

Tender Details		08-02-2024 05:38:13
Tender Code	EE/VRR/TECH/T-23/AMC/23-24	
Tender Type	Works Tender	
Type Of Bid	Two Bid	
Description	Repairing & supply of computer /Printers parts and Annual Maintenance under Virar Division	
Estimated Cost (In Lakhs)	5	
Basis of prices	NA	
Tender Validity	NA	
Delivery Requirement (In Months)	NA	
Tender on rate contract basis	NO	
Tender Fee (In INR)	1000	
GST In INR (@18% on Tender Fee: SAC No.	180	
Total Tender Fee Amount including GST in INR.	1180	
Contact	Shri P R dani , 9028354242 ,eevirar2023@gmail.com	
Pre-Qualifying Req	AS PER TENDER DOCUMENT	
Budget Type	Revenue	
Scheme Code	NA	
Scheme Name	NA	
Department	Technical	
Office Type	DIVISION	
Location Type	Virar Division	
Designation	Executive Engineer(Distribution)	
Pre-Bid Meeting Address	Executive Engineer, Virar Division Office Flat No:1 & 2, ground floor, MSEB Colney, Vasai East-401208.	
Bid Opening Address	Executive Engineer, Virar Division Office Flat No:1 & 2, ground floor, MSEB Colney, Vasai East-401208.	
Version No	1	
Call for Deviation	NO	
Is Annexure C1 Applicable	NA	
Is Manufacturer Applicable	NO	
Is Trader Applicable	NO	
Minimum % of Offered Quantity	NA	
Is Power Supplier Applicable	NO	
Tender Sale Start Date	09-02-2024 10:00	
Tender Sale End Date	19-02-2024 15:00	
Bid Start Date	09-02-2024 11:00	
Bid End Date	19-02-2024 16:00	

Pre-Bid Meeting Date	14-02-2024 16:00
Techno-Commercial Bid opening on	20-02-2024 11:00
Price Bid opening on	Will be declared later
Annexure C1 Opening Date	NA
Winner Selection Date	Will be declared later
Can Bidder Opt EMD Exemption	N

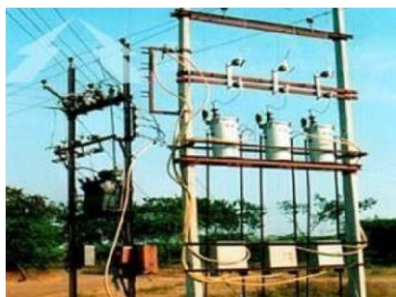
Maharashtra State Electricity Distribution Company Limited

Vasai Circle / Division, Virar

Tender for the AMC , repairing of Computer, Printer, UPS & Peripheral and printer cartridge refilling under Virar Division

Tender No. **EE/VRR/TECH/T-23/AMC/23-24**

TECHNICAL BID



Executing Agency

Executive Engineer, Virar Division Office

Flat No:1 & 2, ground floor, MSEB Colney, Vasai East-401208.

Email ID:eevirar@rediffmail.com/eevirar02@gmail.com

Maharashtra State Electricity Dist. Co. Ltd.

MAHARASHTRA STATE ELECTRICITY DISTRIBUTION Co. Ltd.
VIRAR DIVISION

Tender No.	EE/VRR/TECH/T-23/AMC/23-24
Name of the Tender	Repairing & supply of computer /Printers parts and Annual Maintenance under Virar Division
Estimated Cost of work	Rs. 5.00
Tender Fee	Rs. 1000/- + 18% GST
E.M.D. to be paid	Rs. 5000/-(1% of Estimate Cost)
Tender Sale Start Date	09.02.2024
Tender Sale End Date	19.02.2024
Pre-bid meeting Date	14.02.2024
Techno-Commercial Bid opening on	20.02.2024
Executing Agency	Executive Engineer, MSEDCL, Virar Division
Address & contact person	Building No: 18, Flat No: 1& 2, MSEB Colney, Vasai East - 401208.
E-mail	eevirar2023@gmail.com
Website	https://etender.mahadiscom.in/eatApp/
Name and Address of bidder	
Name of the proprietor /authorized person.	
Telephone No.	
Fax No	
Mobile no.	
E-mail	

AE(P)

AEE(O)

DY.MANAGER(F&A)

EE VIRAR Dn.

Prepared by

Checked by

Audited by

Authenticated By

MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD.
VIRAR DIVISION
TENDER NO: EE/VRR/TECH/T-23/AMC/23-24

SECTION-I**INSTRUCTION TO TENDERER**

- 1) Two Bid e-Tenders for below mentioned works are invited from reputed and experienced Agency for the Repairing of Computer, Printer, UPS & Peripheral and printer cartridge refilling under Virar Division.
- 2) **Name of Work:** AMC, Repairing of Computer, Printer, UPS & Peripheral and printer cartridge refilling under Virar Division.
- 3) **Period of contract:** One Year from date of placement of LOA/Work Order or Up to the Completion of Contract Value, whichever is earlier.
- 4) **Brief scope of work:**

Repairing of Computer, Printer, UPS & Peripheral and printer cartridge refilling under Virar Division
- 5) **Area of operation:** Virar Division Area under Vasai circle.
- 6) **Estimated cost of Tender: Rs. 5.00 lac**
(Excluding GST). All other remaining taxes and duties are inclusive in the tender estimated cost. Payment of all the taxes to the concern authorities will be the responsibility of the contractor with whom the order will be placed for this work.
- 7) **Tender Fee:-** The bidder has to pay online tender form fee of **Rs.500+18%-** (nonrefundable) on MSEDCL e-tendering website- <https://etender.mahadiscom.in/eatApp/>.

The bidder has to first pay online tender form fee after which the bidder can download the blank tender document from the referred e-tendering website.
- 8) **E.M.D:**
 - 8.1 The Bidder shall furnish, as a part of tender an Bid Security (EMD) (1% of the estimated tender amount) for the amount mentioned, in form of demand draft/ bank guarantee (valid for 180 days after the deadline of submission of bid) of only Nationalized / Scheduled Bank in favour of the Executive Engineer, Maharashtra State Electricity Distribution Company Ltd., Virar Division Payable at Vasai and should be attached to the bid.
 - 8.2 In case of bidder being joint venture, the joint venture partner shall furnish bid security for amount equivalent to 25% of the bid security amount and remaining 75% amount of the total bid security shall be submitted by lead partner.
 - 8.3 Any bid not accompanied by an acceptable bid security shall be rejected by the employer as non-responsive.

- 8.4 The relevant demand draft number should be mentioned on the tender form and on envelop without fail.
- 8.5 No interest will be granted on the Bid Security (EMD).
- 8.6 Bid Security (E.M.D.) will be forfeited in case of any of the following
 - 8.6.1 If the Bidder withdraws his offer during the period of tender validity before any decision is taken in regard to his tender; or
 - 8.6.2 If tender does not accept the correction of this tender pursuant to clause No. 12; or,
 - 8.6.3 If the bidder is determined, at any time prior to award of contract, to have engaged in corrupt or fraudulent practices in competing for the contract; or
 - 8.6.4 In case of joint venture if there is any breach in the Joint venture before finalization of tender & issue of LOA within original or extended period of validity of bid. In this case EMD submitted by both the partners shall be forfeited; or
 - 8.6.5 The Bidder after acceptance of order fails within stipulated time limit to:
 - a. Sign the contract Agreement, or
 - b. Furnish the required security deposit.
- 2.S Earnest money deposit (Bid Security) shall be returned to the L-3 & above bidders immediately after opening the price bid & Earnest money deposit (Bid Security) of remaining bidders (i.e. L-1 & L-2) shall be returned only after awarding the contract to the lowest bidder or after 28 days plus bid validity period whichever is earlier

Before submitting their offers the tenderer shall examine closely all documents which form part of the contract to be entered into. The tender copies shall not be sold from the office of the Executive Engineer, Virar Division. Instead the bidders are requested to download the same from MSEDCL's e-tendering website **etender.mahadiscom.in/eat App/** by paying the requisite tender fees.

- 2) The successful Tenderer shall be required to pay security deposit amounting to 5 % of the value of the contract either by DD/Pay Order/BG from Scheduled / Nationalized Bank at Vasai-Virar for the sum specified therein as security for compliance with his obligations in accordance with the Contract.

12) Additions Alterations Prohibited:

Tenderers shall not make any additions, alterations or the changes in the tender form and the conditions of tender including the description and specification. In the enclosed Schedule "A" they should quote rate for the described works.

- 13) To judge the capacity and capability of the Tenderer, they shall furnish a self-attested list of similar work orders executed by them for the last 3 years indicating the name of the Agency placing the work order, description of work order, material required for execution of work, order value and status of work.

Signing of the tender documents:

- 14) Offers must be submitted online in the tender documents only and be clearly and legibly filled in Schedule and must be either in ink or typewritten. **Offer and all documents comprising of**

tender details, tender form, conditions of tender, and other documents should be duly stamped and signed on each page and corrections, if any, to the information filled in should be duly initialed. There should be no overwriting. The over writing should be avoided. Tenders not stamped and signed as above shall be liable to be rejected.

15) **Acceptance of Tender:**

The Company does not bind itself to accept the lowest offer or disclose any reason for rejection of any Tender or part of Tender. It is also not binding on the Company to disclose any analysis, report on Tender.

16) **Time – Essence of Contract:**

In view of tender being accepted for Repairing of Computer, Printer, UPS & Peripheral and printer cartridge refilling under Virar Division.

The tenderer should strictly adhere to the execution of works within the given time period as time being the essence of this contract.

17) **Submission of bid:**

The tender is to be submitted strictly **online bid** on or before the due date and time for submission of the bid on the MSEDCL e-tendering website. It is advice to submit the digitally signed bids sufficiently in advance of due date and time so as to avoid last minute trafficking at server. The prospective bidder should be well aware about the online submission of the bid. Any compliant for delay in submission of the bid due to any technical reason will not be entertained.

No hard copies of the bids and any other related documents will be accepted under any conditions except EMD in the form of D.D.

The bidder must first download this tender from MSEDCL e-tendering website by paying the requisite tender fees, print the same, read the conditions contained therein and then scan and upload all required documents as mentioned in Section –20 below, duly stamp and sign on each page of the document and upload in technical bid. **Each page and documents submitted online by the bidder should be electronically (digitally) signed before uploading** of the same. Also scan and upload all the requisite documents and certificates with your offers.

The Price bid is to be uploaded separately with duly filled in rates both in figures and in words & stamped and signed properly.

In case, dual rates are quoted for the same item, the offer is likely to be rejected. Tenderers should not offer rates for items not covered in the schedules and also should not split any item of the schedule. Doing so, may disqualify him from the offer. Discount on any account such as quantitative discount, payment discount etc., will not be considered for comparison of the rates, as such, rate should be on firm quotation basis only.

18) **Eligibility Criteria:**

The bidder should have prior experience of executing similar types of works with MSEDCL or any other company etc. equivalent to 30% of tender value during the last 3 years. In support of this the bidder should enclose the order copies along with its work completion certificate from the respective authorities.

(Note: Submission of only order copies in support of the stated experience without the work completion certificate from concern authorities will not be counted as experience)

19) **Documents to be uploaded with the bids (with Part I) – Online only**

This part shall contain following documents. **All the supporting documents should be duly self-attested before uploading as per annexure**

- E.M.D. – Scanned Copy of DD/Scanned copy of M.R. towards EMD paid is to be uploaded.
- Experience of executing similar types of works equivalent to 30% of tender value during the last 3 years in line with the clause no. (18) Stated above in this tender.
- Valid GST certificate.
- PAN Card.
- ☐ Letter to Executive Engineer ☐ Annexure I, II, III.
- Annual Turn-over of atleast 30% of tender cost in the last three financial years as certified by Chartered Accountant.
- ITR for A.Y. of last 3 years along with balance sheet.
- Current litigation letter
- Contractor License Copy/Registration certificate

20) **Opening of Tenders:**

Tenderer's are requested to submit their tender/offer with all the related documents online on or before the due date and time for submission as mentioned in tender notice.

- i) Telegraphic offer or offers received in the form of Telex or Fax message or by post in hard copy format will not be entertained or considered under any circumstances whatsoever.
- ii) First, the ***Technical bids will be opened online*** on the date specified in presence of the tenderer who choose to attend the process online.
- iii) In case, the date of opening of tender happens to be holiday the date of opening will be next working day at the same time.
- iv) The ***Price Bids will*** remain unopened and the same will ***be opened online*** on the date and time to be intimated later to qualified bidders only. The price bids of only technically qualified bidders will be opened.
- v) The Company reserves right to reject any or all offers without assigning any reason thereof.

21) **Technical Evaluation of Bidders:**

MSEDCL will examine & scrutinize all the documents, EMD paid details in accordance with the requirements with the bid document. If any of the documents under technical bid are not found to be complying with the requirement of the bid document, the bid will be considered as non-responsive and Price Bid of the corresponding bid will not be opened for further evaluation. Only the responsive tenderers of the technical bid shall be eligible for online opening of their Price Bids. Only the responsive tenderers of the technical bid shall be notified by the Employer to attend the online opening of the Price Bid of their bids. No communication will be done with non-responsive bidders regarding the opening of price bid.

Initially the technical bid will be opened online on opening date and time specified in the tender document. The technical documents will be examined & scrutinized as per tender terms & conditions. If found necessary the competent authority i.e. Executive Engineer, Virar Division will ask for clarifications. Also the right to call clarification regarding the documents is kept reserved with the undersigned.

22) **Liquidated Damages :**

Penalty for Late delivery and late execution of works: In case the work is not executed within the stipulated period, the contractor shall be liable to pay penalty, at our prescription, at half (1/2%) percent of the price per week subject to a maximum of 10% reckoned on the contract value of late execution of the work including the portion executed which could not be brought into commission due to any part thereof not having delivered / executed in time subject to Force Majeure. Non availability of raw material or labour force or its procurement will not be considered as a reason for late delivery or late execution of work as a Force Majeure.

23) **Disregard of tender conditions:**

- a. The Company reserves the right to reject any tender, which does not confirm to any conditions/instructions etc.
- b. Tender containing any deviation / addition / alterations / change in the conditions will not be considered. The Tenderer should note that no correspondence shall be entertained or considered after the due date and time of submission of tender unless otherwise sought by the Company.

24) **Security Deposit:** The successful Tenderer will be required to pay security deposit amounting to **10%** of the value of the contract value either by online/ BG/DD/Pay Order etc. after receipt of Letter of Intimation (LOI) within 14 days failing which, the order is liable to be cancelled. The Security deposit will be released after completion of the defects liability period and issue of no claim certificate by Division Executive Engineer.

24.1 Every Bidder whose tender is accepted either in whole or in part must deposit an amount @ 5% of the value of contract awarded within 14 days from the receipt of the letter of award, by way of security.

24.2 In case of joint ventures the Lead Partner shall furnish performance security deposit for an amount equivalent to 3.75% of the contract price and the performance security deposit for remaining amount of 1.25% of the contract price shall be furnished by Joint Partner.

24.3 The security deposit shall be denominated solely in Indian Rupees, and shall be in the form of an unconditional and irrevocable Bank Guarantee issued by a Nationalized or scheduled Bank. The Bank guarantee shall, if invoked, be-cashable when presented in the branch office of such bank located at local area.

24.4 In the event of contractor failing to deposit such security within the stipulated period, the Company shall have full discretion to cancel the acceptance communicated to the said Bidder & E.M.D. will be forfeited.

24.5 The Security deposit will be returned after successful completion of entire work to the fullest satisfaction of the Employer at the end of the guarantee period. No interest will be allowed on Security deposit.

25) The successful Contractor on placement of the work order enumerating the contract condition shall within the prescribed period have to execute a written Contract Agreement on Rs. 200/- non-judicial stamp paper as per the prescribed standard form according to Company's Rules. The regular stamp fees etc. necessary for completing the agreement shall have to be borne by the contractor.

- 26) This work is to be executed as per the directions/instructions of Concern Subdivision SDO and by supplying the material required for the work.

D) Validity of the tender :

The Tender shall be open for acceptance by the Company for a period of 120) days from the date of opening of the Technical bid of the Tender and the Tenderer shall be bound to supply and execute the works at the same rate on acceptance by the Company during validity period. During this period no tenderer shall be allowed to withdraw his offer. Any such withdrawal during the said period will entail forfeiture of the Earnest Money deposited with us as per clause no. (8) Above.

- 27) If the tenderer has any doubt about the meaning of any portion of the tender he should at once get clarification from the office of the Executive Engineer in writing sufficiently in advance and also personally meet him in this respect, before the due date. No additions or alterations in the tender form / conditions etc. should be made by the Tenderer.
- 28) In case, dual rates are quoted for the same works the offer is likely to be rejected. Tenderers should not offer rates for works not covered in the schedules and also should not split any activity of the schedule. Doing so, may disqualify him from the offer. Discount on any account such as quantitative discount, payment discount etc., will not be considered for comparison of the rate, as such, rate should be on firm quotation basis only.
- 29) Special attention is invited to the requirements that all corrections must be initialed and dated by the tenderer and that all the pages, documents should bear the full signature of the tenderer at the foot of each page and each schedule should bear the sign and seal of the tenderer.
- 30) Tenders which do not fulfill all or any of the above conditions or incomplete in any respect are liable to be rejected.
- 31) The submission of a tender by a tenderer implies that he has read these instructions, the conditions of contract etc., After acceptance of the offer we shall not pay any extra charges for the lead or for any other reasons in case the tenderer is found later on to have misjudged himself.
- 32) The undersign may ask the Tenderer to furnish details of his organization, technical experience, equipment and financial capacity to carry out the works set out in the tender within the time stipulated for Completion. The undersign may also ask the tenderer to furnish details of value of works, authority Under whom it has executed the work and period of completion, the details of works in hand and their due time of completion.

- 33) The successful contractor should have their office/Contact person preferably in Virar Division area. The address along with the name of contact person and Telephone number should be furnished after award of contract.
- 34) A copy of GST registration should be enclosed; if not then Work Contract tax as specified by the Government will be deducted directly from Contractor's bill.
- 35) Income Tax, & other Taxes as applicable from time to time will be deducted from the bills of the agency.
- 36) (a) The firm / contractor must arrange for all transport of material and include all such cost in the rates quoted by them for work.

(b) The quantities in this tender are subject to tender amount, deletions or additions could be possible while finalizing the Tender or during executing the works at site.
- 37) General conditions of the Work Contract shall form part of the contract. The contractor shall abide by the "General condition of Company's rules for contract.
- 38) The right to reject any or all the offers or cancel the tender is reserved by us and we will not be bound to accept any offer without assigning any reason thereof.
- 39) The rights to add, relax, cancel, delete, alter or amend any of the condition / qualifying criteria(s) of this contract and also the right to admit any paper, documents from any bidder even after the submission of the bid that was essential and left to be submitted with the bid is reserved by the undersigned.
- 40) The right to seek clarification from any bidder(s) in view of finalization of the tender is also reserved by the undersigned.
- 41) In case of any dispute arising out of this contract, the decision of the Executive Engineer, MSEDCL, Virar Division, will be final.
- 42) Further information required if any can be had from the office of the Executive Engineer, MSEDCL, Virar Division
- 43) In case of any dispute arising with this contract shall be subjected to the courts of Thane only.

EXECUTIVE ENGINEER, VIRAR DIVISION



(A Govt. of Maharashtra Undertaking) CIN:
U40109MH200SSGC153645

Office of the Executive Engineer

M.S.E.D.C.Ltd., Virar Division office Pin-401208 Telephone No: 7875760760 (O) Email: - eevirar02@gmail.com Website: - www.mahadiscom.in

TENDER NO EE/VRR/TECH/T-23/AMC /23-24

LETTER TO TENDERER

M/s _____

Dear Sirs,

Please quote your competitive rates for the “Repairing of Computer, Printer, UPS & Peripheral and printer cartridge refilling under Virar Division”, as per Schedule and return the tender document duly filled-in, signed on each page. It is also requested to note the “Instructions to the Tenderers” before submitting the offer. The area of operation shall be under Virar Division & all sub division. Rate should be quoted in the attached Schedule – “A” only. Tenders in any other form or on the letterheads will not be acceptable.

Yours faithfully,

**EXECUTIVE ENGINEER
VIRAR DIVISION**

MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD.
VASAI CIRCLE
TENDER NO EE/VRR/TECH/AMC/T-23/23-24

GENERAL CONDITION OF CONTRACT

2) Scope:

This Specification covers the “ Repairing of Computer, Printer, UPS & Peripheral and printer cartridge refilling under Virar Division” as mentioned in brief scope of work.

- i) The contract will initially be valid for a period of one year. However, it can be extended if the order amount is balance.
- ii) The firm shall be responsible for proper maintenance/repairing of Computers, Printers, UPSs (excluding batteries), Scanners, Lap tops etc. and keep them in working condition throughout the period of contract and shall obtain a certificate from the user at least once a quarter to that effect.
- iii) The firm will prepare separate logbooks for each of the machines to be taken under the comprehensive maintenance and preventive and corrective maintenance with virus detection and special cleaning of the monitor, printer, key-board, mouse etc. from outside with liquid cleaner and inside will be carried out on quarterly basis. The payment will strictly be made on the basis of satisfactory report from the user (iv) The agency would take up any reported fault within one hour. As far as possible, the repairs would be carried out on-site itself. However, in exceptional cases, where the work cannot be done within the office premises, the Computers/Printers/ UPSs /Scanners, Laptops etc. may be taken to workshop, only with the prior permission of the concern office, no extra charges will be admissible on account of transportation.

- 2) If any PC/accessory is not repaired within two days, the firm will provide a standby PC/accessory. If the firm fails to repair or provide a stand-by PC/accessory within 2 days, then a penalty of Rs. 500/- (Rupees Five hundred only) per item per day or part thereof will be charged for delay beyond the two days till such time PC/accessories are repaired/provided and it will be incumbent on the firm to provide stand-by inventory till the defect is rectified. If the firm fails to attend to a complaint or rectify a defect, this office shall get the same complaint/defect attended by another firm at the cost of the AMC firm vi) The firm will also provide maintenance of repair services on holidays in case of emergency. The firm is also liable to provide maintenance of all software already installed in the PCs and peripherals and the software to be installed at later stage. Vii) Data recovery in case of crashed hard disk drives, expenditure in this regard, shall be borne by the firm. If the data is lost in the process, then the AMC vendor will be charged for the cost of reconstruction of data viii) The firm must have availability of Anti-Virus software at site for removal of virus from the PCs and storage disks The necessary support for maintaining virus free computer environment in the MSEDCL Office and help in upgrading the software/virus detection mechanism should be provided by the firm. Implementation of Anti-Virus Solution shall be in coordination with NIC as per their policy.
- ix) The contract is comprehensive inclusive of OS support on all the systems covered under this contract. Any problem related with OS maintenance, reloading of OS with all device drives, OS upgrade, device drivers, system configuration and network configuration will be attended & rectified by the firm.
- x) The faulty power adopter, power cable, USB cable, Data cable etc. will be repaired/ replaced by the firm.

- xi) It shall also be the responsibility of the firm to periodically service and inspect/check all the gadgets/apparatus under the “maintenance period”, so as to ensure their smooth and satisfactory functioning. The contractor shall also obtain a certificate from the user Sections/Officers at least once in a quarter to the effect that the said apparatus are working satisfactorily during the quarter in question. No payment will be made without this signed list. Xii) In case, the firm backing out in midstream without any explicit consent of this office, he will be liable to recovery at higher rates, besides terminating the contract and forfeiture of performance security xiii) This office also has the right to cancel the contract and forfeiture of performance security at any time, If the work of the contractor is found to be unsatisfactory xiv) The work could be inspected by the prospective bidder on any working day between 3.00 p.m to 4.00 p.m.
- xv) The Nos. of gadgets may increase or decrease at the discretion of this office and payment will increase or decrease accordingly. In case any new office at a new location is added, this contract will deemed to be applicable in that new office also. Xvi) The payment to the extent of 100% will be authorized to the firm on submission of pre-receipted bill, in triplicate, along with satisfactory service reports, separately for each month and all such taxes shall be paid by the contractor. Xvii) The competent authority reserves the right to reject any or all bids/tender without assigning any reason. For further details and obtaining full copy of the tender documents, tender notices may be seen at the website of MSEDCL at <https://etender.mahadiscom.in/eatApp/>

SEAL AND SIGNATURE OF CONTRACTOR:

**(A Govt. of Maharashtra Undertaking) CIN:
U40109MH200SSGC153645**

Office of the Executive Engineer

M.S.E.D.Co.Ltd Virar Division

TENDER NO EE/VRR/TECH/T-23/AMC/23-24

LETTER TO THE EXECUTIVE ENGINEER

**To,
The Executive Engineer
M.S.E.D.Co.Ltd., Virar Division,
Vasai East, Pin-401208
Telephone No: 7875760760 (O)
Email :- eevirar2023@gmail.com
Website :- www.mahadiscom.in**

Dear Sir,

We agree to carry out the works the mentioned in the above tender at the rates herein tendered by us subject to the conditions of the tender which we have carefully read and thoroughly understood the same.

We hereby agree to keep this offer open for **120 days after the opening date of the technical bid of the tender** and shall be bound by communication of acceptance dispatched and execution within the prescribed time.

Yours faithfully,

Date:

Name and address of the tenderer

Seal and signature of the tenderer



(A Govt. of Maharashtra Undertaking) CIN:
U40109MH200SSGC153645

Office of the Executive Engineer

TENDER NO EE/VRR/TECH/T-23/AMC/23-24

PARTICULARS OF THE TENDERER
ANNEXTURE I

S.N.	Particular	To be filled by the tenderer
1	Name of the bidder	
2	Address of the bidder	
3	Telephone- Office	
4	Fax- office	
5	E-mail	
6	Contact person	
7	Constitution /Registration of firm	
8	Banker's Name and Address	
9	No. of years of experience	
10	Reference may be made to	
11	Particular of registration and class in which registered	
12	Any other information the tenderer may desire to give.	

NOTE: Please attach certified true copies of all registration/approval.

SEAL AND SIGNATURE OF TENDERER



(A Govt. of Maharashtra Undertaking) CIN:
U40109MH200SSGC153645

Office of the Executive Engineer

TENDER NO EE/VRR/T-23/AMC/23-24

ANNEXURE – II

QUALIFICATION DETAILS OF THE TENDERER

S.No	Particulars about Qualification criteria	Detail information (To be filled in by the bidder)
1.	E.M.D. – DD – Money receipt details	Yes / No
2.	Experience of executing similar types of works equivalent to tender value during the last 3 years in line with the clause no. (18) stated above in this tender	Yes / No
4.	Valid GST registration certificate	Yes / No
5	IT Returns last 3 years	
7.	PAN Card	Yes / No
8.	Letter to Executive Engineer Virar Division	Yes / No
9.	Annexure I, II, III	Yes / No
10.	Turnover of last 3 years certificate	
11.	Registration certificate	
12.		

SEAL AND SIGNATURE OF TENDERER

ANNEXURE-“III”

FORM OF TECHNICAL PROPOSAL*(On Bidder's Letterhead)*

Name of Contract: Repairing of Computer, Printer, UPS & Peripheral and printer cartridge refilling under Virar Division

Contract No: EE/VRR/TECH/AMC/T-23/23-24

To:

Maharashtra State Electricity Distribution Company Ltd.

Represented by the:

The Executive Engineer

M.S.E.D.C.Ltd Virar Division.

R/Sir

We have examined the Conditions of Contract and Schedules/Annexure, in tender document Volume-I. We have understood and checked these documents and have not found any errors in them. We accordingly offer to supply the material as defined in the bid document, We hereby declare that we accept all the terms and conditions, and all other matters set forth in: Volume I and agree that these will form a part of the Contract, if we are selected for award of Contract.

We have submitted price bids for Tender No.....We have submitted complete details of our technical capabilities for establishing our eligibility to undertake the said works. **However** we here by confirm that we accept that the Employer's decision on our eligibility to undertake and execute the order in accordance with the requirements set out in the Volume-I for Bids will be final and binding on us, and that we will not raise any objection should the Employer decide to reject our Bid *for* one or more Tenders on the grounds that we do not satisfactorily meet the minimum qualifying criteria.

This Bid and your written acceptance shall be the basis for executing the order. We understand that you are not bound to accept the lowest or any bid you receive or assign any reason thereof for the rejection.

We agree to keep this bid open for acceptance for a period of **120 days** from the date of opening of technical bid of this tender and also agree not to make any modification in the terms and conditions on our own accord. We further agree to abide by the Conditions of Contract and supply the material and execute the works according to specific clauses.

Yours faithfully

Signature

In the capacity of duly authorized to sign bids for and on behalf of

Address: _____

ANNEXTURE –IV
PERFORMANCE SECURITY (BANK GUARANTEE)

1. To be executed on Rs.200 non-judicial stamp paper purchased in the name of issuing Bank.
2. This Guarantee shall be valid until the date of issue of the Completion

Certificate.)

To,

The Executive Engineer,
 MSIEDCL, Virar Division.

WHEREAS M/s -----

---(hereinafter called “the Contractor”) has undertaken, in pursuance of Contract No. _____ dated _____ for Repairing of Computer, Printer, UPS & Peripheral and printer cartridge refilling under Virar Division

as defined in the bid document. AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by Scheduled / Nationalized Bank payable at Thane for the sum specified therein as security for compliance with his obligations in accordance with the Contract. AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee; NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of amount of guarantee) _____ (in words) _____, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified herein. We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to (18 month from work completion period (defect liability period) or 30 month from date of contract effected) _____.

SIGNATURE OF AUTHORISED SIGNATORY AND SEAL OF THE BANK:

Name of Bank _____

Address _____

Date _____

In witness whereof the surety has executed this deed in presence of

WITNESS: (Signature)

Name and Address.

SEAL & SIGNATURE OF THE TENDERER

ANNEXURE – „V“

FORM OF CONTRACT AGREEMENT

This agreement made this ____ day of _____ 21 , between the Maharashtra State Electricity Distribution Company Limited Represented by the Executive Engineer, Virar Division, Maharashtra State Electricity Distribution Company Limited, M.S.E.D.Co.Ltd (hereinafter called “the Employer”) of the one part and _____ of _____ (hereinafter called “the Contractor”) of the other part.

Whereas the Employer desires that the Repairing of Computer, Printer, UPS & Peripheral and printer cartridge refilling under Virar Division should be executed by the contractor and has accepted a Bid by the contractor for the execution of such works and the remedying of any defects therein. **The Employer and the Contractor agree** as follows:

1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract hereinafter referred to.

2. The following documents shall be deemed to form and read and constructed as part of this Agreement.

Whole Tender Document

3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned. The Contractor hereby covenants with the Employer to execute and complete the works. Remedy any defects therein and maintain the completed Facilities in conformity in all respects with the provisions of the Contract.

4. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the works, the remedying of defects therein and guarantee of the completed Facilities, the amount of [*insert the Contract Price*] or such other Sum as may become payable under the provisions of the Contract at the times and the manner prescribed by the Contract.

In Witness whereof the parties hereto have caused this Agreement to be execute the day and year first before written in accordance with their respective laws.

Authority signature of Contractor

SEAL

In the presence of: In the presence of:

Name _____

Signature _____

Address _____

Authority signature of Employer

SEAL

Name

Signature

Address



(A Govt. of Maharashtra Undertaking)

CIN: U40109MH200SSGC153645

Office of the Executive Engineer, Virar Division

Price Bid

SCHEDULE-I

Sr.no.	Description of Particulars required	Rates in Rs
1	AMC of Computer per year charges	
	Material charges	
1	Sata HDD 320 GB	
2	Sata HDD 500 GB	
3	Sata HDD 01 TB	
4	Intel Motherboard (G31)	
5	Intel Motherboard (G41)	
6	Intel Motherboard (H61)	
7	Intel Motherboard (H81)	
8	Ram DDR II 2 GB	
9	Ram DDR III 2 GB	
10	Ram DDR III 4 GB	
11	Processor Core to Duo Intel	
12	Power Supply (SMPS)	
13	Keyboard (USB)	
14	Mouse (USB)	
15	UPS Battery OF Exide make	
16	UPS New	
17	16" LED Monitor	
18	Antivirus 1 year (quick heal)	
19	USB 2.0 WIRELESS ADAPTER	
20	ATX Cabinet	
21	PC Power cord	
22	VGA CABLE	
23	Etherner Lan Card PCI	
24	USB HUB	

Name and Address.

SEAL & SIGNATURE OF THE TENDERER

SCHEDULE-II*Printer material charges*

Sr. No	Description	Rates in Rs
1A	AMC of printers per year charges	
	Material charges	
1	Toner Refilling 88A & 12 A Toner	
2	Drum replacement	
3	H.P 88A, H.P 12A,H.P 36A (Any Company Small Toner PCR/MAGNET)	
4	H.P 88A,H.P 12A,H.P 36A (Any Company Big Toner PCR/MAGNET)	
5	H.P 88A, H.P 12A,H.P 36A (Any Company Small Toner Doctor/ Master Blade)	
6	H.P 88A, H.P 12A,H.P 36A (Any Company Big Toner Doctor/ Master Blade)	
7	Any Model &Company Printer Servicing	
8	Printer sensor	
9	Printer output pressure roller	
10	Any Model Teflon	
11	Any Model &Company Logic Board	
12	Power Panel (Supply) any Printer	
13	Fuse Set	
14	Pickup Roller	
15	Printer Sacner any model	
16	Motor gear for printer	
17	Logic card for printer	

*GST extra as applicable.

*Ready to work at Lowest rate.(Yes/No).....

Name and Address.

SEAL & SIGNATURE OF THE TENDERER

LIST OF SERVICES

SR. NO.	SERVICE NAME	ACTIVITY NUMBER	UOM	SAC CODE	REQ. QTY	VERSION	MATERIAL TYPE
1	40402438 Maintenance Office	ADM 042	Activity unit	998313	6		null

Required Documents (To be uploaded online)

Sr. No.	NAME	SECTION	ITEM	DESCRIPTION
1	PRICE BID	Price Section	40402438 Maintenance	AS PER SBD
2	Technical bid	Technical Section	40402438 Maintenance	AS PER SBD
3	COMMERCIAL BID	Commercial Section		AS PER SBD