

Tender Details		10-01-2024 06:50:13
Tender Code	CE/NZ/IRD/2023-24/T-02	
Tender Type	Works Tender	
Type Of Bid	Two Bid	
Description	Tender for Running the Canteen in the Premises of Vidyut Bhavan, Nagpur	
Estimated Cost (In Lakhs)		
Basis of prices	NA	
Tender Validity	NA	
Delivery Requirement (In Months)	NA	
Tender on rate contract basis	NO	
Tender Fee (In INR)	500	
GST In INR (@18% on Tender Fee: SAC No.	90	
Total Tender Fee Amount including GST in INR.	590	
Contact	Shri Sameer Shendre , 7875760003 ,cenagpur@gmail.com	
Pre-Qualifying Req	Experience Certificate	
Budget Type	Revenue	
Scheme Code	NA	
Scheme Name	NA	
Department	Distribution Department	
Office Type	ZONE	
Location Type	Nagpur Zone	
Designation	Executive Engineer(Distribution)	
Pre-Bid Meeting Address	Office of the Chief Engineer, Ground Floor, Vidyut Bhavan, Katol Road, Nagpur	
Bid Opening Address	Office of the Chief Engineer, Ground Floor, Vidyut Bhavan, Katol Road, Nagpur	
Version No	1	
Call for Deviation	NO	
Is Annexure C1 Applicable	NA	
Is Manufacturer Applicable	NO	
Is Trader Applicable	NO	
Minimum % of Offered Quantity	NA	
Is Power Supplier Applicable	NO	
Tender Sale Start Date	11-01-2024 11:00	
Tender Sale End Date	22-01-2024 23:55	
Bid Start Date	11-01-2024 12:00	
Bid End Date	23-01-2024 13:00	
Pre-Bid Meeting Date		
Techno-Commercial Bid opening on	24-01-2024 01:00	
Price Bid opening on	Will be declared later	
Annexure C1 Opening Date	NA	

Winner Selection Date	Will be declared later
Can Bidder Opt EMD Exemption	N

Issued to:-

Shri/M/s.....

.....

.....

Sr.No.....

Date.....

**MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO.LTD.**

**NAGPUR ZONE: NAGPUR**

GST Registration No.....

EMD Rs.....

Deposited vide MR No.....

Dated.....

**TENDER FOR RUNNING THE CANTEEN  
IN THE PREMISES OF VIDYUT BHAWAN,  
KATOL ROAD, NAGPUR.**

- 1) LAST DATE FOR SALE OF TENDER : 22/01/2024
- 2) LAST DATE FOR SUBMISSION OF TENDER:23/01/2024(up to 13:.00 Hrs.)
- 3) DATE OF OPENING OF THE TENDER :24/01/2024(13:.00 Hrs.)
- 4) DATE OF OPENING OF THE PRICE BID :25/01/2024If Possible

\*PRI BID MEETING 19.01.2024 at 11:00AM

**TENDER FEE**

Rs.500=00+18%GST DepositOnline (Non-Refundable)

Deposited vide MR No.....dt.....

**Chief Engineer(NZ),  
MSEDCL Nagpur.**

**MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD.****NAGPUR ZONE, NAGPUR****Annexure -A****GENERAL TERMS AND CONDITIONS OF TENDER**

1) Tender duly completed in all respect and super scribed with Tender No., Due date, EMD particulars addressed to the Chief Engineer, (Nagpur Zone) Nagpur, should be uploaded on or before due date and time as mentioned in Tender notice.

2)**EMD**:- EMD amounting to Rs 2000/-(Rs.Two thousand only) required to be deposited with S.E. NRC, Nagpur before submitting the Tender. The Tender without EMD will be liable for rejection.

3)**Refund of EMD**:- After completion of the process of Tender EMD will be refunded on submission of application along with original Money Receipt.

4)**Security Deposit**:- The Contractor shall have to pay security deposit of Rs15000/- (Rs.Fifteen thousand only) to The Superintending Engineer Nagpur Rural Circle, Nagpur, before the commencement of the work. The same will be refunded after the termination/completion of the contract satisfactorily without interest.

5)**Period of Contract**:- Normally the period of contract will be for Two year from the date of commencement of the work. However, your performance will be reviewed quarterly and on the basis of your performance the Committee will decide whether to continue or otherwise. If your performance will not be found satisfactory your contract will be terminated without assigning any reason thereof forthwith.

6)**Agreement**:- The Contractor shall have to enter into an agreement with the Company to execute the contract on prescribed form and on Non-judicial Court Stamp paper worth Rs.500/- (which will be borne by the Contractor) duly typed in triplicate and submit the same along with the acceptance letter for the contract order.

7)**Qualifying Requirement**:-

a) Attested copy of Registration of the firm duly renewed under "Shops and Estt. Act"

b) Attested copy of GST Registration.

Or

Original Court Affidavit of the Tenderer, in case the annual turnover is less than the required for GST during the Financial Year 2022-2023. The Tenderer will be totally responsible for any legal complications arrived in future, for false declaration/statutory payments

c) Copy of last three years(F.Y 2020-2021,2021-22, 2022-23) Income Tax clearance certificate from the Income Tax office is required to be submitted with the offer. If Tenderer is not an Income tax payer then also he has to produce certificate to that effect.

d) The Tenderer should have experience about running of canteen at any office wherein minimum 300 employees are working and to submit the true copies of latest experience certificate. Original documents will have to be produced for verification, if asked at any time during the validity period.

e) The Tenderer are to submit true copy of valid Registration Certificate issued by the Food & Drugs Administration/copy of application made to the Food & Drugs Administration for Registration. However, the Tenderer should submit the Registration Certificate within 1 month from the date of award of Contract.

8) **a)Contract Operating Authority**:- The Chief Engineer, Nagpur Zone, Nagpur or his authorized representatives or Committee members will have the powers to inspect any part of Canteen, checking & testing items being served. The order of Chief Engineer (NZ) Nagpur or his authorized representatives will be binding on Contractor in all respect.

...2...

b) The quality and quantity of the items prepared shall have to be maintained.

c) The sanitary condition of the Canteen (Kitchen/Refreshment Room) Lunch Room and surrounding area of the Canteen shall have to be maintained in healthy condition to the satisfaction of C.E.(NZ) Nagpur or his authorized representatives or Committee members from time to time as per statutory laws, rules and regulations. Lunch/Refreshment room should not be used as a rest room by the staff of Canteen in any circumstances.

d) The servants should not dip fingers in drinking water. It should be served by using separate tray.

e) The cook, servants etc. will have to be issued with clean uniform of Blue colour with Contractor's Monogram which would be maintained in satisfactory and clean conditions by the Contractor to the satisfaction of C.E. (NZ) Nagpur or his authorized representatives or Committee members appointed for this purpose.

f) The Contractor is supposed to take care of the flooring of the refreshment room as well as Kitchen by cleaning with finial & cleaning powder and keep the Canteen in hygienic condition. If during the inspection it is found that the cleanliness is compromised a maximum penalty of Rs.1000/- will be imposed, if not paid will be deducted from the Security Deposit.

g) The utensils, crockery's, water glasses, jugs, thermos etc. should be cleaned thoroughly by hot water and cleaning powder daily.

h) The Contractor shall be permitted to serve cold drinks as per the rates prescribed by the Company. But serving of any ALCHOLIC DRINKS in the Canteen or in the premises of Vidyut Bhawan is strictly prohibited and any violation in this respect shall result in termination of the contract forthwith without assigning any reason thereof.

i) The behavior of the Contractor and his employees will be watched by the Committee. In case of any dispute/misbehavior or violation of any condition of the contract or any type of malpractices are observed, the contract will be terminated with immediate effect without any notice and no further dispute/claim shall be entertained.

- 10) The Contractor will have to employ person/staff more than 18 years of age and the Contractor as per statutory order will make their monthly payment regularly from the Govt. or resolutions from any authentic body. The Contractor will have to maintain register towards regular payment of employees as per minimum wages Act. The Contractor shall have to produce the medical fitness certificate every month for all his staff regarding their health/diseases etc. No female staff and child labour should be allowed.
- 11) The Contractor will have to employ sufficient number of person/staff so as to facilitate to provide service to all the offices located in the Vidyut Bhavan premises and is required to intimate the names of the persons being engaged in Canteen with their age with documentary evidence of date of birth, their residential address before the commencement of the work. The Contractor is also required to prepare identity cards for his employees before the commencement of work and get them countersigned by the authorized representative or by the Committee members. The Identity Cards should bear the name of employee, his age and sex, name of Contractor, Date of issue of cards, latest photograph of the employee, his signature or left hand thumb impression and personal identification marks.
- 12) **Rates:**
  - a) The rates once accepted shall remain valid for Two year and no any enhancement will be given. This may please be noted. Any enhancement in rates required, if any, after One year Will be reviewed by the Committee. The decision of the canteen committee shall be final.
  - b) The Contractor is required to exhibit the rates on rate board accepted by the Company. Any change in rates without the knowledge of the management will be viewed seriously.
- 13) The Contractor will be responsible for successful and efficient running of the Canteen and ensure that there are no complaints from the employees of the premises.

...3...

- 14) The Complaint Book and Complaint Box should be kept ready and supplied to the employees on demand for lodging their complaints, if any. The same should be produced before the Committee for verification on the last working day of every month.
- 15) It will be the sole responsibility of the Contractor to safe guard Canteen building along with accessories provided such as tube-light, furniture, fans, coolers etc. In case of any damage or loss the same shall be recoverable from the Contractors S.D. along with 15% supervision/overhead charges.
- 16) The Contractor will not be allowed to run Pan-shop. Consumption & Sale of pan, Bidi, Cigarettes, Gutkha etc. are prohibited in public premises as per Govt. directives. These directives should be obeyed. The Committee will have strict vigilance over this aspect.
- 17) The Contractor will not be allowed to display T.V.Set or any musical instrument or any games in the Canteen.
- 18) The Contractor will be responsible for regular payment to his staff and will be governed by the labour and other laws such as Factories Act, 1948, Payment of Wages Act, 1936, Workmen's Compensation Act, 1923, ESI Act, 1948, Shop & establishment Act, 1945, Minimum Wages Act, 1948, Contract Labour Regulation & Abolition Act, 1970, Payment of Bonus Act, 1965, Child Labour (Prohibition and Regulation) Act 1986 etc. Etc.
- 19) Recoveries of dues from the employees, if any, will not be the responsibility of the Company in any case.
- 20) In the event of complaint/misconduct/poor performance, the contract will be unilaterally terminated with immediate effect for which no compensation will be payable. However, the Contractor will have to manage the contract till the new Agency is fixed for managing the contract.
- 21) The Contractor shall use Cooking gas on his own cost and risk. Consumption of other fuel as coke, coal, wood etc. will not be permitted.
- 22) **THE CANTEEN BUILDING RENT:** You will have to pay license fees monthly (for canteen building as rent) @ Rs.100/- per month in cash to S.E. N.R.C Nagpur on or before 7<sup>th</sup> of every month.
- 23) The Contractor should look after the Canteen himself and not through anybody. He will not be allowed to sublet the contract or any portion of the accommodation allotted to him.
- 24) No person/employee will be allowed to stay in Canteen at Night. It is the responsibility of the Contractor to make accommodation arrangement of his employees outside the premises.
- 25) The Tenderer shall note that, the lowest offer shall not necessarily be accepted by the company. The decision for awarding the contract shall be taken by the canteen committee considering the Rates quoted, Financial capacity, Experience and past performance .
- 26) The Electricity consumption shall be borne by the company.

#### **JURISDICTION:**

All disputes or differences arising under, out of or in connection with the contract, if concluded, shall be subject to the exclusive jurisdiction of Nagpur Court, Nagpur.

The Competent Authority viz. CHIEF ENGINEER (Nagpur Zone) NAGPUR, reserves the right to accept or reject quotation without assigning any reason thereof.

The Competent Authority viz. CHIEF ENGINEER (Nagpur Zone) Nagpur, is also reserve the rights to change fully or partially in contract terms and conditions as deemed fit considering the nature and time.

**CHIEF ENGINEER (NZ),  
NAGPUR.**

**QUALIFYING CONDITIONS (TECHNICAL BID)****TENDER No. CE/NZ/IRD/2023-24/T- 02**

Tenders are invited for running and maintaining of canteen at Maharashtra State Electricity Distribution Company Limited, Nagpur Zone Vidyut Bhavan, Katol Road, Nagpur.

**The True copies of following qualifying documents should be uploaded along with the Technical Bid.**

Sr. No	Name of the documents to be submitted	Yes/No
1	Income Tax Clearance Certificate for (F.Y 2020-2021, 2021-22, 2022-23)	
2	Solvency Certificate of Rs25000/- for the year 2023-24.	
3	GST Registration or Affidavit about annual turnover is below twenty lakh during the year 2022-2023.	
4	Shops & Establishment Certificate (Renewal for the year 2023)	
5	Experience about running of canteen at any office wherein minimum 300 employees are working. (attach present experience certificate)	
6	Valid Registration Certificate issued by the Food & Drugs Administration/copy of application made to the Food & Drugs Administration for Registration	
7	<b>Tender Form Fee:</b> Rs. 500/- (Rupees five hundred) + 18% GST deposit online and <b>Earnest Money Deposit :</b> Rs. 2000/- separate Demand Draft in favor of Superintending Engineer N.R.C, MSEDCL, Nagpur	
8	ESIC Registration certificate	
9	GST Registration certificate	
10	PAN CARD	
11	License under contract labour Act (RA) Act 1970	
12	Type of concern whether the unit is proprietary / partnership / P.LTD/Company please furnish the documentary evidence	
13	GST Registration Certificate.	

Technical Bid will be opened initially, all Documents/certificates mentioned above not found correct and in full then price bid will not be opened.

The Competent Authority viz. CHIEF ENGINEER (Nagpur Zone) NAGPUR, reserves the right to accept or reject tender without assigning any reason thereof.

**CHIEF ENGINEER  
(NAGPUR ZONE)  
NAGPUR**

**Self-Declaration**  
**(On Bidder's Letter head)**

I have under gone through all the contents of Tender form (Annexure-A)

Agree with all the terms and conditions mentioned thereof.

Signature

Date:

Name of Firm:-

Place:

Address:-





**PRICE BID**

**TENDER No. CE/NZ/IRD/2023-24/T - 02**

**PRICE BID****TENDER No. CE/NZ/IRD/2023-24/T - 02****Base Rates for running the canteen at Maharashtra State Electricity Dist. Co., Ltd., (Nagpur Zone)**  
**Vidyut Bhavan, Katol Road, Nagpur**

<u>Sr. No.</u>	<u>Types of Item</u>	<u>Item Name</u>	<u>Measure</u>	<u>Base rate in Rs.</u>	<u>Rates Quoted by Bidder</u>
<u>1</u>	Hot Drink	1. Special Tea Full	100 ml	10.00	
		2. Special Tea Half	50 ml	6.00	
		3. Nescafe Full	100 ml	10.00	
		4. Nescafe Half	50 ml	6.00	
		5. Milk Full(with sugar)	200 ml	15.00	
		6. Milk Half (with sugar)	100 ml	8.00	
		7. Lassi Full, Fruit Juice Full	250 ml	20.00	
		8. Lassi Half, Fruit Juice half	125 ml	10.00	
		9. Butter Milk	250 ml	12.00	
		10. Curd(Malai Dahi) with sugar	1 plate	10.00	
<u>2</u>	Cold Drink			As per market rate	
<u>3</u>	Sweet	1. Gulab jam	50 gm	10.00	
		2. Barfi	50 gm	10.00	
		3. Laddu/Balushai	50 gm	10.00	
		4. Pedha	50 gm	10.00	
<u>4</u>	Snacks	Samosa, Kachori, Batatewada, Pakoda, Patodi(1piece), Alu Poha, Kanda Bhaji, Bread Pakoda, Shev Chiwda, Misal, Dalwada, Farali Chiwda, Sabudana Wada, Upama,(with curd /sambhar/chatni/Chana Rassa),	1 Plate Half Plate	20.00 10.00	
		2.Special Menu:Uttapam, Masala Dosa(Full Plate only) Sambhar wada, Dahiwada, Idli (with curd/sambhar/chatni) Dahisamosa	1 Plate Half Plate	24.00 12.00	
<u>5</u>	Meals	Simple Thali - 2 vegetables, chapati/puri, Rice, Dal, Pickle, Papad, Dahi	Minimum 10 persons	60.00	
		Special Thali - 2 Vegetables, chapati/puri, Rice, Dal, Pickle, Papad, Dahi, 1 sweet, 1snack, Salad	Minimum 10 persons	75.00	
<u>6</u>	Packed Snack Foods	Of Standard / branded company's	As per market rate		

**Tender Rate in consolidated percentage in soft copy only should be uploaded.****Note : 1. Above estimated rates are inclusive of all taxes. The rate should be quoted inclusive of all taxes and not below the base rates.****Signature of Canteen Contractor (Bidder)**  
**(with name and & registration No.)**



## LIST OF SERVICES

SR. NO.	SERVICE NAME	ACTIVITY NUMBER	UOM	SAC CODE	REQ. QTY	VERSION	MATERIAL TYPE
1	40202809 Canteen expenses	ADM 002	Days	996336	1		null

Required Documents (To be uploaded online)				
--	--	--	--	--

Sr. No.	NAME	SECTION	ITEM	DESCRIPTION
1	Price Bid	Price Section	40202809 Canteen	Tender for Canteen
2	Tech-2	Technical Section	40202809 Canteen	Technical documents
3	Comm 2	Commercial Section		Documets
4	Tech1	Commercial Section		Technical Documents
5	Comm 1	Commercial Section		Commercial documents