

## Maharashtra State Electricity Distribution Co. Ltd.

Tender Details		02-01-2025 01:36:43
Tender Code	EE/Ach/T/T-26/2024-25/PMHT	
Tender Type	Works Tender	
Type Of Bid	Two Bid	
Description	Annual tender for the work of Preventive Maintenance of HT overhead lines & underground cables in Dharni Sub-Division under Achalpur Division,MESDCL,Amravati of Amravati Circle	
Estimated Cost (In Lakhs)	10	
Basis of prices	NA	
Tender Validity	NA	
Delivery Requirement (In Months)	NA	
Tender on rate contract basis	NO	
Tender Fee (In INR)	1000	
GST In INR (@18% on Tender Fee: SAC No.	180	
Total Tender Fee Amount including GST in INR.	1180	
Contact	Shri Tushar Ganjare , 7875763690 ,eeachalpur@gmail.com	
Pre-Qualifying Req	As per SBD	
Budget Type	NA	
Scheme Code	null	
Scheme Name		
Department	Distribution Department	
Office Type	DIVISION	
Location Type	Achalpur Division	
Designation	Deputy Executive Engineer(Distribution)	
Pre-Bid Meeting Address	Office of the Executive Engineer,Maharashtra State Electricity Distribution Co.Ltd. Achalpur Division, paratwada Dist-Amravati,Pin-444805	
Bid Opening Address	Office of the Executive Engineer,Maharashtra State Electricity Distribution Co.Ltd. Achalpur Division, paratwada Dist-Amravati,Pin-444805	
Version No	1	
Call for Deviation	NO	
Is Annexure C1 Applicable	NA	
Is Manufacturer Applicable	NO	
Is Trader Applicable	NO	
Minimum % of Offered Quantity	NA	
Is Power Supplier Applicable	NO	
Tender Sale Start Date	02-01-2025 13:35	
Tender Sale End Date	09-01-2025 16:00	
Bid Start Date	02-01-2025 14:00	
Bid End Date	09-01-2025 18:00	

Pre-Bid Meeting Date	07-01-2025 15:00
Techno-Commercial Bid opening on	10-01-2025 11:00
Price Bid opening on	11-01-2025 11:00
Annexure C1 Opening Date	NA
Winner Selection Date	11-01-2025 17:30
Can Bidder Opt EMD Exemption	Y

**MAHARASHTRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED**



**TENDER DOCUMENT**

***Annual tender for the work of Preventive Maintenance of HT overhead lines & underground cables in **Dharni Sub-Division** under Achalpur Division, MESDCL, Amravati of Amravati Circle***

**EE/Ach/T/T-26/2024-25/PMHT**

**<https://works.mahadiscom.in/eTender/etender>**

**Office of the Executive Engineer, Maharashtra State Electricity Distribution Co. Ltd.  
Achalpur Division, Paratwada  
Dist-Amravati, Pin-  
444805 Telephone: (28223-220006), Extn.:-**

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## SECTION- IBID INVITATIO N

### 1. Introduction

The Maharashtra State Electricity Distribution Company Ltd. (MSEDCL), represented by the Executive Engineer, **Achalpur Division** wishes to intend for **Annual tender for the work of Preventive Maintenance of HT overhead lines & underground cables in Dharni Sub-Division under Achalpur Division, MESDCL, Amravati of Amravati Circle** for 1 year from the date of issue of work order and as described in the Bidding Data under single point responsibility **"Partial Turnkey Contracts"**.

### 2. Brief description for the Bidding Process:

- a. The Executive Engineer, **Achalpur Division** on behalf of MSEDCL, invites eligible bidders to submit a bid in accordance with the provisions of this Tender Document. In this Tender Document, the term "Bidder", which expression shall, unless repugnant to the context, include all parties who have submitted bids in response to this Tender Document within the stipulated timeframe for submission.
- b. The Bidders shall submit the bids in two parts by following e-tendering process as described in Bid document. First part comprises of the technical bid and the second part comprises of the Financial/price bid in accordance with this Tender Document.
- c. Bidders shall not upload Financial/price bid with technical bid documents together. Such bid may be rejected and bidder shall be disqualified from the bidding process.
- d. In terms of the Tender Document, a Bidder will be required to deposit, along with its Bid, a bid security as Earnest Money Deposit (EMD).
- e. MSEDCL will open the technical bids of all bidders and price bids of only technically qualified bidders would be opened.
- f. The Bidder's Names, Bid prices and the presence or absence of the requisited documents and such other details as MSEDCL, at its discretion, may consider appropriate will be announced at the time of opening.

**BIDDING INFORMATION**

1	Tender Reference No.	EE/Ach/T/T-26/2024-25/PMHT
2	Sale of Tender Form on web link	02.01.2025 at 11.00 Hrs
2	Last date & Time for submission of Bids	09.01.2025 at 18.00 Hrs
3	Date of Pre-Bid Meeting	07.01.2025 at 15.00 Hrs
4	Date & Time of opening of Technical Bid	10.01.2025 at 11.00 Hrs
5	Address for communication and Venue for Tender opening	(eechalpur@gmail.com of Nodal officer i.e. Addl. Ex. Engr (Maintenance) shall be given and only communication to this email id would be valid communication---)
6	Tender Amount	Tender Amount Limited Rs. <b>10.00</b> lakh
7	Tender processing fee	<b>Rs. 1000</b> /- + 18% GST as applicable (Non-refundable & Non Transferable)
8	Earnest Money Deposit (EMD)	<b>Rs. 10,000</b> /- only (can be paid by either DD in favour of MSEDCL or through RTGS in bank account number ..... ..... or in the form of Bank Guarantee as per Appendix-IV

9	Performance Bank Guarantee in lieu of Security Deposit	The successful bidder shall furnish the performance Bank guarantee within 14 calendar days from the date of issue of the LOA offer letter in the form of an unconditional and irrevocable Bank Guarantee for an amount of 10% of Contract Value denominated solely in INR payable and claimed at Amravati issued either
		by a Nationalized or Scheduled Bank located in Maharashtra and valid for the period for 1 year from the date of work order.

**Note:**

- The date & time of opening of Price Bid will be informed by an e-mail.**
- Eligible bidders shall upload the Bid through the tender portal of MSEDCCL: <http://works.mahadiscom.in/eTender/etenderdetails> can be obtained from <https://www.mahadiscom.in>.



## SECTION- II INSTRUCTION TO BIDDER S

The **Executive Engineer, Achalpur Division**, on behalf of MSEDCIL invites bids from eligible bidders for tender along with rates for 1 year.

### Scope of Contract:

The Scope of contract is as below:

- a) To carry out Preventive Maintenance of HT overhead lines and underground cables in Achalpur Division, MSEDCIL, Amravati of Amravati Circle Division. Major material required under contracts as per list enclosed (Annexure C) shall be supplied or provided by MSEDCIL; and contractor will have to supply minor items of consumable nature only as listed in Annexure D. The rates to be quoted as per the schedule rate mentioned in Annexure E.
- b) In case any major material is not available with MSEDCIL, the same shall be supplied by the contractor at the prevailing cost data of MSEDCIL together with price indexing, if applicable.
- c) Detailed execution Plan for timely implementation of work is to be submitted by the contractor immediately after allotment of work.
- d) The selected bidder shall have his Office within the jurisdiction of the works for attending the emergency services.
- e) Bids shall be complete and cover all Works described in the price schedule. Any item of works required for complete usable system shall be deemed to be included in bidder's scope irrespective of whether it is specifically mentioned or not in the price schedule, the same can be brought to notice of Tendering authority during Pre-Bid meeting.
- f) Bidder should note that obtaining permissions from statutory bodies wherever required for execution of works, shall be entirely in bidder's scope. However, MSEDCIL will extend its support for obtaining these permissions on best effort basis.
- g) Partial bids, or bids which do not cover the entire scope of the works will be treated as incomplete and "not responsive" to the terms and conditions of bidding and are liable to be rejected.

## 1. Eligibility and qualifying criteria:

The Bidders shall meet following minimum eligibility criteria for participation in the bid.

### (a) Technical Qualification:

- (i) The bidder should have at least **3 years** experience as a licensed Electrical contractor in construction, erection, testing, commissioning and maintenance of HT overhead lines & underground cables.
- (ii) The Bidder should have specific experience of execution of turnkey or partial turnkey contracts during the last 5 years for HT O/H lines or HT U/G cables works – Erection or maintenance of 05 KM of route length of 11 kV or high voltage overhead or underground lines for HT lines.
- (iii) All the components of electrical works mentioned above should be in successful operation for at least one (1) year as on date of submission of bid;
- (iv) Work experiences of the bidder as per above in (ii) shall be considered only if the work has been executed under Govt./semi-Govt./autonomous body of Central/State Govt./Electricity Power Utility/Public works, Distribution franchisee appointed by MSEDCL and under Dedicated Distribution Facility (DDF) scheme work approved by MSEDCL. The work experience under DDF scheme will be considered only if approved by Competent Authority in MSEDCL i.e. concerned Executive Engineer / Superintending Engineer.
- (v) The Bidders should deploy sufficient manpower for carrying out the maintenance work, however the contractor should provide the manpower at least as mentioned in Annexure-A

- (vi) The Bidders should have required Tool & Plants for these works, minimum requirement for which is as per Annexure-B.
- (vii) The Bidder should have valid GST/PAN Registration Certificate.
- (viii) The Bidders should have valid PF Registration
- (ix) The Bidders should have taken Group Insurance Cover for his Employees.

**(b) Financial Qualification:**

- (i) The Bidders should have executed similar works in any sector during the last 5 financial years with minimum
- (ii) One work order / contract equivalent to amount of Rs. 5 Lakhs Or
- (iii) Two work orders / contract equivalent to amount of Rs. 3 Lakh each Or
- (iv) Three work orders / contract equivalent to an amount of Rs. 1 Lakh each.
- (v) The bidders should have an average annual financial turnover of **Rs. 10** Lakhs during last consecutive 3 financial years.
- (vi) The bidders shall have a positive net worth.

**2. Instructions to bidders:**

- (i) (a) All bids must be accompanied by EMD as specified in the Tender Notification (Section-I) and uploaded on or before the prescribed date and time given in Section-I of this document. Bids submitted without EMD will be summarily rejected. Bidders shall upload the required documents through electronic mode only as part of their proposal.
- (b) The Bidders shall also upload copies of
  - (i) Central and State GST Registration Certificate
  - (ii) PAN issued by appropriate authority.
  - (iii) Income Tax returns of previous three assessment years.

- (ii) The Bid uploaded by the Bidder and all correspondence and documents in relation to the bid shall be in English Language. For more details refer Clause 6 of this section.
- (iii) Bidders are not allowed to participate in the bid on consortium basis.
- (iv) Bidders should upload only those documents which are asked to be uploaded in the Tender document.
- (v) Technical proposal which are submitted by non qualified bidder or which are evaluated to be "non responsive" will be rejected and shall not be considered for detailed technical evaluation.
- (vi) Only bids conforming to minimum eligibility criteria and found to be technically responsive will be taken up for further evaluation. During evaluation of Bids, MSEDCL, may, at its discretion, ask the bidders for clarification of their proposals.
- (vii) The bidder shall quote their rates considering market and site condition and variation in price index etc. The quoted rates by the bidders shall remain the same.
- (viii) MSEDCL will not entertain any claim at any stage from successful bidder on the plea of not having sufficiently acquainted himself as to site condition before submitting price bid etc.
- (ix) Financial bid of the technically qualified bidders to be opened on selected date and the place intimated to technically qualified bidders through e-mail.
- (x) **Offers by matching prices with lowest acceptable bidder:**  
 Matching exercise first will be carried out for bidders who gave consent to match the L-1 offered rate in the price bid as optional documents. The bidder who have not given consent letter in the price bid will not be considered in first round. But if enough bidders are not available then MSEDCL, at its discretion, can ask other bidders to match the price of L-1.

3. The work orders are not transferable. Subletting is not allowed.

4. MSEDCL reserves rights

- (a) To reject or accept any or all bids wholly or partly without assigning any reason on the ground considered advantageous to MSEDCL.
- (b) To decide works to be awarded to empanelled bidders subject to general principle that bidder who has quoted L1 should ordinarily not get less work than others including whom matches their price with L1 if there is no deficiency in their work.

## 5. Language of Bid:

The Bid shall be uploaded in English Language. Supporting documents and printed literature which are in another language shall be accompanied by an accurate translation in the English language duly authenticated and certified by the bidder.

## 6. Documents Comprising the Bid:

The Bid prepared by the Bidder shall be uploaded in 'Two parts viz. Technical Bid and Financial Bid. Bids shall be electronically submitted online in the E-tender platform and the documents shall be scanned and uploaded along with Bid.

### **Part-I: Technical Bid**

Bidder shall submit relevant certificates to demonstrate the financial, technical capabilities & eligibility criteria prescribed under this Tender Document. In

this regard the Bidders shall upload following minimum documents/information (form of consent of Lowest matching offer is optional) for technical and financial evaluation.

- i. Firm's Profile at a Glance (Appendix-I(A))
- ii. Financial Status (Appendix-I(B))
- iii. Experience (Appendix-II)
- iv. Form of consent of Lowest matching Offer (Appendix-III) (optional)  
- This document is optional. For its use, please refer to clause no 3(x) of instructions to Bidders.
- v. Form of Earnest Money Deposit/Bid Security (Appendix-IV)

### **Part-II: Financial bid**

- (i) The bidder shall submit the price schedule as furnished in the tender document. Entry in the price bid form should be filled.
- (ii) The bidder shall quote the rates for each financial year. Taxes as applicable will be paid extra.
- (iii) Price shall be quoted in Indian Rupees only.
- (iv) For Technical specifications and Cost Data, Please refer MSEDCCL website i.e. <https://www.mahadiscom.in/supplier/#>.
- (v) Any Financial Bid uploaded with conditions different from the tender specifications will be rejected.

## 7. Earnest Money Deposit (E.M.D.):

- a) The Bidder shall furnish along with the Technical Proposal, an E.M.D. of **Rs.10,000.00 (Rs. Ten Thousand only)**. Payable either by DD in favour of MSEDCL or in the form of account transfer through RTGS/NEFT into ..... or in the form of Bank Guarantee as per Appendix-IV.
- b) Any bid not accompanied by an acceptable E.M.D. shall be rejected by MSEDCL as non-responsive.
- c) The E.M.D. of the successful bidder will be returned when the bidder has signed the Contract Agreement and furnished the required Performance Bank Guarantee.
- d) The E.M.D. of the unsuccessful bidders will be returned as promptly as possible, after finalization of Tender.
  - (i) If a Bidder withdraws his Bid during the period of Bid validity Specified by the Bidder on the Bid Form its E.M.D. will be forfeited.
  - (ii) If the successful Bidder fails to furnish performance security in accordance with Clause 21 of this Section - II of this Section, its EMD will be forfeited.

## 8. Period of Validity of Bid:

- a) Bids shall remain valid for 60 days after the date of opening of Technical Bid. A Bid valid for a shorter period shall be rejected by MSEDCL as "non-responsive".
- b) In some circumstances, MSEDCL may solicit the Bidder's consent to extend the period of validity. The consent for extension, if any, shall be given in writing. The EMD provided under clause (9) of this Section - II above shall also be suitably extended. A Bidder extending the bid validity will not be permitted to modify its original bid.

## 9. Amendment to Bid document:

- a) At any time prior to the deadline for submission of bids, MSEDCL may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bid documents by issuing addenda.

- b) Any addendum thus issued shall be treated as part of the Bid documents pursuant to Sub-Clause (a) above and shall be communicated through the website:- <http://works.mahadiscom.in/eTender/etender>

## 10. Format of Bid

- (i) The bid shall be signed by a person or persons duly authorized to sign on behalf of the bidder. The bidder shall submit declaration to confirm that he has read and accepted all the contents and conditions contained in the entire bid document including financial bid containing price proposal.
- (ii) Bidder must give clear page numbers to each page of his offer and a detail index should be provided indicating the page numbers for each relevant document comprising his offer. Checklists for documents and data to be furnished by the Bidders have been given in the Bid document separately for Technical Proposal and Price Proposal. Bidders must fill in these checklists clearly indicating whether corresponding document is submitted or not and if submitted, the relevant page number. If a document is not found at the corresponding page number given in the index, it will be concluded that the said document is not submitted by the Bidder.

## 11. Mode of submission of bids:

- (i) The Bids shall be submitted electronically through the e-tender portal only.
- (ii) Bids sent by any other mode like in person, post, e-mail will not be considered & rejected.
- (iii) MSEDCL may at its discretion require any Bidder to submit the hard copy of any of the documents submitted on e-tender platform.

## 12. Submission of Bids:

The bidder shall scan all the documents forming part of the bidder's Technical Proposal and price proposal, and convert the same into PDF format. The size of the Technical Proposal/Price Proposal in PDF format shall not exceed 5 MB. In case the size of the PDF document exceeds 5 MB, the PDF document shall be split up into suitable number of files of size of 5 MB or less each.

Thereafter each file shall be numbered as "Tech\_(Number & Name of Document).pdf". Then these files shall be digitally signed using the software provided by MSEDCL during registration of the bidder. The digitally signed document files shall be uploaded by the bidder on the "e-tendering" website of MSEDCL.



**13. Deadline for Submission of Bids:**

- (i) Bids must be uploaded by the bidder through e-tender process not later than the time and date specified in the invitation for Bids.
- (ii) The MSEDCL may, at the discretion, extend this deadline for submission of bids by issuing an addendum.

**14. Acceptance or Rejection of Bids:**

- (i) MSEDCL reserves the right to accept or reject any bid or all the bids and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability or any obligation to inform the affected bidder or bidders of the grounds for the said action.
- (ii) Incomplete bid or Bid with incomplete information/Documents or bid which is not substantially responsive as determined by MSEDCL is liable for rejection.

**15. Preliminary Examination of Price Bid:**

Upon examination of bid, Arithmetical errors found if any will be rectified on the following basis.

- (i) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit prices shall prevail and the total prices shall be corrected.
- (ii) If there is a discrepancy between words and figures, the lower of the two will prevail. If the Bidder does not accept the correction of errors, his bid will be rejected.

**16. Opening and Evaluation of Proposals:****a) Opening of Pre-Qualification cum Technical Proposals:**

- (i) MSEDCL will open the Technical Proposal on the date and time designated in the E-Tender Notice/Bid Document.
- (ii) The time and date of the opening of the Price Bids will be informed through an email to technically qualified bidders.

**b) Examination of Technical Proposals and Determination of Responsiveness:**

- (i) A technical/tender committee shall evaluate the Bids submitted by bidders for a detailed scrutiny. During evaluation of Bids, MSEDCL,



may, at its discretion, ask the bidders for clarification of their proposals.

- (ii) Notwithstanding the above, MSEDCL reserves the right to accept minor deviations which do not materially affect the substantial responsiveness of the Bid, whose rectification would not affect unfairly the competitive position of other bidders, and which can be rectified after award of contract without change to the price, scope, quality or performance of the Works.

**c) Clarification of Technical Proposals and Contacting MSEDCL:**

- (i) MSEDCL can seek any clarification/document required for technical qualification before opening the Price Bid. The bidder to submit the clarification regarding the documents submitted with the Technical Proposal, same shall be uploaded on the portal or to be submitted by e-mail.
- (ii) Any effort by the bidder to influence MSEDCL's evaluation of Technical Proposals, bid comparison or MSEDCL's decision on acceptance or rejection of bids may result in the rejection of the bidder's bid and forfeiture of the bid security in accordance with the provisions.

**d) Financial Evaluation:**

The "Price bids" of only those bidders shall be opened, who qualify the "**Prequalification cum Technical Bid**". The price bids of the eligible bidders will then be evaluated in the manner provided below.

**E) Determination of the Lowest quoted price against the scope of work**

- a. In case of rate quoted in words and figure are different, the lowest of the two shall be considered (i.e. which is beneficial to MSEDCL)

**F) Offers by matching prices with lowest acceptable bidder: *On declaration of the L-1 bidder, exercise of matching prices shall be carried out as below;***

- a. The bidders who have given optional consent (Appendix-V) would automatically be considered as bidders matched with L1 and would be considered for empanelment.
- b. If sufficient number of bidders is not available at L1 after considering optional consent, MSEDCL may invite the remaining successful bidders who have not given their consent to match the quote of the lowest acceptable L-1 Bidder.
- c. If the other bidder/s give consent to accept order at such lowest acceptable price, such bidders shall also be considered for empanelment.
- d. MSEDCL reserves the rights to empanel the agencies at sole discretion subject to matching the quote of the L-1 Bidder.

- e) In case of rate quoted in words and figure are different, the lowest of the two which is beneficial to MSEDCL shall be considered.

- (i) **18. Notification Prior to expiration of the period of bid validity prescribed by MSEDCL, MSEDCL will notify the successful bidder, that his bid has been accepted and his name has been empanelled to carry out *Preventive Maintenance of HT overhead lines and underground cables in Dharni Sub Division under Achalpur Division for 1 year* on the rates offered by him.**
- (ii) This notification of selection will constitute the formation of the Contract. Further, the name of contractors will be hosted on MSEDCL website.
- (iii) Upon notification of tender as above MSEDCL will promptly notify the other bidder that their bid has been unsuccessful.

## 17. Signing of Contract

- (a) Along with notification of finalization of tender, MSEDCL will send the bidder the Form of Contract, incorporating agreement between the parties.
- (b) Within 14 days of receipt of the Letter of Award, the successful bidder shall sign the Form of Contract on Stamp Paper (non-judicial) borne by the bidder as per the rate specified in Bombay Stamp Act 1958 and submit it to MSEDCL as per the format provided separately.
- (c) The incidental expenses of execution of agreement shall be borne by the successful Bidder(s).

## 18. Performance Bank Guarantee (PBG) in lieu of Security Deposit:

- a) The successful bidder shall furnish the performance Bank guarantee within 14 calendar days from the issue of the empanelment offer letter in the form of an unconditional and irrevocable Bank Guarantee for an amount of 10% of Contract Value denominated solely in INR payable and claimed at Nagpur issued either by a Nationalized or Scheduled Bank located in Maharashtra and valid for the period for 3 years from the date of empanelment.
- b) The defect liability period of the works including the material shall be 1 year from the month of commissioning which includes free replacement of defective/non-working/faulty/malfunctioning allied materials within Contractual period till completion of **guarantee period of 1 year from the date of its commissioning.**
- c) **Prior to making a claim under the Performance Bank Guarantee, MSEDCL or MSEDCL representatives shall, in every case, notify the Contractor stating the**

nature of the default for which the claim is to be made.

## 19. Forfeiture of Performance Bank Guarantee

- (a) **The performance Bank Guarantee** submitted in lieu of security deposits specified in the clause 21 will be liable to be forfeited if
- (i) The contractor fails to initiate the works after issuing of work order or
  - (ii) The progress of works lagging behind the desired progress of works as mentioned in work order or
  - (iii) The contract is terminated due to the reasons attributed to the contractor or
  - (iv) The quality of material is not as per standard or if the works is not carried out as per standard method of construction, or not observing the rules and regulations.
- (b) The performance bank Guarantee shall not be forfeited unless reasonable opportunity of being heard has been given to the party.

## 20. Corrupt or Fraudulent Practices

- a) The Maharashtra State Electricity Distribution Company Ltd. requires that the bidders observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, MSEDCL defines for the purposes of this provision, the terms set forth as below:
- (i) **“corrupt practice”** means behaviour on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves and/ or those close to them, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; and
  - (ii) **“fraudulent practice”** means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of MSEDCL, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive MSEDCL of the benefit of free and open competition.
- b) MSEDCL will reject a proposal for award if it finds out that the bidder recommended for award is engaged in corrupt or fraudulent practices in competing for the contract in question;

- c) MSEDCL will declare a firm ineligible, either indefinitely or for a specific period of time, for award of an MSEDCL contract if at any time if it is found that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, an MSEDCL Assignment.

## **21. Change in Laws and Regulations**

If, after the date seven (28) days prior to the date of Bid Opening, any law, regulation, ordinance, order or by-law having the force of law is enacted, promulgated, abrogated or changed in India (which shall be deemed to include any change in interpretation or application by the competent authorities) that subsequently affects the costs and expenses of the Contractor and/or the Time for Completion, the Contract Prices shall be correspondingly increased or decreased, and/or the Time for Completion shall be reasonably adjusted to the extent that the Contractor has thereby been affected in the performance of any of its obligations under the Contract. However, these adjustments would be restricted to direct transactions between MSEDCL and the Contractor and not on procurement of raw materials, intermediary components etc. by the Contractor for which MSEDCL shall be the sole judge. Notwithstanding the foregoing, such additional or reduced costs shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions where applicable to the Contract Agreement.

## **25. Process for agencies at division level:**

- (i) The detail work order for carrying out the work shall be given by the respective division through ERP only.
- (ii) After completion of work, the contractor should submit the bill through ERP and upload the checklist and photographs in the system.
- (iii) The allotted sub-division to the contractor may be changed at discretion of MSEDCL. The services of the contractor may be utilized by MSEDCL in nearby O&M sub-division within the same division where needed and in nearby Division during emergencies like major breakdown, flood, natural calamities with the consent of Agency.
- (iv) The Additional Executive Engineer (Maintenance) will be the Nodal officer and single point communication person for this contract. For all communications please refer e-mail ID given in section-I.

## GENERAL CONDITIONS OF CONTRACT (GCC)

The following are the General Conditions of Contract.

In this Contract, the following terms shall be interpreted as indicated:

### 1. Definitions

In the Contract (as defined below) the words and expressions defined below shall have the meanings assigned to them, except where the context requires otherwise:

- i. **"Commencement Date"** means the date of issue of empanelment order by the concerned Superintending Engineer.
- ii. **"Commissioning"** means completion of work & putting the facility/ system in the successful operation. The term "Commissioning" is synonymous with the term "Energization", as commonly used in the Industry.
- iii. **"Contract"** means the agreement if any to be entered into by MSEDCL with the contractor and shall include these Conditions of Contract, MSEDCL Requirements, the Tender, the Contractor's Proposal, the Schedules, the Letter of Award and such further documents as may be expressly incorporated in the Letter of Award or Contract Agreement (if completed) and any further conditions which may be specifically agreed to between the parties as forming the part of contract.
- iv. **"Contract Period"** means the period from the Commencement Date to the date of completion of empanelment period.
- v. **"Contract Price"** means the sum stated in the Letter of award as payable to the Contractor for the execution, testing, commissioning of the Works and the remedying of any defects in accordance with the provisions of the Contract, including guarantee of the Works and plant during the defects liability period.
- vi. **"Contractor/ Agency"** means the entity supplying the goods and services under this contract.

- i. **"Contractor's Equipment"** means all machinery, apparatus and other things (other than Temporary Works) required for the execution, completion and guarantee of the Works and the remedying of any defects, but does not include Plant and Equipment, Materials, or other things intended to form or forming part of the Permanent Works.
- ii. **"Contractor's Representative"** means the person (if any) named as such in the Contract or other person appointed from time to time by the Contractor.
- iii. **"Defect"** means any part of the Works not completed in accordance with the Specifications and terms and conditions of Contract, including any Works or part thereof which becomes faulty during the Guarantee (Defects Liability) Period.
- iv. **"Defect Correction/ Liability Period"** means the period for correction of the Defect by the Contractor, beginning from receipt of the Notice of Defect from MSEDCL by the Contractor and extending up to days thereafter.
- v. **"Defect Notice Period"** means the period after observation of the Defect within which MSEDCL should notify the Contractor about the Defect. Notification of the Defect will normally be made immediately after its observation.
- vi. **"Empanelled Contractor"** means the person whose Bid has been accepted by MSEDCL and the legal successors in title to such person, but not (except with the consent of MSEDCL) any assignee of such person.
- vii. **"Employer's Requirements"** means the description of the scope, standards, design criteria (if any) and program of work, as included in the Contract, and any alterations and modifications thereto in accordance with the Contract. The Conditions of Contract, Technical Specifications, Drawings, Appendix to tender and all other information contained in the Bid documents form an integral part of MSEDCL Requirements.
- viii. **"Final Work Completion Certificate"** means the certificate issued by MSEDCL Representative upon satisfactory completion of the Guarantee responsibilities.



- i. **"Guarantee"** means the supply of all things necessary so as to remedy any defects in workmanship, materials, plant and equipment and guarantee proper operation of the constructed facilities for the period of 1 year after completion of the Works, all in accordance with the conditions of the Contract.
- ii. **"Guarantee Period"** means the time as stated in the Appendix to Tender for guaranteeing the Plant, Equipment, and Materials against defects in materials, workmanship and manufacturing defects, calculated from the date upon which the entire Works (completion and commissioning of all the useful Sections in all respect) have been completed as certified by MSEDCL Representative. The term "Defects Liability Period" is synonymous with the term "Guarantee Period".
- iii. **"Inspecting Authority"** shall mean any Engineering person or personnel authorized by MSEDCL to supervise and inspect.
- iv. **"Letter of Empanelment/award"** means the formal acceptance by MSEDCL of the tender. The term "Letter of Empanelment / award" is synonymous with the term "Notice of Empanelment/Award".
- v. **"Materials"** means things of all kinds (other than Plant) to be provided and incorporated in the Permanent Works by the Contractor, including the supply-only items (if any) which are to be supplied by the Contractor as specified in the Contract.
- vi. **"MSEDCL"** means Maharashtra State Electricity Distribution Company Limited; a company incorporated under the Company's Act 1956 after the restructuring of the erstwhile Maharashtra State Electricity Board having its registered office at Plot No. G-9, Prakashgad, Bandra (East), Mumbai 400051.
- vii. **"MSEDCL Representative"** means the person appointed by MSEDCL to act as Representative for the purposes of the Contract and named as specified, or other person appointed from time to time by MSEDCL and notified as such to the Contractor.
- viii. **"Rate Contracts"**: The Rate Contract is a contract under which, during the period of its currency, the contractor engages to supply materials on demand, irrespective of quantity, at fixed

unit rates or prices, within a given period of the receipt of such demand.

- i. **"Site"** means the places provided by MSEDCL where the Works are to be executed at the locations identified and to which Plant /substation and Materials are to be delivered and any other places as may be designated in the Contract as forming part of the Site.
- ii. **"Specifications"** mean and include collectively all the terms and stipulations contained in the bid document including the Conditions of Contract, technical provisions and annexure thereto, addenda and list of corrections, amendments and clarifications, as well as any variations issued by MSEDCL Representative during the course of the Contract.
- iii. **"Taking-Over Certificate"** means a certificate issued by the Engineer when the Works, have been completed in accordance with the Contract.
- iv. **"Works"** means carrying out maintenance as per the instructions received from tender accepting authority/representative of MSEDCL for said works

## 2. Contract Agreement

A Contract Agreement shall be provided separately.

## 3. Priority of Documents

The documents forming the Contract are to be taken as mutually explanatory of one another. If there is an ambiguity or discrepancy in the documents, MSEDCL shall issue any necessary clarification or instruction to the Contractor, and the priority of the documents shall be as follows:

- i. The Contract Agreement;
- ii. The Letter of Award;
- iii. Work order issued to agencies;
- iv. The Bid (accepted Price Proposal);
- v. The Conditions of Contract;
- vi. MSEDCL Requirements (including Specifications and Drawings); and
- vii. The Contractor's Proposal (Technical Proposal, including completed Schedules).



#### 4. Communication with bidder:

- (i) Wherever provision is made for giving or issue of any notice, instruction, consent, approval, certificate or determination by any person, unless otherwise specified such communications shall be in writing and shall not be unreasonably withheld or delayed.
- (ii) Wherever provision is made for a communication to be "written" or "in writing", this means any hand-written, type-written or printed communication.
- (iii) If the Contractor wants to submit any claim, reply to termination notice, any grievance regarding terms & conditions of Contract etc., he should submit the same to the Executive Engineer only, and not any other officers, by hand delivery and obtain the acknowledgement of the same.
- (iv) In case of works related issues such as outages, materials, ROW, works site clearance, line/equipment out permits etc the Contractor should hand over the same to the concern Additional Executive Engineer only, and not any other officers, by hand delivery and obtain the acknowledgement of the same.
- (v) If the Contractor does not get any response from the concern officers, he should send his correspondence to the Chief Engineer (Dist.), Mumbai on his mail id [cedist.msedcl@gmail.com](mailto:cedist.msedcl@gmail.com).
- (vi) All correspondence, notices or written orders to be given to the Contractor by MSEDCL or MSEDCL Representative, shall be sent by air/ mail on the mail address given by the Contractor in the bidding document.
- (vii) Works review coordination meetings between MSEDCL Representative and Contractor shall be conducted on a monthly basis or as and when required by MSEDCL, at locations decided by MSEDCL, to review the Contractor's progress and plans for completing the remaining Works, to deal with matters affecting the progress of the Works, and to decide on responsibility for actions required to be taken. MSEDCL Representatives shall prepare the Minutes of Meeting and provide copies for the records of all attendees. Decision taken and instructions issued during the coordination meetings, as recorded in the Minutes, shall have the same force and effect as if they were written communications,

## 5. Compliance with Statutes, Regulations and Laws

The Contractor shall, in all matters arising in the performance of the Contract, comply with, give all notices under, and pay all fees required by the provisions of any national or state statute, ordinance or other law, or any regulation of any legally constituted public authority having jurisdiction over the Works.

The Contractor shall obtain all permits, licenses or approvals required for implementing, testing and commissioning any part of the Works in reasonable time taking account of the times for completion of the Works, and the costs of any such permits, licenses or approvals shall be included in the Contract Price for the relevant Activity. MSEDCL and the Contractor shall comply with the laws of India and the State of Maharashtra.

## 6. Labour laws

The Contractor shall comply with all the relevant labour laws applying to his employees, and shall duly pay and afford to them all their legal rights. The Contractor shall require all such employees to obey all applicable laws and regulations concerning safety at work. Contractor shall deposit the labour cess as per Building and Other Construction workers, Welfare Cess Act 1996 to State Government (if applicable) otherwise same shall be deducted from RA (Running Account) bill and shall be deposited to Government Authority.

## 7. Manner of Execution

Execution of work shall be carried out in the approved manner as outlined in the technical specifications or where not outlined, in accordance with relevant BIS/Indian Standard Specifications, to the reasonable satisfaction of MSEDCL.

(i) The Contractor should successfully complete the works within the time frame set out by MSEDCL. MSEDCL shall not be responsible for any loss or damage of any material when carrying Preventive Maintenance of HT overhead lines and underground cables as per work order.

(ii) Undertake necessary activities during the guarantee period as set out in this Contract.

## 8. Standards

The materials/spare parts supplied under this contract shall conform to the standards mentioned in the technical specification as per the MSEDCL requirements. The material supplied by the Contractor under the contract shall be fully insured by the Contractor in Indian Rupees against any loss or damage incidental to manufacture or acquisition, transportation, storage till handing

MaharashtraStateElectricity DistributionCompany Limited

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over the complete system to the beneficiary and the contract price shall include the same.

## **9. Transportation on material**

- (i) If major materials required for maintenance works is provided by MSEDCL then in such case transportation charges from the Division store to work site and crediting of old/damaged material to Division store at the rate of 1% on cost of material as per prevailing Cost Data will be paid to the Agency through RA bills.
- (ii) If major materials required for maintenance works is provided by the Agency then in such case transportation charges up to work site and crediting of old/damaged material to Division store at the rate of 4% on cost of material as per prevailing Cost Data will be paid to the Agency through RA bills.

## **10. Insurance on material during transit**

The insurance will be paid extra at a rate 1 % on the material cost as per cost data, if material is procured by the Agency.

## **11. Payment:**

Payment will be made to the Contractor as per Section III, clause no. 20.

## **12. Sub-contracts:**

Subcontract is not allowed.

## **13. Notice to Correct**

If the contractor fails to carry out any of the obligations, or if the Contractor is not executing the works in accordance with the Contract, the MSEDCL may give notice to the contractor requiring him to make good such failure and remedy the same within a specified reasonable time.

## **14. Removing from empanelment for default:**

The Empanelled Agencies have to execute the Preventive Maintenance works as per the Work Order(s) issued by MSEDCL. MSEDCL without prejudice to any other remedy for breach of contract, by written notice of default sent to the Contractor, terminate the contract (empanelment) in whole or part:

- (a) In case the contractor defaults on following events on three successive occasions, the contract order is liable for cancellation of tender after issue of termination notice.

(i) If Agencies do not execute the work allotted to them as per the Work Order issued by MSEDCL or his representative within stipulated time.

OR

(ii) If Agencies delays in the execution of the work allotted to them as per the Work order issued by MSEDCL or his representative AND does not efficiently utilize the power shutdown allotted for maintenance work.

OR

(iii) If the asset serviced by Agency under this Contract fails/breaks down within the guarantee period.

OR

(iv) If the Agency do not follow statutory rules & regulations related to Safety/Construction & Maintenance practices/Labour Laws as issued by MSEDCL & other statutory authorities eg. CEA/Electrical Inspectorate, etc.

OR

(v) If the Agency deploys less and/or unskilled manpower than specified under the tender document.

(b) If found executing the work through subcontractor.

(c) If contractor fails to replace substandard material or to rectify poor quality of work within 2 weeks from notice given to him.

(d) If the Contractor/ Agency, in the judgment of MSEDCL has engaged corrupt or fraudulent practices in competing for or in executing the contract.

## 15. Force Majeure

Notwithstanding the provisions of conditions of contract, the Contractor shall not be liable for Penalty or termination for default, forfeiture of his/her performance security, if and to the extent that, its delay in performance or other failure to perform its obligations is the result of an event of Force Majeure.

For purposes of this Clause "Force Majeure" means an event beyond the control of the Contractor and not involving the Contractor/ Agencies fault or negligence and not forcible. Such event may include, but are not limited to, acts of MSEDCL either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

If a Force Majeure situation arises, the Contractor shall promptly notify MSEDCL in writing of such conditions and the cause thereof. Unless otherwise directed by MSEDCL in writing, the Contractor shall continue to perform its obligations as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure.

#### **16. Debarring the Agencies from business dealing with MSEDCL**

In case of failure on part of successful bidder at any stage of tendering and execution, the bidder/contractor may be debarred as per MSEDCL debar policy provided on MSEDCL website link. (<https://www.mahadiscom.in/supplier/wp-content/uploads/2018/06/Final-Booklet-Single-Page.pdf>)

#### **17. Settlement of Disputes**

(i) All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after its completion and whether before or after the determination of the contract, shall be referred by the contractor to the Executive Engineer.

(ii) Three Member Dispute Resolution Committee shall be constituted with one member representing the bidder & the two members of MSEDCL (including one member from Account Department) by concerned Executive Engineer.

(iii) The Committee shall, within 20 days after receipt of the contractor's representation, make and notify decisions of all matters referred to by the contractor in writing. The decision of Committee will be binding on both parties.

#### **18. Contractor Obligations:**

- (i) The Contractor is obliged to work closely with MSEDCL staff, act within its own authority and abide by directives issued by MSEDCL and implementation activities.
- (ii) The Contractor will abide by the job safety measures given on MSEDCL website (<https://www.mahadiscom.in/consumer/wp-content/uploads/2018/03/SurakshaDeepSurakshaPustika.pdf>) as amended from time to time and also statutory directions in this regard and will free MSEDCL from all demands or responsibilities arising from accidents or losses if the cause of which is the Contractor's negligence. The Contractor will pay all indemnities arising from such incidents and will hold MSEDCL responsible and obligated.

- (iii) The Contractor is responsible for managing the activities of its personnel and will hold itself responsible for any misbehaviour.
- (iv) The Contractor will treat all data and information about MSEDCL, obtained in the execution of his responsibilities, as confidential in strict confidence and will not reveal such information to any other party without the prior written approval of MSEDCL.
- (v) MSEDCL, in no case will be responsible for any accident fatal or non-fatal, caused to any workman or outsider in course of transport or execution of work. All the expenditure including treatment or compensation will be entirely borne by the Contractor. The Contractor shall also be responsible for any claims of the workers including PF, Gratuity, ESI & other legal obligations.
- (vi) The Contractor should provide its employees photo identity cards to be properly displayed during duty hours. No extra payment shall be claimed by the contractor or its deployed staff for such item.
- (vii) The Contractor should carry out Preventive Maintenance of HT overhead lines and underground cables in Achalpur Division of strictly in accordance with the Terms & Conditions of the contract and without any defects.
  - a. The work relating to maintenance schedules should be executed without any delay as per the implementation schedule mentioned in the work order.
  - b. MSEDCL reserve the right to depute engineer officers from his/her office for the supervision and inspection at the time of implementation of the contract. The bidder should submit report to the concerned engineer officer regarding the implementation of the contract.
  - c. If any defect is noticed withinguaranteeperiodof1yearaftersupply, same will have to be replaced by the Contractor at his own expenses. If contractor does not replace or correct it, MSEDCL will get that equipment replaced or corrected from any other contractor/agency at the cost of the contractor under whose guarantee period equipments are.
  - d. The successful bidder should indicate the name and address of their nearest centre that can take up immediate action on complaint.



## 19. Implementation schedule and process:

The work should be implemented by the Contractor as per the following implementation schedule:-

- (i) The work as per schedule given in work order under the empanelment order of **Preventive Maintenance of HT overhead lines and underground cables in Dharni Sub Division under Achalpur Division of MSEDCL** shall be carried out by Agency and will enter on MSEDCL web portal with photographs of works attended. The Contractor shall carry out the Preventive maintenance immediately from the intimation / by message / mail. The Contractor shall complete the work as per the schedule of work given in the work order and within the outage period.
- (ii) MSEDCL will approve the works attended by agency after due verification & same will be intimated through system for further payment.
- (iii) If Contractor fails to perform the activities within time period from intimation, the Notice to Correct Work shall be issued along with extended time to complete the work and penalty will be levied as per Tender condition.
- (iv) In spite of notice to correct works, if Contractor fails to perform / improve the progress of the activities, the notice of termination of the work shall be issued.
- (v) In spite of notice to correct work, work does not get attended in extended time period; MSEDCL will get the work done by some other empanelled agency or any other contractor.
- (vi) The Contractor should take photographs of works carried out along with the contractor representative & MSEDCL local representative and same is to be uploaded in the system.

## 20. Payment and Penalty

### (i) Billing Procedure

- a) The works as per work order shall be carried out by Agency and will be entered on MSEDCL web portal with photographs of works carried out. The contractor should submit online request for JM to concerned Executive engineer, O&M division under intimation to Section Engineer.
- b) The concerned Section Engineer should carry out the JM and point out defects if any, to the Contractor preferably within 3 days from the date of request of JM by contractor.



- c) After rectifying defects if any, the contractor will submit Invoice document to the concerned Executive Engineer under intimation to Section Engineer for JMC of rectified work and will upload the same on web portal.
- d) The Sub Divisional officer (O&M) after due scrutiny will clear the JMC and forward to the Executive Engineer within 2 days from the receipt of the JMC.
- e) The Executive Engineer, O&M Division will submit technically scrutinised & audited Invoices to WM Section of Head Office and WM Section will transfer money to the contractor's account within 7 days from the receipt of such invoices from Executive Engineer (O&M).

**(ii) Payment procedure:**

The payment will be disbursed against the Bill submitted by the Agency as specified under:

- (a) 100% of the order value for labour component against materials supplied by MSEDCL for carrying out Preventive Maintenance of HT overhead lines and HT Underground cables in Achalpur Division as per the rates applicable in the yearly rate contract, along with taxes, within 30 days of submission of necessary documents as per checklist in duplicate.
- (b) **90%** of the order value of material as supplied by agency/contractor for Supply, Erection, Testing & Commissioning of Line/Cable materials/Substation equipments, within 30 working days, upon submission of necessary documents as per check list in duplicate, after the on-site verification, inspection, by Concerned Sectional Officer/any authority representative of MSEDCL, for which the claim is received. The balance 10% of payment against supply, installation and commissioning of Line/Cable materials excluding Taxes shall be released on completion of guarantee period.
- (c) In case of repairing of Breaker, the cost of major spares as per the O.E.M. (Original Equipment Manufacturer) rate list will be reimbursed. Payment for the same will be made as per Manufacturer's spares price list.
- (d) The details of all the maintenance works carried out should be fed through mobile-app/IT system developed by MSEDCL.

**(iii) Penalty for Delay:**

- a. The Contractor is required to complete the work within the stipulated time as mentioned in Work Order (i.e. in shutdown) as given by the concerned Officer-in-charge. In case the work is not completed within time then the penalty @ Rs.1000/- per hour for every additional hour required for completion of work taken shall be charged.
- b. If the contractor fails to provide necessary Spares and Consumables, Tools & Plants and is found working in violation of Safety and other statutory Regulations, penalty of Rs 1,000/- (Rupees One thousand only) per such instance shall be levied, separately.
- c. The Penalty for the delay applicable to activities will not be attributed to the contractor subject to the condition specified in the Section-III, GCC. "Force Majeure" and the mutually agreed genuine causes brought on the record thereof by the contractor.
- d. The delay attributable to MSEDCL will not attract any penalty.

**(iv) Penalty for non-executed work:**

In case the contractor does not execute allotted work as per the hours specified in penalty clause No. 20 (iii) and read with clause No.14 then Work Order may be cancelled and MSEDCL will reserve the right to execute the work from the another contractor at the RISK & COST of the defaulter contractor.

## SECTION-IV

### FORM AND APPENDIX OF TECHNICAL AND PRICE PROPOSAL

#### **Form of Technical Proposal** (On Bidder's Letterhead)

To,

**Maharashtra State Electricity Distribution Company Ltd.**

*Represented by the:*

Executive Engineer,

Maharashtra State Electricity Distribution Co. Ltd.,

\_\_\_\_\_ Division, Dist \_\_\_\_\_, Pin \_\_\_\_\_

**Name of Contract:** The Agency for **Preventive Maintenance of HT overhead lines and underground cables in Dharni Sub-Division under Achalpur Division, Achalpur of Amravati Circle.**

Sir,

We have understood and checked these documents and have not found any errors in them. We accordingly offer to attend **Preventive Maintenance of HT overhead lines and underground cables in Dharni Sub-Division under Achalpur Division, Achalpur of Amravati Circle** with guarantee period of 1 Year, (hereinafter referred to as the contract of works) and as described in the Bid document "Partial Turnkey Contracts" as well as remedy any defects and guarantee the entire completed facilities against any defects in materials, workmanship and equipment for period specified in Bid Documents, after completion, fit for its purpose in conformity with these documents and the enclosed Proposal.

We hereby declare that we accept all the terms, conditions, specifications and all other matters set forth in sections and agree that these will form a part of the Contract if we are selected for award of the contract.

We have submitted price bids for Tender No. \_\_\_\_\_. We have submitted completed details of our technical and financial capabilities for establishing our eligibility to undertake works on all these tenders. However we hereby confirm that we accept that the MSEDCL decision on our eligibility to undertake the works in accordance with the requirements set out in the Invitation for Bids will be final and binding on us, and that we will not raise any objection should MSEDCL decide to reject our Bid for this tender on the ground that we do not satisfactorily meet the minimum qualifying criteria.

This Bid and your written acceptance shall be the basis for Contract Agreement. We understand that you are not bound to accept the lowest or any bid you receive or assign any reason therefor or the rejection.

We agree to keep this bid open for acceptance for a period of 60 days from the date of opening thereof and also agree not to make any modification in the terms and conditions on our own accord. We further agree to sign an Agreement to abide by the Conditions of Contract and carry out all works according to specific clauses and work order.

We accept that Dispute Resolution procedures, General Conditions of Contract, will be used for settling any disputes that cannot be mutually agreed with MSEDCL.

Yours faithfully,

Signature & Seal of company,

in the capacity of duly authorized to sign bids for and on behalf of Address:

\_\_\_\_\_.

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**CHECKLIST OF DOCUMENTS ENCLOSED**

Sr. No.	Name of Documents Attached	Remark (Tick Yes if enclosed or Tick No if not enclosed)	
		Yes	No
1.	Firm's Profile at a Glance Appendix-I(A)	Yes	No
2.	Financial Status Appendix-I(B)	Yes	No
3.	Self-Certification of No Bar/non-failure/blacklisted	Yes	No
4.	Experience for maintenance, supply and commissioning Appendix-II	Yes	No
5.	Form of Consent for Lowest Matching Offer Appendix-III (optional)	Yes	No
6.	Form of Earnest Money Deposit/Bid Security Appendix-IV	Yes	No
7.	Power of attorney in the name of the person authorized to sign Bid document	Yes	No
8.	Receipt of Payment made by the bidder against the Bid Fees	Yes	No
9.	Tender Document signed by bidder on each page along with Price Schedule Format.	Yes	No
10.	Form of Technical Proposal	Yes	No

Bidder's Signature:

(Seal)

**Form of Price Proposal and Appendix to Price Proposal (to be submitted along with Price Schedule)**

**FORM OF PRICE PROPOSAL**

(On Bidder's Letterhead)

To,

**Maharashtra State Electricity Distribution Company Ltd.**

*Represented by the:*

Executive Engineer,

Maharashtra State Electricity Distribution Co. Ltd.,

\_\_\_\_\_ Division, Dist. \_\_\_\_\_, Pin \_\_\_\_\_

Name of Contract: ***Preventive Maintenance of HT overhead lines and underground cables in Dharni Sub-Division under Achalpur Division, Achalpur of Amravati Circle.***

Sir,

We have understood and checked these documents and have not found any errors in them. We accordingly offer to execute and complete and guarantee the said Works and remedy any defects, fit for its purpose in conformity with these documents and work order to be issued when we get empanelled and the enclosed proposal, for the rate as per Price Schedule exclusive of all the GST in accordance with the terms and conditions of the Contract. The above amounts are in accordance with the Price Schedules herewith enclosed which form a part of this bid.

We agree to abide by this Bid for the period of 60 days after the date of opening of the Technical Proposal, and it shall remain binding upon us and may be accepted at any time before that date. We acknowledge that the Appendix to Price Proposal and Appendix to Technical Proposal form a part of our Bid.

If our Bid is accepted, we will provide the specified Security Deposit /PBG. We will commence the Works as soon as possible after receiving the Work Order after our empanelment, and complete the Works in accordance with the above document and Work Order within time.

Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.

Yours

faithfully Signat

ure

Seal in the capacity duly authorized to sign bids for and on behalf of

**APPENDIX TO PRICE PROPOSAL**

Description	Tender No. EE/Ach/T/T-26/2024-25/PMHT
Employer's Name and Address	Maharashtra State Electricity Distribution Co. Ltd. Represented by the: The Executive Engineer, M.S.E.D.C. L. Achalpur Division, Civil line, Paratwada-444805
Contractor's Name and Address	(To be completed by the Bidder before the Bid is submitted)
Name and Address of the MSEDCL Representative	The Addl. Executive Engineer (Maint.) of Concerned Division.

**CHECKLIST OF DOCUMENTS ENCLOSED**

Sr. No.	Name of Documents Attached	Remark	
		Yes	No
1.	Form of Price Proposal & Appendix to Price Proposal	Yes	No
2.	Price Schedule	Yes	No

Signature of Bidder:

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## APPENDIX-I (A)

### FIRMPROFILEATAGLANCE

Sr.No.	Particulars	Details
1	Name&MailingAddressoffirm	
2	ContactPersonName,Designation&ContactNo.	
3	E-mailAddressforcorrespondence	
4	FirmWebsiteAddress	
5	FirmStatus(Private/Proprietor)	
6	PAN/TANNo.	
7	Bidder's UIN No. (UniqueIdentification Number)	
8	FirmRegistrationNo	
9	Bidder'sregistrationcertificatesforGST	
10	<i>Bidder'sregistrationcertificatesundert heapplicablePFandlabour laws.</i>	
Attachedarecopiesofthenecessaryoriginaldocuments.		
1. 2. 3. 4. 5.		

Itiscertifiedthattheinformationprovidedaboveistruetothebestofmyknowledge and belief. If any information found to be concealed, suppressed or found incorrect at later date, our tender shall be liable to be rejected and our company maybedebarredfromexecutinganybusinesswithMSEDCLasperMSEDCLdebarpolicy.

SignatureofBidder

Name

Designation

**Date:**



## APPENDIX- I(B) FINANCIAL STATEMENTS

Each Bidder must fill in this form including private/public limited company.

Sr. No.	Particulars	Financial Data for Previous 3 Years [Rs. in Lacs]		
		2021-22	2022-23	2023-24
1	Total Assets			
2	Current Assets			
3	Total Liabilities			
4	Long Term Loans			
5	Current Liabilities			
6	Profits Before Taxes			
7	Profits After Taxes			
8	Net Worth			
9	Available Working Capital			
10	Annual Turnover			
	Attached are copies of the audited balance sheets, including all related notes, and income statements for the any three years of FY 2021-22, 2022-23 & 2023-24			

Applicant's      Auditor



## APPENDIX- III

### FORM OF CONSENT FOR LOWEST MATCHING OFFER

**(Optional paper –Bidder may not submit if do not want to match with L1)**

Applicable for interested successful bidders (subject to fulfillment of conditions mentioned in Section –II Information and Instructions to Bidders

To,

**Maharashtra State Electricity Distribution Company Ltd.**

*Represented by the:*

Executive Engineer,

Maharashtra State Electricity Distribution Co.Ltd.,

Achalpur Division, Dist.Amravati, Pin. 444805.

Name of Contract: Empanelment of Agencies for **Preventive Maintenance of HT overhead lines & underground cables in Dharni Sub-Division under Achalpur Division.**

Confirmation for accepting empanelment by Matching Rates with Lowest Acceptable Bidder:

We do hereby confirm

1. I/We hereby agree to match L-1 rate discovered in the Bid by MSEDCL. No further confirmation is required.
2. All the terms & conditions would be applicable to me.

Signature of Bidder

Name

Date

Designation

## APPENDIX-IV

### FORM OF EARNEST MONEY DEPOSIT / BID SECURITY (BANK GUARANTEE)

WHEREAS,

\_\_\_\_\_ [Name of Bidder] (hereinafter called "the Bidder") has submitted his bid dated \_\_\_\_\_, for Empanelment of Contractors for **Preventive Maintenance of HT overhead lines and underground cables in Dharni Sub-Division under Achalpur Division of Amravati Circle** with guarantee period of 1 Year for materials from the date of its commissioning and as described in the Bidding Data in MSEDCL under "Partial Turnkey Contracts" basis under bid package number Bid No: \_\_\_\_\_

\_\_\_\_\_ (hereinafter called "the Bid") for works of **Preventive Maintenance of HT overhead lines and underground cables in Dharni Sub-Division under Achalpur Division of Amravati Circle**.

Know all people by these presents that We \_\_\_\_\_ [Name of Bank] of having our registered office at \_\_\_\_\_ (hereinafter called "the Bank") are bound unto the Maharashtra State Electricity Distribution Company Limited in the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) for which payment well and truly to be made to the MSEDCL. The Bank binds himself, its successors and assigns by these presents. This guarantee will be payable at our branch office at \_\_\_\_\_ [Address of branch office], sealed with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_.

The conditions of this obligation are:

- 1) If the Bidder withdraws his Bid during the period of Bid validity specified in the Form of Bid; or
- 2) If the Bidder refuses to accept the correction of errors in his Bid; or
- 3) If the Bidder is determined at any time prior to award of contract to have engaged in corrupt or fraudulent practices in competing for the contract; or
- 4) If the Bidder, having been notified of the acceptance of his Bid by MSEDCL during the period of Bid validity:
  - a. fails  
or refuses to execute the Form of Contract Agreement in accordance with the Instructions to Bidders, if required; or
  - b. fails or refuses to furnish the Security deposit, in accordance with the Instructions to

Bidders;

29

We undertake to pay to MSEDCL the above amount upon receipt of its first writtendemand, without MSEDCL having to substantiate his demand, provided that in itsdemand MSEDCL will note that the amount claimed by him is due to him owing to theoccurrence ofoneoralloftheaboveconditions.

This Guarantee will remain in force up to **60 days** after the date of opening ofTechnical Bid as such deadline is stated in the Instructions to Bidders or as it may beextended by MSEDCL, notice of which extension(s) tothe Bank is hereby waived.Any demand in respect of this Guarantee should reach the Bank not later than theabovedate.

Date

SignatureofBank'sauthorizedofficerS

eal

SignatureofBank'sSecondauthorizedofficerSeal

**ANNEXURE-****ALISTOFMANPOWERESSENTIALFORTECHNICALQUALIFICATION**

<b>Sr.no</b>	<b>Designation</b>	<b>Manpower</b>	<b>Work</b>	<b>EducationQualifi cationandexperi enced</b>
1	Supervisor	1Nos.	Supervision& Coordination withMSEDCL Engineer-in- charge.	ITelectricianhaving supervisorlicence with 05yearspractical experiencein Substation/HT/LT linework.However agencieshaving Supervisorwith Degree/Diplomain ElectricalEngineering willbepreferred.
2	Electrician/ Technician	2Nos.	Carryingout Preventive& Breakdown Maintenance work	ITITradeinElectrical with05yearspractical experiencein Operation& Maintenanceof HT/LT/substation equipment(s)
3	Helper	4Nos.	Assistanceto Technicians/ Electrician/Cable Jointerfor Carryingout Preventive Maintenance work	10thClassPasswith03 yearsexperienceand basicKnowledgeof ElectricalEquipments andwiring.
4	Unskilled Labour	2Nos.	Assistancesubst ationwork	Havingexperiencein HT/LT/substationw ork.

**ANNEXURE-****BLISTOFTOOLSANDPLANTS(T&P)ESSENTIALFORTECHNICALQUALIFICATION**

<b>Sr.No.</b>	<b>NameofToolsandPlants</b>	<b>No.(s)</b>
1	InsulationTester.(Megger) (500-5000V)	01
2	EarthInsulationTesterwithsuitableprobes.	01
3	Multi-meter(digital)	01
4	Portable AC current injection set - Low voltage (0 to 40V, 0-100amp)	01
5	Setoffflexiblewiresofsuitablecurrentratingandconnectorclips	01
6	ClampOn meter(TongTester)	01
7	OilBDVTesterset	01
8	ScrewDriversset-6"-12",TransparentInsulatedGreenHead,Nonsparkingtypewithinsulatedblades.	02
9	Hammer-Cross/BallPinwithwoodenhandle,200gm/500gm/800gm	03
10	Pliers-Combinationpliers150/160/170mm	03
11	NosePliers	02
12	Hacksaw	02
13	spannerset	02
14	RatchetSet	01
15	ChainPulleys	01
16	FibreLaddersofsuitablesizes	01
17	CrimpingTools	01
18	AirBlower	01
19	VacuumCleaner	01
20	Tapkitwithhandles	01
21	Vehiclefortransportation-LMV	01
22	DischargeRod(EarthingRod)HT&LT	02(Each)



23	HandGloves	2Pairs
24	Safety Shoes	2Pairs
25	SafetyZoola	02
26	SafetyHelmet	05

**ANNEXURE-C****LIST OF MAJOR MATERIAL**

(To be provided by MSEDCL. If not provided by MSEDCL, contractor to procure and use. The cost of such material procured by Contractor shall be reimbursed as per prevailing cost data of MSEDCL along with price variation (PV))

**LIST OF MAJOR MATERIAL for HTOH & UG lines**

(To be provided by MSEDCL. If not provided by MSEDCL, contractor to procure and use. The cost of such material procured by Contractor shall be reimbursed as per prevailing cost data of MSEDCL along with price variation (PV))

SrNo	Description of Material
1	All Aluminium Alloy Conductor 34 sq.mm.
2	All Aluminium Alloy Conductor 55 sq.mm.
3	All Aluminium Alloy Conductor 100 sq.mm.
4	XLPE Cable 11kV 3C 95 sq.mm.
5	XLPE Cable 11kV 3C 185 sq.mm.
6	XLPE Cable 11kV 3C 240 sq.mm.
7	XLPE Cable 11kV 3C 300 sq.mm.
8	XLPE Cable 22kV 3C 95 sq.mm.
9	XLPE Cable 22kV 3C 185 sq.mm.
10	XLPE Cable 22kV 3C 300 sq.mm.
11	XLPE Cable 33kV 3C 300 sq.mm.

12	R.S.J.Poles100x116mm-10Mtr.
13	R.S.J.Poles175x85mm-9Mtr.
14	R.S.J.Poles125x70mm-8Mtr.
15	R.S.J.Poles152x152mm-(13.00Mtr.)
16	R.S.J.Poles152x152mm-(11.00Mtr.)
17	G.I.StayWire7/8SWG
18	G.I.Staywire7/10SWG
19	G.I.Wire8SWG
20	G.I.Wire10SWG
21	G.I.Wire6SWG
22	11kVA.B.Switch
23	22kVA.B.Switch
24	11kVHornGapfuse unit
25	22kVHornGapfuse unit
26	11kVPinInsulator
27	22kVPinInsulator
28	33kVPinInsulator
29	DiscInsulator 11kV45KN
30	DiscInsulator 11kV70KN
31	HTPillar22KV
32	11KVFeedarPillar2Way
33	11KVFeederPillar 4Way
34	11kVSF6, Motorized, SCADA Compatible RMU1 Iso+1Br
35	11kVSF6, Motorized, SCADA Compatible RMU1 Iso+2Br
36	11kVSF6, Motorized, SCADA Compatible RMU2 Iso+1Br
37	11kVSF6, Motorized, SCADA Compatible RMU2 Iso+2Br
38	11kVSF6, Motorized, SCADA Compatible RMU2 Iso+3Br
39	11kVSF6, Motorized, SCADA Compatible RMU2 Iso+4Br
40	11kVSF6, Motorized, SCADA Compatible RMU3 Iso+2Br
41	11kVSF6, Motorized, SCADA Compatible RMU3 Iso+1Br
42	22kVSF6, Motorized, SCADA Compatible RMU1 Iso+1Br
43	22kVSF6, Motorized, SCADA Compatible RMU1 Iso+2Br
44	22kVSF6, Motorized, SCADA Compatible RMU2 Iso+1Br
45	22kVSF6, Motorized, SCADA Compatible RMU2 Iso+2Br
46	22kVSF6, Motorized, SCADA Compatible RMU2 Iso+3Br
47	22kVSF6, Motorized, SCADA Compatible RMU2 Iso+4Br
48	22kVSF6, Motorized, SCADA Compatible RMU3 Iso+2Br

49	33kVEndTerminationfor3C 300sqmm cable
50	33kVEndTerminationfor3C95sqmmcable
51	22kVEndTerminationfor3C300sqmm cable
52	22kVEndTerminationfor3C 240sqmm cable
53	22kVEndTerminationfor3C 180sqmm cable
54	22kVEndTerminationfor3C95sqmmcable
55	11kVEndTerminationfor3C 300sqmm cable
56	11kVEndTerminationfor3C 240sqmm cable
57	11kVEndTerminationfor3C 180sqmm cable
58	11kVEndTerminationfor3C95sqmmcable
59	33kVStraight ThroughJointKitfor3C/300sqmmXLPEcable
60	22kVStraight ThroughJointKitfor3C/300sqmmXLPEcable
61	22kVStraight Through JointKitfor3C/240sqmmXLPEcable
62	22kVStraight ThroughJointKitfor3C/185sqmmXLPEcable
63	11kVStraight ThroughJointKitfor3C/300sqmmXLPEcable
64	11kVStraight ThroughJointKitfor3C/240sqmmXLPEcable
65	11kVStraight Through JointKitfor3C /185sqmmXLPEcable
66	Anyothermaterialrequirement

#### Note

1. Reinstatement of road to original after excavation during cable fault or laying of cable as per MoU route with GoM. Pl. refer circular no. CE/IPDS/4244 Dtd. 27.02.2018.

**ANNEXURE-D**

**LIST OF MINOR AND CONSUMABLE MATERIAL (which shall be used by Bidder from his own resources without any extra cost.)**

<b>Sr.No.</b>	<b>Particular</b>
1	CRC(Electrical contact cleaner)
2	M-Seal
3	PVC Tape
4	Cotton waste
5	Cloths
6	Nut Bolt of various sizes
7	Grease/jelly
8	Flexible cables/control cables
9	Hand wire brush
10	Spray Bottles
11	HT tape
12	Lugs of various sizes
13	Ferrules of various sizes
14	Anti tracking spray

**ACTIVITIES****TO BE DONE FOR PREVENTIVE MAINTENANCE OF HT LINES SCHEDULE "A"**

<b>Particulars</b>
Trimming of Tree Branches coming across the right of way
Checking of Loose Jumpers
Checking & tightening of earthing & check every pole is earthed
Checking & re-alignment of AB Switch/ Isolator for smooth operations
Locating of loose span
Checking of Damaged Disc Insulator
Checking & replacement of Damaged Pin Insulator perno
Checking & tightening of loose fabrications
Checking & tightening of Loose Guarding
Tightening of loose stay wire
In case of composite line, check the cable support wooden clamps so as to avoid load on termination
Checking of line clearances safety point of view (Horizontal & Vertical)
Identification of length of span

**Preventive Maintenance of HT Underground Cables**

<b>Particulars</b>
Checking & tightening of earthing connections including HT feeder Pillar (HTP) & Ring Main Unit (RMU)
Inspection of Door/Hinges of HTP & RMU which are found opened/damaged,
Inspection of end terminations of HT Feeder Pillar & Ring Main Unit
Checking of any Foundation cracked/damaged of HTP & RMU
Physical verification & tightening of Outdoor End Termination
Checking & replacement of damaged Fibre/wooden clamp at O/H & U/G cut point
Identification of location where cable above the ground level

Note:

The Schedule "A" activity will be carried out during the planned outage / shutdown period given by only concerned Executive Engineer and the maintenance work carried out will be certified by Section in Charge as per the Check List for HT Lines provided in the tender documents.

**ACTIVITIES FOR SCHEDULE-B****Overhead Lines HT**

**Labour charges towards** Providing carpet guarding with 8SWG GI wire with lacing at Road cross/Line cross where guarding are not provided at Road/Nalacro ssing

<b>Replacement of V/Y cross arms / fiberglass straight cross arm.</b>
Replacement of damaged / deteriorated Channels
Replacement of damaged / deteriorated Top Clip
<b>Fixing Jumpers with Wedge connectors / Loop connector (Material will be provided by MSE DCL, if not said cost will be reimbursed as per MSE DCL Cost Data)</b>
Fixing of HT stay sets including concreting with 1:4:8 ratio to form 0.3 cmt (Cement required for 0.3 cmt = 110 kg) & binding of stay wire 7/8 SWG.
<b>Tightening of loose HT stay sets, re-fixing and binding, labour only</b>
<b>Underground Cables</b>
Reactive / Re-earthing if Earth Resistance found less value at HTP & RMU
Repair of Door / Hinges of HTP & RMU which are found opened / damaged,
Checking & cleaning of HT Feeder Pillar & Ring Main Unit
Repairing of any Foundation cracked / damaged of HTP & RMU
Replacement of damaged Outdoor / Indoor End Termination
Excavation of cable trench & laying of cable & refilling the cable trench where cable is above the ground as per <b>Standard Installation practice</b>
Checking of Gas pressure in RMU, if found less pressure refill the same at workshop
Fixing of <b>Heat Shrinkable</b> boots on end termination in HTP / RMU to avoid flash over in rainy season

Note: Activity of Schedule 'B' will be implemented on the receipt of report of Schedule 'A'.

<b>ACTIVITIES FOR SCHEDULE - C</b>
<b>Overhead Lines HT</b>
Providing of Mid-Pole and Replacement of damaged / rusted pole
Replacement of damaged / rusted RSJ pole including removal of existing line & pole, digging of pit, erection of new pole (concreting charges will be paid extra) & fitting of all accessories, fabrication etc to the pole & reconnecting of lines on the pole at Cut Point / Tension Point
1. RSJ pole 152x152 mm upto 13 Mtr.
2. RSJ pole 152x152 mm upto 11 mtr.
3. RSJ pole 100x116 mm upto 11 Mtr.
4. RSJ pole 100x116 mm upto 10 mtr.
5. RSJ pole 175x85 mm upto 10 mtr.
Concreting & mugging of RSJ poles including supply of cement, 3/4"x3/4" machine broken metal & screen sand (Concreting ratio 1:4:8) to form 0.5 cmt of concrete. Cement required for 0.5 cmt = 182 kg.
Replacement of damaged / rusted RSJ pole including removal of existing line & pole, digging of pit, erection of new pole (concreting charges will be paid extra) & fitting of all accessories, fabrication etc to the pole & reconnecting of lines on the pole at Suspension / Pin type In Line
1. RSJ 152x152 mm upto 13 Mtr.
2. RSJ pole 152x152 mm upto 11 mtr.

3.RSJpole100x116mmupto11Mtr.
4.RSJpole100x116mm upto9mtr.
5.RSJpole175x85mmupto10mtr.
Replacement of damaged PSC pole including removal of existing line & pole,excavation of pit, erection of new pole (concreting charges will be paid extra) &fittingofallaccessories,fabricationetctothepole&restringingoflinesonthepoleatCutP oint/TensionPoint(PSCpoleshallbemadeavailableatSectionoffice)
Replacement ofdamagedPSCpoleincludingremovalofexistingline&pole, excavationofpit,erectionofnewpole(concretingchargeswillbepaidextra)& fittingofallaccessories,fabricationetctothepole&restringingoflinesonthepoleatSuspe nsion/PintypeInLine(PSCpoleshallbemadeavailableatSectionoffice)
Concreting&muffingofPSCpolesincludingsupplyofcement,3/4"x3/4"machinebroken metal&screensand(Concretingratio1:4:8)toform0.4cmtofconcrete. Cementrequiredfor0.4cmt=146kg.
StraighteningofTiltedpole
1. PSCPole9 mtrincludingbackfilling, ramming, tighteningetc
2.RSJ Poleof anysizeincludingbackfilling,ramming,tiughteningetc
Replacement of damaged / rusted RSJ / PSC DP structure including removal ofexistingline&DPstructure,diggingofpit,erectionofnew DPstructure(concretingcharges will be paid extra) & fitting of all accessories, fabrication etc to the DPstructure&reconnectingoflinesonthe DPstructure
1.RSJpole100x116mmupto11mtr.
2.RSJpole152x 152mmupto11mtr.
3.PSCpole9Mtrlong
Providing of Muffing to any type of poles in 1:2:4 with supply of all materialincludingcement,Size- 60cmDia.Roundtypeand60cmheightwithtaperingattop.
Fixingof33/22/11KVpininsulatorwithpinslabouronly
FixingofDO/Horn gap setincludingaccessorieslabouronly.
Pavingoutandstringingof3HTconductorswithbindinglabouronly.
1.For0.1to0.2ACSR/AAACconductor.
2.For0.06upto0.1ACSR/AAACconductororEquivalent
3.Forbelow0.06ACSR/AAACorequivalent.
Removingofexistingpolesanddismantlingtheconcretingwithoutcuttingthepoles andtransportingthesametoMSEDCLstores
1.150x150mm90/105lb/yardRail 13mtrlongHTpole.
2.152x152mmupto13Mtr
3.100x116mmupto11Mtr
4.175x85mmupto10Mtr
RemovingofexistinglineconductorwithhandcreditingatMSEDCLSub-Divisionstore.
a)HT(3conductors)
Fixingofcrossbracingsetto10'centerDP90/105lbsperyard/50x150mmRSJ.
Fixingofcrossbracingsetto8'centerDP90/105lbsperyard/150x150mmRSJ.
Fixingofcrossbracingsetto5'centerDP90/105lbsperyard/150x150mmRSJ.
a)EarthofHTpolesbyproviding25x3mmGIfatabout 7'long,GIpipe(B/Cclass)1" diax6' long,10kgcoal,25kgsalt.(allmaterialsatcontractor'scostincludingmakingofholesinpol es)



Installation of AB switches with alignment and jumper connections so as to give trouble free operation including erection of pole pieces for fixing of handle including gear thing etc and removing of existing damaged AB switch.
Restraining of loose span conductor (tightening) without disturbing guarding & removing old binding jumpers & tightening of clamps, cross arms, stay etc.
a) HT below 0.06 ACSR
b) HT 0.06 ACSR & above
Replacement of damaged Disc Insulator
<b>Underground Cables</b>
Replacement of HT feeder pillar including civil foundations, removing the old feeder pillar and crediting to store
Replacement of conventional cable end termination with screen (touch proof) cable termination for 22kV & 33kV
<b>Replacement of HT Meter cubicle</b>
a. 11kV / 22kV / 33kV
Replacement of CT & PT inside Meter cubicle
a. resin cast CT

Note: Activity of Schedule 'C' will be implemented after observing the annual budget for maintenance.

## CHECKLIST FOR PREVENTIVE MAINTENANCE OF 33kV/22kV/11kV OVERHEAD LINES

Name of the

Division Date of

inspection Name of the

Feeder:

Feeder Code

Sr No	Item to be inspected	Brief Description of Work	How it is to be done	Present status	Corrective Action taken for minor works	Further action required for major works
1	Poles-Steel Cement	Damages / broken poles or for ground level erosion and corrosion where the pole is not capable of safely supporting its load	Visual Inspection	OK/Needs replacement		
2	Stays	Correct direction and proper angle of the stay	Ensure that the pole is perpendicular to the earth surface	90 degree/less than 90 degree		
3		Loose broken or any other damaged on the stay	Visual and physical inspection	Ok/Need to be attended		
4		Whether stay insulator is intact/whether stay is properly earthen	Visual and physical inspection	Ok/Needs to be attended		
5		If stay rods are corroded. Attend to them if required.	Visual and physical inspection	Ok/Needs to be attended		
6		Tighten the loose stays	Visual and physical inspection	Ok/Needs to be attended		
7		Replace the broken/damaged stays and stay bows	Visual and physical inspection	Ok/Needs to be attended		

8		Provide sufficientbarbedwire/c attleguards on the stay toavoidrubbingofcattle s	Visual andphysic alInspecti on	Ok/Needs tobeattende d		
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9	Cross arms and pole top steel works	If the cross-arms/clamps/knee has/have slipped.	Visual and physical inspection	Ok/Need to be attended		
10		Bending of cross arms due to uneven tension	Visual and physical inspection	Ok/Needs to be attended		
11		Excessive rusting of the cross arms bracing etc.	Visual and physical inspection	Ok/Need to be attended		
12		Loose or damaged bracings. Attend the same, if required.	Visual and physical inspection	Ok/Need to be attended		
13	Insulators	Broken or chipped porcelain flash over marks	Visual and physical inspection	Ok/Need to be attended		
14		Tilted insulators	Visual and physical inspection	Ok/Need to be attended		
15		Proper sag, set right the same, if required	Visual and physical inspection	Loose span/less clearance between conductor to ground		
16		Proximity of trees and other objects including building etc.	Visual and physical inspection			

17	Conductor and	Sufficientcleara ncebetweenco nductors andearthwirea nd alsofromthe ground	Visual andphysic alInspecti on			
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18	earthwire	Sufficient clearance from the electric/telephone lines passing along below or above it.	Visual and physical inspection			
19		Earth wire is properly supported	Visual and physical inspection			
20		Checking of bindings wire for looseness	Visual and physical inspection			
21		All joints and jumpers of aluminium conductors have proper clamps/jointing sleeves, Straight the same, if required	Visual and physical inspection	crimping required / not required		
22	Jumpers and other line accessories	Proper supporting and jointing two ends of the jumpers with suitable clamps, Crimping of jumpers using hydraulic crimping machine with using sleeves and T connector	Visual and physical inspection			
23		Sufficient clearance between jumper on the three phases	Visual and physical inspection			
24		Sufficient clearance of jumpers from metal	Visual and physical inspection			
25		Provision of proper insulation of jumpers	Visual and physical inspection			



26		Signs of overheating and burning on jumpers and other fittings	Visual and physical inspection			
27		Loose/defective lamps jointings sleeves, bolts and nuts and other fittings	Visual and physical inspection			
28	Tree trimmings and bird's nest etc.	Cut off the tree branches where necessary to maintain a minimum clearance of 1.8m on each side of the line	Visual and physical inspection	location number where tree trimming required		
29		Remove all bird's nests (Once before the monsoons or earlier, if necessary)	Visual and physical inspection			
30	Earthing system	Replace all broken earth leads and tighten others. Measure earth resistance of various earths with earth tester. In case of low values, recondition them.	To be measured by earth tester. The value of earth resistance should be less than 5 Ohm	Low/high		
31	AB switch/ Isolators	Lubrication of AB switch and checking for proper operation	Visual and physical inspection			
32		Checking Line and earth connection at AB switches.	Visual and physical inspection			
33		Replacement of burnt copper flexible belt of AB switch	Visual and physical inspection			



34		Checking of alignment of Isolators	Visual and physical Inspection			
35		Checking of Male contact of Isolators	Visual and physical Inspection			
36		Replacement of deteriorated conductor	Visual and physical Inspection			
37	Guarding	Attending damaged /broken HT guarding using 6/8SWG G.I .wire including fixing of guarding cross arm (Including earthing of guarding with carpet lace at every 8 feet and 6 feet across the road)	Visual and physical Inspection			
			Visual and physical Inspection			

The agency carrying out maintenance should take the photographs before and after maintenance and upload the photograph and Checklist in ERP system

Signature of Agency

Above work as mentioned/detailed above have been carried out by the agency in my presence. I endorse that work as detailed above have been satisfactorily done.

Signature of the Section in charge

Name

CPF No.:

Date:



## CHECKLIST FOR PREVENTIVE MAINTENANCE OF 33kV/22kV/11kV UNDERGROUND CABLE

Name of the Division

Date of

Inspection Name of the

Feeder:

Feeder Code

Sr No	Item to be Inspected	Brief Description of Work	How it is to be done	Present status	Corrective Action taken for minor works	Further action required for major works
1	33kV/22kV/11kV Cable and cable boxes	Proper supporting of the cable and the cable boxes	By providing fibre/wooden clamps	clamps damaged/Ok		
2		Tight and intact connections	Apply CR Concorroded part and then remove the old connection. apply the HT tape. reconnect the cable ensuring firm tightening			
3		Proper earthing	To be measured by earth tester. The value of earth resistance should be less than 50 Ohm. Ensure that flexible earth band is earthed at both ends of the cables.	Low/high		
4		Overall condition of the cable and joint		Good/Bad		



5	RMU(Ring Main Unit)	Checking of RMU covers for locking arrangement	Visual and physical inspection			
6		Checking of SF <sub>6</sub> gas Pressure Gauge Indication	Manometer (SF <sub>6</sub> Gas Pressure)	Green zone/Red zone		
7		Checking of earth resistance	By earth resistance meter	Low/high		
8		Check the functions of the Breaker, Isolator & earth Switch	<p>Interlocking between</p> <p>a) Breaker and OFF Load Switch (in case vacuum Breaker)</p> <p>b) Breaker and Earth Switch (in case SF<sub>6</sub> Breaker)</p> <p>c) Earth Switch and Cabledoor</p>	<p>When Breaker is in closed position, OFF Load Switch should not operate whether the Switch is in closed position or in Open position.</p> <p>b) When Breaker is in closed position, earth switch of the same should not be closed and vice-versa.</p> <p>c) When the Earth Switch is in closed position then only cabledoor can be opened and vice versa</p>		

9	HT Feeder Pillar	Inspection of Doors /Hingesw hich arefoundo pened ordamage d	VisualInspection	OK/Needsre placement		
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10		Inspection of Foundations of Feeder Pillar	Visual Inspection	OK/Needs replacement		
11		Checking of Earthing of Feeder Pillars	Visual Inspection	OK/Needs replacement		
12		Checking of any rusting or deteriorated colour	Visual Inspection	OK/Needs painting		

The agency carrying out maintenance should take the photographs before and after maintenance and upload the photograph and Checklist in ERP system

Signature of Agency

Above work as mentioned/detailed above have been carried out by the agency in my presence. I endorse that work as detailed above have been satisfactorily done.

Signature of the Section in charge  
 Name  
 CPF No.:  
 Date:



**OFFICE OF THE Executive Engineer M  
SEDCL, Achalpur  
DIVISION, Achalpur,  
DIST. AMRAVATI, Pin Code-444805.**

**TENDER NO.  
EE/Ach/T/T-26/2024-25/PMHT**

**(PRICE BID)**

***Annual tender for the work of Preventive Maintenance of HT overhead  
lines & underground cables in Dharni Sub-  
Division under Achalpur Division, Achalpur of Amravati circle***

**E.M.D. Rs. 10,000/- (Rs-Fifty thousand only)**



## UNDERTAKING

I / we hereby undertake to abide by the following condition of the Tender:  
That the EMD deposited against the above mentioned tender shall be liable for forfeiture in full, if either:-

- 1) I / we withdraw my / our tender before the company finalized the decision of acceptance of the tender.
- 2) In case my / our tender is accepted by the company and I / we fail to pay the P.B.G. / Security Deposit as per Tender conditions against this tender within stipulated period.

Place:

Signature of Tenderer

Date:

**LETTER TO THE EXECUTIVE ENGINEER**

To,  
Executive Engineer,  
Maharashtra State Electricity Distribution Co.  
Ltd., **Achalpur Division, Dist. Amravati, Pin 444805**

Dear Sir,

I/We agree for the rates tendered by me/us subject to the condition of the tender and for which I/We have carefully read and which I/We have thoroughly understood and to which I/We hereby agree.

I/We hereby agree to keep this offer open for 60 days after the returnable date of the Tenders and shall be bound by communication of acceptance dispatched within the prescribed time.

**Yours faithfully,**

DATE:

Name & Address of the Tenderer.

Seal and Signature of the Tenderer.

**Price Bid**

Description	%RateforYear
<b>charges including consumables item as per Annexure D towards Preventive Maintenance of HT overhead /undergroundlinesfortheactivitiesgiveninAnnexure“E”</b>	

1. While quoting the rates the bidder should refer Annexure E The rates quoted should be inclusive of consumable items as per Annexure-D.
2. The major material will be provided by MSEDCL such as conductor, poles, cables, pillars etc if available. However, in case these materials are not available with MSEDCL, the same will be supplied by the contractor @ rate of prevailing cost data of MSEDCL together with price indexing if applicable. These material are listed at Annexure-C.
3. If the Cost of any material /equipment is not available in the Cost Data, the same shall be taken from the work executed in the adjoining Division/Circle.
4. The cost of transportation of material will be reimbursed by MSEDCL on the cost of major material, as per Annexure-C, as per prevailing cost data, at a rate of 4% on material supplied by contractor and at a rate of 1% for material supplied by MSEDCL and towards crediting of old material to store.
5. Old/Damaged cables/materials removed from sites shall be credited to Divisional Stores by the Agency.
6. Applicable rate of G.S.T. \_\_\_\_\_ % (as per notification published).

**Seal and Signature of the Tenderer.**

LIST OF SERVICES

SR. NO.	SERVICE NAME	ACTIVITY NUMBER	UOM	SAC CODE	REQ. QTY	VERSION	MATERIAL TYPE
1	11/22/33 KV HT Line Preventive Service	PM.PREV.HT LINE	Activity unit	9954	1000		null

## Required Documents (To be uploaded online)

Sr. No.	NAME	SECTION	ITEM	DESCRIPTION
1	Price Bid Document	Price Section	11/22/33 KV HT Line Preventive	Price Bid Document
2	Technical Bid Document	Technical Section	11/22/33 KV HT Line Preventive	Technical Bid Document
3	Technical Bid Document	Technical Section	11/22/33 KV HT Line Preventive	Technical Bid Document
4	Commercial Bid Document	Commercial Section		Commercial Bid Document