performance of same type of work – documentary evidence.	
10	Payment of Earnest Money Deposit.	
11	Latest Solvency certificate to the tune of 50% amount of the tender value from any Nationalized Bank / Schedule Bank.	
12	P.F. Registration copy & Last one year contribution paid challan and online ECR copy	
13	Copy of Group insurance policy.	
14	Permanent Account No. of Income Tax(PAN) and Latest clearance for the last three years.	
15	Valid Registration Certificate under GST with previous three years returns.	
16	Professional tax registration certificate with previous three years challans /returns.	
17	Average Net Worth of last three years from Chartered Accountant.	
18	Annual Turnover of last three years from Chartered Accountant.	
19	Registration copy under MLW Act	

Seal & Signature of Tenderer

Sr. No.	Name of work executed	Department	Work Order No. & Date	Value of work Order

4	Any other Information the Contractor may desire to give	
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NOTE: - True copies of the testimonials may be attached, which will not be returned certified that if tender is accepted. I/ We hereby agree to abide by and fulfill all the terms and condition of the contract as above and attached hereto and in default thereto forfeit the security deposit and to pay the MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD. as the loss incurred by the M.S.E.D.C.L. as a result of default.

Signature of Tenderer / Bidder..... Address of Tenderer /

Bidder..... With Tel / Fax No.

Date-



SCHEDULE-'D'

ACCEPTANCE

To,
The Executive Engineer,
O&M Division, MSEDCL, DEGLOOR

I / We hereby agree to carry out the work at the rates herein tendered by me/us subject to the conditions of tender & the work above which I /We have thoroughly understood & to which I /We agree.

I / We hereby tender for the MAHARASHTRA STATE ELECTRICITY DISTRIBUTIONCO. LTD. (hereinafter referred as the "Company ") for the execution of the work against Tender Specification No. **EE/E-TEND/DEG/T-07/2026-27** within the time limit specified there in & in accordance with the condition stipulated in this specification & the printed general conditions of contract hereto.

Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms & condition of the specification and in default thereof to forfeit the earnest money /security deposit & in addition to pay to the Company the sum of money mentioned in the specification.

I / We hereby agree to keep this offer open for 120 (One Hundred and Twenty) days after The date of opening of this Tender and Shall be bound by Communication of acceptance dispatched within the prescribed time.

Yours Faithfully, Signature of Tenderer_____

Name of Agency_____

Address_____

Seal_____

Telephone No._____

Fax_____

General Terms and conditions for watchman for security :

- The watchman so provided should be physically fit and in the age group of 21-45 years of age. Any type of relaxation in case of age limit will not be allowed.
- During duty hours, the watch man should not consume liquor or any intoxication and incase it is noticed anytime hat they are under influence of liquor or intoxication, found sleeping or found un alert, commit act of moral turpitude, penalty of Rs.1000/- per watch man per occasion will be imposed. Officers of M.S.E.D.C.L. are authorized to check this. In case of repetition of same, the contract will be liable for termination and same will been trusted to other agency and the difference, if any, will be recovered at cost and risk of agency.
- The watchman should be regular and punctual in duties and should not leave the place unless the reliever comes. The agency should make additional arrangements for stand-by watchman, So that earlier guards will not require for a period of more than eight hours. Nothing will be paid extra for the stand by watchmen.
- If any watchman is found absent in shift during surprise checks, penalty of Rs.250/- per absent per watchman/ shift will be levied and will be deducted from your bill.
- If any damages / theft / Loss occurred during the contract period but noticed after expiry of the contract, the agency will make good the damages / theft / Loss by submitting an undertaking to that effect and at the cost and risk of the agency.
- The undersigned reserves the right to increase or decrease the number of security watchmen or change the location to be guarded depending upon our requirement. The agency will have to agree to these conditions at the same rate without claiming extra charges. Such directions shall be given if it is observed that the security arrangement provided by the agency is inadequate.
- The agency will have to make necessary relief arrangement to the watchmen for their weekly off / leave etc. for which nothing will be paid extra.
- Any extra payment required to be made by the agency to its employees or the watchmen on any additional duty as per the requirement or condition thereof, no extra payment shall be made by MSEDCL. The contract or would pay the same by themselves.
- For any detailed clarification, the agency may contact this Office during Working Hours only.

Seal & Signature of Tenderer



**MAHARASTRA STATE ELECTRICITY DISTRIBUTION COMPANY LTD.
DEGLOOR DIVISION, DEGLOOR**

E-TENDER NO. :- EE/E-TEND/DEG/T-07/2026-27

(Price Bid)

NAME OF WORK:- Annual contract for providing Security by deploying Watchmen for watch & ward under Jurisdiction of DEGLOOR Division.

Sr. No.	Particulars	Schedule Rate	Rates to be quoted By the Bidder in Rs.	
			In Figure	In Words
1	Annual contract for providing Security by deploying Watchmen for watch & ward under Jurisdiction of DEGLOOR Division.	Rs. 704.62 per day per person		

1. I / We undertake to carryout above works at _____%
BELOW / ABOVE / AT PAR the Schedule Rates of the MSEDCL.
(In words _____% BELOW / ABOVE /
AT PAR the schedule rate.)
2. Rates should to be quoted for total activity.
3. Rates quoted are exclusive of GST .

I/We have read all the tender documents & became fully conversant with Terms, Conditions, Specifications & site conditions.

SEAL

Signature of Tenderer

Date:

Place:

LIST OF SERVICES

SR. NO.	SERVICE NAME	ACTIVITY NUMBER	UOM	SAC CODE	REQ. QTY	VERSION	MATERIAL TYPE
1	Watchman	CIVIL_LABO R57	Days	9954	1		null

Required Documents (To be uploaded online)

Sr. No.	NAME	SECTION	ITEM	DESCRIPTION
1	Price Bid	Price Section	Watchman	Submit Price Bid File
2	Technical Documents	Technical Section	Watchman	Submit Technical Documents as per tender criteria
3	Comm Bid	Commercial Section		Submit commercial Documents as per tender criteria