

**CEC/MSEBHCL/MUM/TECH/E-Quotation-01-2024-25**  
**Maharashtra State Electricity Distribution Co. Ltd.**

Tender Details		08-05-2024 10:44:22
Tender Code	CEC/MSEBHCL/MUM/TECH/E-Quotation-01-2024-25	
Tender Type	Works Tender	
Type Of Bid	Single Bid	
Description	Providing Garden maintenance services at Estrella Batteries Expansion building premises, Dharavi Mumbai.	
Estimated Cost (In Lakhs)	3	
Basis of prices	NA	
Tender Validity	NA	
Delivery Requirement (In Months)	NA	
Tender on rate contract basis	NO	
Tender Fee (In INR)	300	
GST In INR (@18% on Tender Fee: SAC No.	54	
Total Tender Fee Amount including GST in INR.	354	
Contact	V R Chavan , 7506285363	
Pre-Qualifying Req	as per e-quotation No.01-2024-25	
Budget Type	Revenue	
Scheme Code	NA	
Scheme Name	NA	
Department	Civil Department	
Office Type	DIVISION	
Location Type	Bandra CCM Division	
Designation	Executive Engineer(Civil)	
Pre-Bid Meeting Address	<a href="https://etender.mahadiscom.in">https://etender.mahadiscom.in</a>	
Bid Opening Address	<a href="https://etender.mahadiscom.in">https://etender.mahadiscom.in</a>	
Version No	1	
Call for Deviation	NO	
Is Annexure C1 Applicable	NA	
Is Manufacturer Applicable	NO	
Is Trader Applicable	NO	
Minimum % of Offered Quantity	NA	
Is Power Supplier Applicable	NO	
Tender Sale Start Date	08-05-2024 12:00	
Tender Sale End Date	13-05-2024 14:00	
Bid Start Date	08-05-2024 12:05	
Bid End Date	13-05-2024 14:30	
Pre-Bid Meeting Date		
Techno-Commercial Bid opening on	13-05-2024 15:00	
Price Bid opening on	Will be declared later	
Annexure C1 Opening Date	NA	
Winner Selection Date	13-05-2024 15:05	

Can Bidder Opt EMD Exemption	N
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CIN : U40100MH2005153649

(Government of Maharashtra Undertaking)

Office of The Chief Engineer (Civil), MSEBHCL,

Hong Kong Bank Bldg. 4th Floor, M.G. Road, Fort, Mumbai- 400001.

Phone No:- 022-22608383, E-mail: [cecmsebhcl@gmail.com](mailto:cecmsebhcl@gmail.com), Website: [www.mahadiscom.in](http://www.mahadiscom.in)

No.CEC/MSEBHCL/MUM/TECH/E-Quotation-01-2024-25

Date:07.05.2024

**E-QUOTATION**

To,

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**Sub:-** Providing Garden maintenance services at Estrella Batteries Expansion building premises, Dharavi Mumbai.

Dear Sir/mam,

Sealed and superscribed percentage basis e-quotations are invited for the above mentioned work as detailed in Schedule-“B” attached herewith to be submitted online only on Web site [www.mahadiscom.in](http://www.mahadiscom.in) and under e-tender link <https://etender.mahadiscom.in> on or before **13.05.2024 up to 14.30 Hrs.** Bidders are requested to purchase & submit the bid well in advance of due date & time so as to avoid last minute trafficking at server.

**TERMS AND CONDITIONS**

**1. SCOPE OF WORK:**

The Scope of work will be as per the items mentioned in the Schedule-“B”. Quantities mentioned in Schedule “B” are approximate and may vary. However, the payment will be effected on the basis of actual quantity executed. The work shall be governed as per the Company’s prevailing rules.

Contractor will have to carry out the work strictly as per the standard specifications laid down in P.W.D. “Standard specifications Book” Volume No.I & II and as per the directions of the Engineer-In-Charge. Work of Sub-Standard nature will not be accepted and paid for.

**2. QUOTATION PURCHASE FEES & EARNEST MONEY DEPOSIT (E.M.D.):**

E-quotation Sale period on website from **07.05.2024 to 13.05.2024 Up to 14.00 Hrs.** The Contractor will have to pay purchase cost & E.M.D as per website & online only. E-Quotations submitted without the payment of E.M.D shall be liable for rejection. The e-quotations should be superscribed about name of contractor, signature, sealed stamp, EMD Invoice Number, amount date, etc. No exemption for NSIC, SSI & MSME, Un-Employed Engineer, Berojgar Sanstha certificates , etc agency has to pay compulsory EMD online only, if unpaid it will be disqualified.

Refund of EMD shall be claimed within 3 years from the date of it's payment, otherwise the same will stand for forfeiture.

**3. SECURITY DEPOSIT (S.D.) :**

You have to pay 5% of work order value as a security deposit. In case of breach of contract from your side before completion of work or contract period, the security deposit will be forfeited by the company.

Refund of SD shall be claimed within 3 years after satisfactory completion of work & its maintenance period, Otherwise the same will stand for forfeiture.

**4. TIME LIMIT:-**

Work shall be completed within **12 (Twelve) Month** from receipt of work order / handing over of site.

**5. LOCATION:-**

You have to carry out the above work **at Estrella Batteries Expansion building premises, Dharavi Mumbai.**

6. The minimum wages act, rules & regulations is applicable to this tender. The minimum required wages are required to be paid to labours engaged for this work. MSEDCL's Admin Circular No 536 dt 02.05.2016 and other revisions are applicable to this tender.

7. 20% rise in basic pay as per MSEDCL circular No 26486 dt 19.09.2019 is applicable to this tender.

8. Photo copies of Paid challans of PF and ESIC shall be compulsorily submitted along with the respective bill period.

9. As per the provision mention in Administrative Circular No.536 dt.02.05.2016, Circular no.IR/B/22595 dtd.13.08.2019, Circular No.IR/B/Min Wages/22596 dtd.13.08.2019 and, Circular No.IR/B/Min Wages/26486 dtd. 19.09.2019, you should pay the following statutory liabilities amount in Bank of every individual person.

Sr.No	Particulars	Rate
1.	Basic Minimum wages	As declared by the State Govt.
2.	Special Allowances	As declared by the State Govt & any changes made by Labour Commissioner of Maharashtra will be additional as applicable from time to time.
3.	H.R.A(HRA Rules- 1983 & 1990)	5% on (Basic + Special Allowances) (Pro-rata deduction will be made if outsourced works less than 1 Month.)
4.	Leave Encashment ( Paid Leave Contribution)(Basic + Special Allowance)	1 paid leave for every 21 working days.
5.	Bonus	8.33% Or Minimum wages whichever is maximum as per Bonus Act
6.	Compensatory Allowance	20% of Basic Minimum wages as per Circular No. IR/B/Min Wages/26486 dtd. 19.09.2019

10. Except the payment of charges on man-month basis to you for the services provided, the company will have no obligations either financial or legal etc., in respect of any of the person provided by you in case of this contract.

11. You have to make all the arrangements for payment of salary to the persons provided and all statutory contributions/ deductions etc., in respect of this in the respective bank Account which is as follows:-

Sr.No.	Particulars	Rate	Name of agency
1.	PF Contribution by the Contractor	12 %	Regional Commissioner of PF Office
2.	Employee Deposit Linked Insurance scheme(Basic + Special Allowance) PF Admin charges	0.5 % 0.5%	Regional Commissioner of PF Office
3.	ESIC Contribution	3.25%	ESIC Office
4.	Security Exp.( Basic + Special Allowance) (applicable where ESIC act does not exist)	1 %	Any Insurance Company selected by the Contractor.
5.	Contribution of Rs 36/- in welfare Fund (only in the month of June & December)	Rs.72/-	Welfare Commissioner, Maharashtra welfare fund

12. You have to make all the arrangements at your cost for payment of salary to the labours/persons provided and all statutory contributions/ deductions etc., in respect of this contract. The registrations required under various statutes including PF Act and ESI Act, CLA etc., will have to be indicated and they shall be required to produce the Establishment Code Numbers issued by the respective appropriate authorities. In case of amendment/modification in provisions of any statutes, the registration if warranted or payment of any charges necessary will be to your account only.

13. You have to deduct following statutory contributions from the salary of the persons provided in respect of this contract which is as below:-

1. Welfare fund Contribution of Rs.12/- Per employee
2. Professional Tax of Rs. 200/- Per Employee (As applicable)
3. Provident Fund of Rs. 12%(Basic + Special Allowances)
4. ESIC Contribution of Rs.0.75% (Basic + D.A+ H.R.A+ Compensatory Allowance), etc.

14. You are liable to provide **Monthly Pay Slip** of per Outsourced Employee and it is mandatory to you. Pay slip includes Basic Wages+ Dearness Allowances+ HRA+ Leave Salary+ Compensatory Allowance+ Bonus & total deduction includes P.F. Contribution+ E. S. I. Contribution + Professional Tax, etc.

#### 15. PENALTY:

Penalty shall be applicable at the rate of half of one percent of the unfinished work per week or part of week for delay, however to the total penalty being limited to the extent of 10 (Ten) percent of the entire contract amount. In the event of contractor to deliver the works/services within the time limit; the company reserves the right to terminate the contract at failure of any period during the occurrence of contract and get the work done by another agency of company's choice.

16. If any damage occurs to the Company's property during execution, contractor will have to make it good at his own cost and risk.

17. If any accident occurs to contractor's labours during the execution of work, the Company will not be responsible for the payment of any compensation of them. In such cases, it will be the

contractor's responsibility to pay the compensation as per the Workmen compensation act and the rules made there under.

**18. PAYMENT:**

R.A / Final bills should be submitted along with bank statement showing payment of wages as per MWA & salary slip signed by labours. However, the payment will be made through RTGS / NEFT as and when funds are available in this office and no claims for delayed payment shall be entertained.

In case of any increase / decrease in minimum wages (such as special allowance) or any other component or other statutory benefits. Increase in minimum wages shall be reimbursed to you by MSEB Holding Co Ltd. on production of supplementary bill. You shall remain liable to comply with all statutory formalities. You shall pay to your employees all dues (including wages / salary) and shall ensure that the wages paid to them are not less than the prescribed minimum wages as revised from time to time & as per MSEDCL guidelines from time to time

**19. CONTRACT LABOUR ACT [REGULATION & ABOLITION]:**

You shall abide yourself and fulfill all obligations made enforceable under "Enforcement of Contract Labour [Regulation & Abolition] Act, 1970" and abide by the several rules made there under and absolve the Company from the responsibility under the said Act.

**20.** The rates quoted shall be inclusive of Transportation, Loading, Unloading and other incidental charges. Nothing extra on any account will be paid.

**21.** The rates quoted will be valid for 90 days from the date of opening of e-quotation.

**22.** Contractors are requested to inspect the site of work before submitting the e-quotation.

**23.** Any Conditional e-quotations shall not be accepted in any case.

**24. SUBLETTING OF CONTRACT :**

Subletting of contract is not accepted in any case.

**25. INCOME TAX:**

In accordance with provision of Income Tax Act 1961, deductions on Income Tax at source at prevailing rate (i.e. 2%) on gross amount payable to you under this contract shall be effected from your bills. Such deduction will not be made in the event if you are being able to produce necessary exemption certificate from the appropriate authority of the Income Tax Department. The PAN number shall be submitted along with the Bill.

**26. GST:-**

GST will be applicable as per the prevailing rate of Government GR. Any variation regarding GST calculation as per final decision of Competent Authority, increase/decrease in GST to be payable/ recovered from bill will be binding on you & same will be accounted for your any outstanding payment.

**27. GST TDS :-**

GST TDS @ 2.00% will be deducted, if applicable from the base value as per MSEDCL circular No. MSEDCL/Taxcell/GSTTDS/1735 dt. 28.09.2018,.

**28. INSURANCE :**

As per Government of Maharashtra Resolution (1) No.AIF-2183/CR-174/83ADM-5 dated 16.1.1984 (2) Vimsa-1098/Pr.Kra28/98/Shashan Hami dated 19.8.1998 (3) Vimsa-1011/Prakra 15/Vima Prashasan, dated 29.4.2011 and MSEDCL's No.IR/Insurance/9623

dated 13.4.2012, contractors' all risk (CAR) insurance policy or Transit cum Erection (TCE) or Erection all risk (EAR) insurance in respect of contract works awarded by **MSEBHCL** as principle to the contract work and workman's compensation insurance in respect of workmen engaged and deployed by the contractors to complete contract work is required to be obtained from the Director of Insurance, the Govt. of Maharashtra, Graha Nirman Bhawan (MHADA), 264, First Floor, Opp. Kalanagar, Bandra (E), Mumbai 51 under direct method.

**NOTE:** If required policy as applicable to above work is not drawn or not submitted along with the bill(s) then 0.5 % of work order amount will be recovered from your 1<sup>st</sup> R. A. bill and same will be deposited to the Director of Insurance, the Govt. of Maharashtra .

- 29.** Right to reject any or all quotations is reserved by the undersigned.
- 30.** The earnest money will be forfeited to the Company, in case the successful bidder after his e-quotation has been accepted, refuses for execution of work.
- 31.** Bidders which do not fulfill all or any of the above conditions or are incomplete in any respect are liable to summary rejection.
- 32.** In case of any disputes for this work; the decision of undersigned shall be final and binding on contractor.
- 33.** In case of any disputes, the work order for this work shall be subject to Mumbai High Court's jurisdiction only.
- 34.** All other conditions of contract prevailing in the Company will be applicable in this case also.

Thanking you!  
Encl: Schedule "B"

Yours faithfully,

**Chief Engineer (C),  
MSEBHCL, Mumbai.**

**Copy to:**

1. The Executive Engineer (C), Civil, MSEBHCL, Mumbai.
2. The Sr. Manager(Finance), MSEBHCL, Mumbai.
3. The Addl. Executive Engineer(Civil), Civil Sub Division, BKC, Bandra/Dadar

TSE No. EEC/MSEBHCL/MUM/TECH/M - 30/2024-25 Dt.26.04.2024	
Sanctioned Amount	Rs.2,99,259/- (Including GST & Insurance)
Budget Provision	Annexure V/4 MSEBHCL Housekeeping Head
Budget Utilized for F.Y	2024-25 (GST No. 27AAECM2934Q1ZY)
Profit Center	3999
Cost Center	39990020
Approval for inviting, opening of e-quotation No.	CEC/MSEBHCL/MUM/TECH/58/2024-25 Dt :- 29.04.2024
E-quotation Notice No.	CEC/MSEBHCL/MUM/TECH/79/2024-25 Dt :- 07.05.2024

MAHARASHTRA STATE ELECTRICITY BOARD HOLDING CO. LTD.					
CHIEF ENGINEER (CIVIL), MUMBAI.					
SCHEDULE-'B'					
Name of work	Providing Garden maintenance services at Estrella Batteries Expansion building premises, Dharavi Mumbai.				
It. No.	Description	Qty.	Unit	Rate	Amount
1	Providing services of <b>Gardener (semiskilled)</b> with all required tools & equipments required for Maintaining the existing lawn, rock garden, water fall, bushes trees, outdoor and indoor plants, borders, creepers in healthy condition, by watering daily, weeding out unwanted vegetation, cutting of plant, borders in required shape, mowing of lawn fortnightly, replanting the grass, plants in dry outs with similar grass and plants by adding fresh soil and manure as and when required during the contract period (the soil and manure paid separately) and using fertilizers, chemicals for keeping the plants in healthy condition, including cleaning and sweeping the garden daily and disposing the refusals outside the MSEBHCL premises as per MCGM rules including all equired tools and plants, pipes etc. at Estrella Batteries Expansion building premises <b>(1.0 Gardner should be engaged)</b> Note- If any complaint remain unattended a for more than 2 days penalty of Rs. 2000.00 will be levied per complaint.	301.0 0	Per Day	839.00	252539.00
<b>Total Estimated Cost Rs.</b>					<b>252539.00</b>
<b>Add GST 18 % Rs.</b>					<b>45457.02</b>
<b>Add Insurance @ 0.5% Rs.</b>					<b>1262.70</b>
<b>Total Rs.</b>					<b>299258.72</b>
<b>Say Rs.</b>					<b>299259.00</b>
	(Rs. Two Lakh Ninety Nine Thousand Two Hundred Fifty Nine only)				

**Chief Engineer ( C )  
MSEBHCL, Mumbai.**

I/We hereby quote for execution for above work

1.(In figures) \_\_\_\_\_ percent only( In words \_\_\_\_\_ )Below of Estimated Cost as entered in Scheduled-B of the quotation.

2.AT PAR of Estimated Cost as entered in Scheduled-B of the quotation.

3.(In figures) \_\_\_\_\_ percent only (In words)\_\_\_\_\_Above of Estimated Cost as entered in Scheduled-B of the quotation.

**PAN =**

**GST No =**

**Contractor's Stamp & Signature**

# LIST OF SERVICES

SR. NO.	SERVICE NAME	ACTIVITY NUMBER	UOM	SAC CODE	REQ. QTY	VERSION	MATERIAL TYPE
1	Civil Work General Services in LS	CIVIL_LS	Ls	9954	1		null

## Required Documents (To be uploaded online)

Sr. No.	NAME	SECTION	ITEM	DESCRIPTION
1	E-quotation filled properly signed and stamped	Price Section	Civil Work General	E-quotation filled properly signed and stamped
2	Valid certificate	Technical Section	Civil Work General	Valid certificate
3	Details of EMD & Purchase fees paid	Commercial Section		Details of EMD & Purchase fees paid