

EE/WRD/T-02/24-25

Maharashtra State Electricity Distribution Co. Ltd.

Tender Details		11-06-2024 04:43:17
Tender Code	EE/WRD/T-02/24-25	
Tender Type	Works Tender	
Type Of Bid	Two Bid	
Description	work of Transportation and loading, unloading of materials and failure TF from	
Estimated Cost (In Lakhs)	10	
Basis of prices	NA	
Tender Validity	NA	
Delivery Requirement (In Months)	NA	
Tender on rate contract basis	NO	
Tender Fee (In INR)	1000	
GST In INR (@18% on Tender Fee: SAC No.	180	
Total Tender Fee Amount including GST in INR.	1180	
Contact	Shri Rajesh Machhle , 7875120793 ,eewardha@gmail.com	
Pre-Qualifying Req	As per Bid	
Budget Type	Capex	
Scheme Code	O&M	
Scheme Name	Scheme not applicable	
Department	Technical	
Office Type	DIVISION	
Location Type	Wardha Division	
Designation	Additional Executive Engineer(Distribution)	
Pre-Bid Meeting Address	Vidyut Bhavan, Borgaon Naka Hinganghat Road, Wardha-442001. Maharashtra.	
Bid Opening Address	Vidyut Bhavan, Borgaon Naka Hinganghat Road, Wardha-442001. Maharashtra.	
Version No	1	
Call for Deviation	NO	
Is Annexure C1 Applicable	NA	
Is Manufacturer Applicable	NO	
Is Trader Applicable	NO	
Minimum % of Offered Quantity	NA	
Is Power Supplier Applicable	NO	
Tender Sale Start Date	11-06-2024 17:00	
Tender Sale End Date	17-06-2024 13:00	
Bid Start Date	11-06-2024 17:10	
Bid End Date	17-06-2024 17:00	
Pre-Bid Meeting Date	13-06-2024 11:00	
Techno-Commercial Bid opening on	18-06-2024 11:00	
Price Bid opening on	21-06-2024 11:00	
Annexure C1 Opening Date	NA	

Winner Selection Date	22-06-2024 11:00
Can Bidder Opt EMD Exemption	N



MAHARASHATRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
Wardha Division, WARDHA

Contact: 78757120793

Office of The Executive Engineer
Vidyut Bhavan, Borgaon Naka
Hinganghat Road, Wardha-442001
E-mail: eewardha@gmail.com

BID DOCUMENT

EE/WRD/O&M/DN/TRASPORTATION/2024-25/T-02

Annual contract for the work of Transportation and loading, unloading of materials and failure TF from various Store Centers/ repair agencies to work site/Div/SDN store under Wardha Division, MSEDCL, Wardha.

Executing Agency
Executive Engineer
(O&M Division, Wardha)

Vidyut Bhavan, Borgaon Naka Hinganghat Road, Wardha-442001. Maharashtra.

Ph No : 07152-240945 Fax No : 07152-244108

7875120793

E-mail: eewardha@gmail.com

Price :- Rs.1000/- (Rs.one Thousand) + GST 18.0 %.

MAHARASHATRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
Wardha Division, WARDHA

SPECIFICATION

TENDER NO - EE/WRD/O&M/DN/TRASPORTATION/2024-25/T-02

Name of Work: Annual contract for the work of Transportation and loading, unloading of materials and failure TF from various Store Centers/ repair agencies to work site/Div/SDN store under Wardha Division, MSEDCL, Wardha.

Amount of Tender: Rs. 10,00000/- (Rs. Ten Lakhs)

Earnest Money Deposit: 1% (i.e Rs. 10000 /-)

EMD Money Receipt No:-----

Date : -----

Amount : -----

Security Deposit: Rs. 50,000/- (5% of estimated cost of tender)

Tender Fee – Rs. 1000 /- + GST (18%) Extra,

M.R. No. & Date:-----

For On Line Tender Fee Payment: Transaction ID No : ----- Amount paid-----

Tender Submitted by M/s.....

Due Day, Date & Time for Submission & Opening of e-Tender :-

Bid Submission: - Date:- 11.06.2024 Time:-15:00.

Bid Opening On:- Date:- 17.06.2024 Time:-16:00 (if possible)

Executive Engineer

M.S.E.D.C.L., WARDHA

Address :-

The Executive Engineer,
M.S. Elect. Dist. Co. Ltd.,
Wardha Division, Wardha.

Phone No. 7875120793

E-Mail ID – eewardha@gmail.com

Maharashtra

MAHARASHATRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
WARDHA DIVISION, WARDHA

Contact: 7875120793

**Office of The Executive Engineer
Wardha Division, Wardha
Vidyut Bhavan, Borgaon Naka
Wardha**

E-mail ID: eewardha@gmail.com

NAME & ADDRESS OF THE : **M/s.** _____
BIDDER _____

TENDER DETAILS

- 1 Tender Number : EE/WRD/O&M/DN/TRASPORTATION/2024-25/T-02
2. Terms and Conditions of Tender: Tender Form enclosed
3. Terms and conditions of Contract : Enclosed herewith
4. Estimated value of work : Rs. 10,00,000 /-(Rs. Ten Lakhs Only)
5. Price bid : SCHEDULE "A"
6. Description of tender: Annual contract for the work of Transportation and loading, unloading of materials and failure TF from various Store Centers/ repair agencies to work site/Div/SDN store under Wardha Division, MSEDCL, Wardha.
7. Quantities As shown in SCHEDULE 'A' enclosed.
8. Validity of tender: Tender/Offer shall be valid for acceptance up to and including last date of calendar month covering the date of completion of 180 days (One Hundred Eighty days) from the date of opening of the tender.
9. Tender Fees: a)Rs. **1000/- Tender** Fees + GST applicable as per rule, shall be deposited along with tender document in the form of Money Receipt only.
b)Tender Documents: The tender documents are available on our website **www.mahadiscom.in** and can be downloaded from **11.06.2024**
10. Pre-Bid Meeting : 13.06.2024 **at 11:00 Hrs.**
11. Last Date for Submission of EMD : **17.06.2024**
12. Due date and time of Submission of offer. : **17.06.2024 upto 15:00 Hrs.**
13. Due date and time for opening of the Technical Bid. : **18.06.2024 on 16:00 Hrs (if possible.)**
14. Due date and time for opening of the Commercial Bid. : **21.06.2024 on 11:00 Hrs (if possible.)**

**Executive Engineer
M.S.E.D.C.L., WARDHA**

MAHARASHATRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
Wardha Division WARDHA

EE/WRD/O&M/DN/TRASPORTATION/2024-25/T-02

TENDER AND CONTRACT FOR WORKS

I/ We hereby tender for Maharashtra State Electricity Distribution Company Limited for the work in the written memorandum with the time specification and in accordance with the specification and instruction in writing and as per Annexure of contract.

MEMORANDUM

a) Description of Work: Annual contract for the work of Transportation and loading, unloading of materials and failure TF from various Store Centers/ repair agencies to work site/Div/SDN store under Wardha Division, MSEDCL, Wardha.

Estimate Cost: **Rs. 10,00,000/-** (Rs. TEN LAKHS only)

c) Earnest Money Deposit: 1% of estimated cost of Tender Amount (Rs.10000 /-).

d) Security Deposit: 5% of estimated cost of Tender Amount (Rs. 50,000/-).

e) Time limit for completion of: One Year
Work

E.M.D.Money Receipt Number :- ----- Date :- -----

is hereby, forwarded representing the earnest money the full value of which is to be absolutely forfeited to the MSEDCL if, I/We should do not deposit the full amount of Security Deposit specified in the said should be refunded.

Signature of Contractor

Date :-

Place :-

Name :-

Address

Contact No.

E-Mail ID



MAHARASHATRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

WARDHA DIVISION, WARDHA

Contact: 7875120793

**Office of The Executive Engineer
WARDHA Division, WARDHA
Vidyut Bhavan, Borgaon Naka
WARDHA**

E-mail ID: E-eeWARDHA@gmail.com

e-Tender Notice

The Maharashtra State Electricity Distribution Company Ltd. (MSEDCL) WARDHA Division, WARDHA intends to take up work for Annual contract for the work of loading, unloading, erection & movement of Transformers and other materials from various Store Centers/ repair agencies to work site & Back under the WARDHA Division, MSEDCL, WARDHA.

1) The Executive Engineer, WARDHA Division, WARDHA on behalf of MSEDCL (the Employer) now invites bids from eligible / registered and reputed firm / contractor / agencies registered with MSEDCL for work detailed as under.

S. N.	Tender No.	Particulars of works	Estimated Cost (Rs. Lakhs)	E. M. D. in Rs.	Tender Fee Rs.
1	EE/WRD/O&M/DN/TRASPORTATION/2024-25/T-02	Annual contract for the work of Transportation with loading, unloading of Failure TF and other materials from various Store Centers/ repair agencies to work site/Div/SDN store under Wardha Division, MSEDCL, Wardha, WARDHA.	10.0 Lakh	10000/-	1000/- + GST 18%

2) The tender documents are available at our website www.mahadiscom.in and can be downloaded from our website from **dt. 11.06.2024 onwards**. No hard copy of tender will be provided. Any change in e-tender schedule, corrigendum etc shall also be put up on website. Prospective bidders are therefore requested to regularly check the website for updates. It shall be the bidder's responsibility to ensure that the entire bid document is downloaded from the requisite website. Submit the Tender through e-tendering process only. While submitting the Tender, please attach the Tender fee stated above and EMD in the form of Money Receipt / Demand Draft in favour **of Executive Engineer, MSEDCL, WARDHA.**

3) Bidding is open to all agencies registered with MSEDCL consisting of single firm who satisfy the qualification criteria set forth in the bidding documents with respect to their experience and financial capabilities. Specifically, bidders shall have:

- (a) At least 2 years proven experience of similar work including erection /replacement of transformers during the year (2022-23, 2023-2024) and local bidder may give preference.
- (b) The bidder should have valid Electrical Contractor License with the GST registration, Professional registration, Labour Insurance/ESIC registration etc. at the time of submission of bid as per MSEDCL Industrial Relations Department letter No. IR/Insurance/9623 Dt. 13.04.2012. Also have the vehicle documents i.e. vehicle road permit, vehicle insurance, driving license etc.
- (c) Bidder should be registered under EPF as may be applicable as per the relevant acts.
- (d) The bidder should have a cumulative turnover during the last three financial years (i.e., 2021-22, 2022-2023 & 2023-24) at least equivalent to Estimated Cost of the Works, for which the bidder should submit the certificate from Chartered Accountant only.
- 4) Interested bidders may obtain further information from the office of the Employer at the address given below :

**Office of The Executive Engineer
WARDHA Division, WARDHA
Vidyut Bhavan, Borgaon Naka
WARDHA
E-mail ID: E-eeWARDHA@gmail.com**

- 5) The requisite amount of Tender Fees of Rs. 1000 /- + GST (18%) shall be paid online .Tender document cannot be downloaded without payment of tender fees.

6) Pre Bid Meeting :

The purpose of pre bid meeting will be to present the salient features of the bidding documents to the bidders, including the bid submittal requirements, the conditions of the contract (including payment terms and conditions) and the employers requirements and to clarify the issues and answer the questions on any matter that may be raised by the bidders. Non attendance at the pre bid meeting will not be a cause of disqualification of a bidder, but the aim of pre bid meeting is to help & ensure that, the bidder should fully understand the key concerns & requirement of the employer. Hence the Pre bid meeting will be conducted at the address given above on scheduled date.

- 7) The bidders qualified as per qualifying criteria quoted in Section -I will be called at above address for verification of the original document. The advance intimation will be sent via e-mail/telephonic confirmation. The employer will reserve the right to accept and admit any paper / document which was necessary but remained to submit. In this respect employer will have undisputable discretionary powers.

The Technical Bid will be opened in this office on 18.06.2024 at 16.00 Hrs (if possible) in presence of such tenderers or their authorized representative , who may desire to be present.

8) The Price Bid soft copy will remain unopened and held in the custody of the Employer until the time of opening of the Price Bid. Technical Bid which are uploaded by non qualified bidders or which are evaluated to be not substantially responsive will be rejected and not further considered.

9) Price Bid (soft copy) of only the qualified and substantially responsive bidders will be subsequently opened on **Date 21.06.2024 @ 11.00 Hrs.**

10) The Employer will not be responsible for any costs or expenses incurred by bidders in connection with preparation or uploading of bids or loss of any documents during process.

11) Bids uploaded delivered after the time and date noted above will be declared "LATE" and will not be accepted. Probably the soft ware will deny acceptance/uploading of the bids after expiry of the valid submission period.

12) The Employer reserves the right to accept any bid, or reject any or all bids without assigning any reason therefore and without thereby incurring any liability to the Bidder or Bidders.

Contact person: - Addl. Executive Engineer (M), WARDHA Division, WARDHA.

Mob. No. 7875120793

**Executive Engineer
WARDHA division
MSEDCL, WARDHA.**

This Tender form consists of :

1. Section I - Conditions of Contract.
2. Section II- General Terms and Conditions of Tender.
3. Annexure A - Price Schedule.

MAHARASHATRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
WARDHA division, WARDHA

PARTICULARS OF CONTACTORS

Tender No:- EE/WRD/O&M/DN/TRASPORTATION/2024-25/T-02

- 1) Name & Address of the Contractor :-
- 2) Particulars of Registration :-
- 3) Reference may be made to :-
- 4) i) Name and Address :-
- ii) Name and Address:-

5) Details of previous experience of similar work :-

Sr No	Name of Work	Order No. & Date	Name of Division / Sub Division / Circle	Value of Work in Rs.

Note: - True copies of testimonials should be attached, but same will not be returned.

Place :-

Signature of Contractor

Date :-

Name :-

Address

Contact No.

E-Mail ID

MAHARASHATRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
WARDHA DIVISION, WARDHA

EE/WRD/O&M/DN/TRASPORTATION/2024-25/T-02

“Instruction to e-Tenderer ”

The following are the instruction for the tender for filling up the tenders. Tenders not confirming to these instruction are liable for rejection.

1) Filling in the tender form:-

e-Tender is to be submitted in the form attached here and all the blank forms & the Schedule shall be filled in clearly. The complete schedule will be considered as a part of the contract document. The rates to be tendered in Schedule 'A' & taxes should be quoted as per existing rule. No alternation shall be made in the form of tender, specification and notifications. The tender and all accompanying document shall be in English, Marathi or Hindi language only and shall be signed by a responsible and authorized person. The signatory should state his designation.

2) Submission of Tender Document:

The offer is to be submitted through e-tendering process in two bids as explained below:

[a] PART-I

Bid 1 for this part shall contain all Technical aspects of the Bid and documents supporting the same except the price bid. All papers/documents desired to be submitted **should be uploaded through single file in pdf format**. EMD Money Receipt should also be attached with documents. The price bid will be opened only in case of payment of EMD within due date subject to condition that the offer is otherwise acceptable.

[b] PART - II

Bid 2 for this part shall contain only the Price Bid, strictly in the prescribed format i.e. Annexure - 'A' & to be uploaded in a single file in pdf format.

Method of Submission of Bid and Other Documents:

The Tender is to be submitted online_on or before the due date and time for submission on the website. It is advisable to submit the digitally signed bids sufficiently in advance of due date and time so as to avoid last minute trafficking at the server. The prospective bidder should be well aware about the online submission of the bid. Any complaint for delay in submission of the bid due to any technical reason will not be entertained.

[a] The Part 1 & part 2 of tender documents to be submitted through e-tendering process. Separate single file for each part to be uploaded for all documents in pdf. format.

Tenderer whose technical bid is acceptable, then price bid will be opened through e-tendering process.

3) Timely Submission of Offer:

- a) Tender documents received after the due date and time of submission will not be accepted.
- b) This office takes no responsibility for delay / loss/ non uploading of bid documents due to network problems.
- c) In case the date of opening happens to be holiday, the tender shall be opened on the next working day at the same time.

4) MSEDCL reserves the right to reject any or all offers without assigning any reason thereof.**Disregard of Tender Conditions:**

Tender containing any deviations/additions/alterations/changes in the general terms and conditions of tender shall not be acceptable. The tenderer having signed all the tender documents indicates any deviations/ additions/alterations/changes in the covering letter, unrelated annexure and schedules of the offer or elsewhere, the same shall be ignored and the offer shall be treated as meeting with all specified tender conditions.

5)(A) Documents to be submitted (Technical Bid):-

The e-Tender shall be accompanied by photocopies of the following documents duly attested by the competent authority. Without such document e-Tender will not be considered for comparison.

1. Valid Copy of Registration under Shops & Establishment Act.
2. Valid Copy of GST registration.
3. Valid Copy of Pan Card.
4. Valid Copy of Employees State Insurance Certificate/Labour Insurance Certificate as per MSEDCL Industrial Relations Department letter No. IR/Insurance/9623 Dt. 13.04.2012.
5. Valid Copy of EPF Registration.
6. Valid Copy of Professional Tax Registration.
7. Valid Copy of money receipt of E.M.D paid.
8. Valid Copy of driving license.
9. Valid Copy of Registration of vehicle.
10. Valid Copy of Insurance of vehicle.
11. Valid Copy of Road Permit of Truck.
12. Fitness certificate of vehicle.
13. Valid Electrical Contractor license
14. Valid Copy of Work experience Certificate/ Satisfactory Performance Certificate for same type of work during year 2021-22, 2022-2023 & 2023-24 from the authority not below the rank of Executive Engineer. The certificate from private firms shall not be considered.

15. Audited balance sheet for last 3 financial year i.e 2021-22, 2022-2023 & 2023-24.

16. Annual turnover certificate & positive net worth certificate for year 2021-22, 2022-2023 & 2023-24 from Chartered Accountant for last three years.

17. Information of Firms & List of authorized Working Staff.

(B) Price Bid in schedule 'A' of e-Tender document (Commercial Bid):-

1) Price Bid in schedule 'A' of tender document

6) INTERPRETATION

If the renderer have any doubt about the meaning of any portion of this tender he should once seek clarification from the Executive Engineer, Division , WARDHA in writing before pre bid meeting so that clarification can be given in the meeting. After pre bid meeting no queries about the interpretation will be entertained. Additions or alterations in tender form / conditions etc. by the renderer are not permissible.

7) ACCEPTANCE OF TENDER

The Maharashtra State Electricity Distribution Company Limited reserves the right to reject any or all the tenders without assigning any reasons thereof and also reserves the right to place order for any of the items of work. There is no binding on the company to accept the lowest or any other tenders. There is also no binding on the company to disclose any analysis or reports or notes to the Tenderer. The tenderer on parts binds him to do the work. The company reserves the right to reject any tender, which does not confirm to any of the conditions. The decision regarding acceptance of tender shall be intimated by company within the period of **180 Days** from the date of opening of tender and the tenderer shall be bound to carry out the work when the acceptance is intimated at Tenderers address. The tenderer is requested to go through the footnotes given on schedule "A" before quoting the rates.

8) e-Tender should be submitted in which will be containing the entire required document as per clause **5A** of the e-Tender document. All the pages should be signed by the Tenderer and offer rates should be clearly mentioned in Schedule 'A'. Enclosed with tender document.

9) Validity of Tenders

All Tenders shall be opened for acceptance by the MSEDCL for a period of **180 days** from the date of opening of the tenders & tenderers shall be bound for such acceptance. All e-tenders submitted shall be deemed to comply with this condition unless otherwise agreed by The MSEDCL

10) WORK - ORDER

Letter of Award will be issued to the agency after acceptance of rates, and after completion of initial formalities such as payment of security deposit, signing of Agreement, etc. the work order will be issued to the agency by Division no, MSEDCL, WARDHA then, the detail work will be allocated by the concern sub-divisional officer & the agency has to carry out the work as per terms and conditions and instructions.

11) Earnest Money Deposit:-

The contractor should pay the Earnest Money Deposit (E.M.D.) Rs. 10,000/- in this office **upto 17.06.2024 till 15.00** Hrs. by cash or Demand Draft of the Nationalized bank payable at WARDHA in favor of Executive Engineer, MSEDCL, Division , WARDHA. Earnest Money Deposit amount and Money Receipt No. should be mentioned in your tender. No interest will be allowed on the above deposit.

12) The bid security shall be returned to the L-3 & above bidders immediately after opening the price bid & bid security of remaining bidders (i.e. L1 & L2 bidders) shall be returned only after awarding the contract to the lowest bidder or after 28 days plus bid validity period of 180 days whichever is earlier. Bid Security amount shall be 0.5% of the estimated cost of the tender.

13) The bid security of the unsuccessful bidders will be returned as promptly as possible, after awarding & signing of the contract agreement or expiration of the period of bid validity, whichever is earlier.

14) The bid security of the successful bidder will be returned when the bidder has signed the Contract Agreement and furnished the required security deposit.

15) The bid security may be forfeited:-

- a)** If the bidder withdraws its bid, except that written notice of the withdrawal of bid is received by the employer prior to the deadline for submission of bids ; or
- b)** If the bidder does not accept the correction of its bid price, i.e. in case of discrepancy and or difference in the value between the quoted price in number and as expressed in words as a percentage above or below the estimated cost, the value as expressed in words shall prevail over the value as expressed in number for the determination of the Total price of the Bidder.
- c)** If the bidder is determined, at any time prior to award of contract, to have engaged in corrupt or fraudulent practices in competing for the contract ; or
- d)** In the case of a successful bidder, if it fails within the specified time limit to:
- e)** (i) Sign the Contract Agreement, or
- f)** (ii) Furnish the required security deposit.

16) TAXES AND DUTIES

GST shall be paid at the applicable rates. Any statutory variation will also be made applicable during the operational period of the contract. The invoice shall contain GST registration number.

17) WORKING CAPACITY:

The tenderer should complete the work within stipulated period as per directives of the Store in-charge.

18) DEDUCTIONS:

Any amount or amounts becoming due on account of damages or compensation for default or breach of contract by agency, in addition to the deduction from security deposit, the said amount/amounts will be deducted from any payments due to the repairer and the Company shall have the right to lien amount/amounts due or being due to the repairer under the same or any other contract.

19) FAILURE TO EXECUTE ORDER:

In case of failure on the part of the agency to cope up with the work within the specified/period, the same will be got executed through some other Agency at your risk and cost even at higher rates and the difference in amount if any, will be recovered from the agency in addition to 15% supervision charges.

20) MISCELLANEOUS:

i) No modification of any kind such as rebates etc. in the Tender value will be accepted after due date and time of receipt of Tender. No deviation from specifications will be accepted after receipt of Tender. No deviation from specifications will be allowed. The MSEDCL will, however be free to negotiate a particular item with any Tenderer through a Committee duly authorized in that behalf.

ii) The Tenderer should furnish full details about himself and about same type work carried out by him for MSEDCL and submit Certificates for satisfactory performance from Authority not below the rank of Executive Engineer.

iii) The contract or any part thereof shall not be sublet without the written permission of the Executive Engineer Division **WARDHA**.

iv) The Tenderer will be presumed to be aware of the Company's general conditions of work contact which are also binding so far as they are applicable in respect of this Contract.

v) The decision of the Executive Engineer Division, WARDHA about the interpretation of any items and conditions of this tender specification including Annexure and Booklets of General Terms and Conditions and orders placed under this tender shall be final and binding on the Tenderers. The right to change or relax any condition of this Tender is reserved.

vi) This complete tender documents shall be deemed to form part of the item rate contract and work orders if any when placed and shall be binding on the Tenderer.

vii) The successful Tenderer will have to execute an agreement on stamp paper of Rs.100/- as per the proforma enclosed (The cost of stamp paper is to be borne by the agency) at this office.

viii) It must definitely be understood that this office does not accept any responsibility for the correctness and completeness of scope of work in the tender form. This will be decided in joint inspections for omissions, deductions or additions as set forth in the condition of contract.

ix) The tender documents shall be written legibly and free from erasers or conversion of figures, where unavoidable shall be made by crossing out initialing, dating and rewriting.

21) All corrections in the tender and particularly in rates must be signed and dated by the tenderer.

22) The tender offer which do not fulfill the above instructions and conditions of this tender documents or incomplete in any respect is liable for rejection.

23) The undersigned reserves the right to reject any or all tenders without assigning any reason thereof.

24) Tenderer should carefully read all the Term and condition of e-Tender and following the instructions contained therein scrupulously before submission of Tender. In case of any omission in the tender, the tender shall be liable for rejection. If Tenderer has any doubt in respect of any condition, the same should be got clarified in writing from the office of undersigned before submitting the tender

25) Conditional Tender is liable for rejection.

Signature of the Tenderer

**Executive Engineer
WARDHA Division
MSEDCL, WARDHA**

MAHARASHATRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
WARDHA DIVISION, WARDHA

TENDER FORM

TENDER NO:- EE/WRD/O&M/DN/TRASPORTATION/2024-25/T-02

Particulars of Works: Annual contract for the work of Transportation with loading, unloading of Failure TF and other materials from various Store Centers/ repair agencies to work site/Div/SDN store under Wardha Division, MSEDCL, Wardha, WARDHA.

Terms & Conditions of contract & General Information

1) Scope of Work :

The scope of the work included under this contract for the Total area of Division office MSEDCL, WARDHA will be as follows:

- a) Transportation, clearance of materials, Loading and Unloading and stacking thereof at site and at Store, which also including loading/unloading & placing of Dist. Transformer on D P structure whenever necessary as per instructions.
 - b) Loading & Unloading will be responsibility of the contractors; either the work being carried out manually or by crane, no extra charges will be paid by the MSEDCL. If the stacking is not done after unloading, it will be done through outside agency and the charges, paid thereof, will be recovered from your bill.
 - c) Handling of material, weighing of material.
- 2) The work will have to be executed as per the directives of Add. Executive Engineer (M) , Division WARDHA. Majority of the work is to be carried out at Filter unit WARDHA.
 - 3) The agency will have to use its own T & P for this purpose. Loading & Unloading will be responsibility of the contractors; either the work being carried out manually or by crane, no extra charges will be paid by the MSEDCL. If the stacking is not done after unloading, it will be done through outside agency and the charges, paid thereof, will be recovered from your bill.
 - 4) The quantity of the unloaded material / stacked material/Transformers should be informed to the Add. Executive Engineer (M), WARDHA.
 - 5) The contractor should send his truck immediately on the call given by Dy E.E.(WARDHA Sub division). If the vehicle is not arranged, the company will arrange to transport the material through any other agency and in that case charges paid to that agency, if any, will be recovered from you. In this respect the contractor must co-operate in transportation of the material in time without any delay.
 - 6) Starting point will be considered from where loading Material/transformer has to be done.
 - 7) You will be responsible for the loss or damage to the material during transit and loading unloading and stacking at site. The amount of loss or damage of material will be recovered from your bill

before payment as per Stores issue rates plus 10% supervision charges. Any dispute in such case will be decided by the undersigned.

- 8) Compensation to any labour engaged by you due to accident occurring during the course of transportation loading / unloading or stacking will be binding on you only.
- 9) This contract will be subject to the general condition of works contract already made available to you.
- 10) You will have to comply with provision of Maharashtra Mathadi Hamal and other manual works, regulation of employment and Welfare Act 1969 and the Bombay Iron and Steel unprotected regulation or employment and welfare Scheme 1970.
- 11) **License:-**The bidder should have valid Electrical Contractor License with the GST registration, Professional registration, Labour Insurance/ESIC registration etc. at the time of submission of bid as per MSEDCL Industrial Relations Department letter No. IR/Insurance/9623 Dt. 13.04.2012. Also have the vehicle documents i.e. vehicle road permit, vehicle insurance, driving license etc.
- 12) **Deduction:-**Any amount which become payable by the contractor to the MSEDCL under particular contract may be deducted by the Company from any amount / amounts due or becoming due to the Contractor under the same or any other contract.
- 13) **Save & Excess :-**Amount/ amounts due on account of damage or compensation for defaulting or breach of contract by the contractor in which case instead of deduction of the said amount/ amounts shall be retained and the MSEDCL shall have the right on the amount/amounts so retained or withheld.
- 14) Bill in duplicate should be submitted to the Store In charge to record the measurement. Payment will be arranged at Division level on availability of funds.
- 15) For loading/unloading the heavy material such as transformer, other material etc arrangement of Crane for such type of work will have to be done by Contractors at his own cost.
- 16) **Manpower:-**
 - a. All manpower deployed by the Agency should be suitably qualified and trained for the job intended to be perform by them.
 - b. The manpower should be conversant with local language so as to interact with consumers & MSEDCL employees in a proper and decent way.
 - c. The deputed manpower should be extremely polite with consumers, with MSEDCL employees and should be able to address consumer grievances if any while executing the work.
 - d. The manpower shall be properly dressed. It will be mandatory for employees of Agency to display the Name batch and Identity Card at all such times when they are on the field.

- e. Person provided by you shall maintain good moral character and decent behavior in the Consumers/ MSEDCL's premises. In case of complaint by consumers, MSEDCL employees and if such short fall is observed the contractor shall replace the person instantly.
- f. MSEDCL will carry out independent checks on the work allocated to successful bidder and any action in contradiction to the work order will be dealt strictly as per law.
- g. Sufficient number of coordinators will have to be employed by Agency to ensure smooth working with different MSEDCL offices.
- h. Serious action shall be initiated against the agency if any of the manpower deployed by it misbehaves with any of the consumers, MSEDCL employees or gets into any act that could hamper the image of MSEDCL.
- i. The agency should submit to the Sub-Divisional officer the Xerox copy of employees identity cards provided by agency and their contact numbers etc.

17) Liquidated damages:

- a. Time limit for three days will be counted after necessary instructions are given by concern subdivision in charge. If the work is delayed, the penalty $\frac{1}{2}$ % per day subject to the maximum of 10 % of the order value will be imposed. Further for every activity for wrong method of constructions will be recovered from the bill.
- b. There should be a cross check on every activities which are executed by the agency by the Engineer in charge of work with a fixed time schedule before preparation of bills and before submission to division office.
- c. While calculating the period of completion of works the non working period on account of reasons beyond the control of contractor would be excluded. This would be decided by concerned field officer in charge and his decision in this regard would be final and binding. In case the work is not completed in stipulated time, penalty @ 1/2% per week on the value of unexecuted work will be levied on contractor.

18) Legal:-

- a. Agency will indemnify MSEDCL against any liability or damages by way of compensation arising from any accident to person or property of persons in the Agency's employment.
- b. Agency shall indemnify MSEDCL against any liability or damages by way of compensation arising from any accident to any other person related to or unrelated to Agency or MSEDCL.

- c. MSEDCL will not be responsible for any loss /damage/accident if any happens during the course of execution of the work to the staff engaged by the agency.
- d. Agency shall bear the entire responsibility, liability and risk relating to coverage of work force under different statutory regulations including but not limited to Workmen Compensation Act, ESI Act, Factory Act, Contract Labour Act 1970, etc. and any other relevant regulations, as the case may be.
- e. Agency shall be fully responsible for payment of benefits including but not limited to Provident Fund, Bonus, Retrenchment Compensation, Leave Encasement, etc. as per statutory provisions.
- f. Necessary payment and liabilities shall be the responsibility of Agency irrespective of payment received from MSEDCL or otherwise.
- g. All taxes and dues (present or future) payable to government and or local authorities in respect of these works shall be the responsibility of Agency and the Agency will have to indemnify MSEDCL against liabilities on account of such levies or taxes.
- h. You cannot transfer this contract to any other party. In the event of violation of these conditions, the contract order is subjected to immediate termination without any notice and without any liabilities on the part of MSEDCL.
- i. The work should be executed under the direct supervision of concern OIC /S.D.O's. If there any dispute between you and OIC/S.D.O.'s, the final Decision will be given by the undersigned and the same will be binding on you.
- j. If provision of provident fund of M.P. Act 1952 is applicable to your staff and too submit the information regarding recoveries made, to this office. The information is required to submit to concern RPF Commissioner, Office. Non-compliance of above Obligation will be at your risk and cost please note.
- k. It will be the responsibility of contractor to maintain register required under labour act and shall be produced on demand to this office or Govt. authorities for verification.
- l. Safety measurement issue as per I.E. Rules to be taken by you and for any accident will be your responsibility as on licensed contractor.

19) Rate: - Agency shall quote all-inclusive rate for the activities given in the annexure "A" enclosed herewith for each activity. (Specifically mentioning regarding taxes). Hence the rate should cover all statutory / non-statutory levies, taxes, etc. In case any taxes and levies are required to be paid directly by MSEDCL, the same will be debited from Agency bill for making necessary payment by MSEDCL.

20) Terms of payment:

a. MSEDCL will generally make payment within 45 (forty-five) days of submission of correct bill as per MSEDCL rules. No interest or penalty will be payable by MSEDCL on account of non-payment of bills or delay in releasing the payment.

b. The bills will be submitted to Add. Executive Engineer (M) Unit, WARDHA division, WARDHA for recording up to 5th of every month. These bills will be prepared on the basis of actual work executed. The payment shall be effected only after completion of the work, duly certified by concern Sub-Division In-charge. Payment will be arranged at Division level on availability of funds after technical scrutiny & audit at Division office.

c. The payment would be made to the contractor once in a month by running account bill (depending on availability of funds) for portion of completed work. The first bill shall be prepared on the completion of 25% of total work. Decision of Engineer in charge in this regard will be final and binding.

d. While submitting the bills it should be submitted along with the Xerox copy of material Gate Pass and all related documents.

e. Service tax is applicable on service component as per existing rule and income tax will be deducted as per exiting rule.

f. Income tax at the rate of 2% or the rate prescribed by Government from time to time will be recovered from your bills at source. You will have to produce income tax PAN NO Accompanied Bill.

21) Guarantee: All services to be provided are to be guaranteed for correctness and conductance as per acceptable norms and in the event of any failure on the part of Agency, MSEDCL will be entitled to terminate the contract at risk and cost of Agency. Further necessary legal course of action, as deemed fit; will be taken for recovery of MSEDCL dues.

22) Special conditions:

a. In addition to above terms and conditions, the Division, WARDHA office may include special conditions for workability of this contract and it will be binding on Agency to meet MSEDCL requirements during the total contractual period.

b. The Bidder has himself to acquire the full knowledge about system/field conditions before quoting the offer.

- c. It will be presumed that the bidder has himself made aware of the system conditions. No relaxation/concession for not acquiring/acquired the said details will be entertained.
- d. The Executive Engineer, Division WARDHA reserve the right to reject all the offers received or cancel the tender without assigning any reason thereof.

23) Security Deposit :- The performance security deposit shall be 5% of the Contract price. Within 14 (Fourteen) days of the receipt of the Letter of Award from Employer, the successful bidder shall furnish to the Employer a performance security deposit equivalent to an amount of Ten **Percent (5%)** of the contract price in accordance with the Conditions of Contract.

The Security Deposit shall be denominated solely in Indian Rupees, & shall be in the form of an unconditional & irrevocable Bank Guarantee issued by a Nationalized or Scheduled Bank. The Bank guarantee shall, if invoked, be-en-cashable when presented in the branch office of such Bank located at local area.

The Security Deposit shall be returned to the bidder after successful completion of the entire work to the fullest satisfaction of the employer at the end of the contract period.

24) General Experience:- The Bidder Should have executed either

- (i) One Work Order/Contract (denotes executed only) equivalent to at least 20% of the estimated cost of the tender or
- (ii) Two Work Order's/Contract's (denotes executed only) equivalent to at least 25% of the estimated cost of the tender or
- (iii) Three Work Order's/Contract's (denotes executed only) equivalent to at least 30% of the estimated cost of the tender in any division, during the last preceding five financial years(Bidder should note that the actual value of works executed during the **preceding five financial years mentioned herein shall only be considered**)

Specific Experience :-The bidder should have work experience of transportation of at least 20% of estimated cost.

25) Termination of contract:- If it is found that the work is not being executed satisfactorily or due to any other matter the Company reserves the right to terminate the contract without assigning any reason thereof and get the work done through other agency at the risk and the cost of the contractor.

26) All Tenders, disputes or difference arising out of or in connection with the contract, so concluded, shall be subject to the exclusive jurisdiction of WARDHA Civil Court.

27) Rates should be quoted in the prescribed format only.

I have read the above conditions and same are agreeable to me.

Signature of Contractor

Name: -.....

Address.....

Contact No.

E-Mail ID.....

MAHARASHATRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
WARDHA division, WARDHA
UNDERTAKING

While submitting herewith the

Tender No:- EE/WRD/O&M/DN/TRASPORTATION/2024-25/T-02

I / We hereby undertake to abide by the following condition of the tender:-

That the earnest money of Rs. 10000/- (Ten Thousand Only) deposited against the above mentioned tender shall be liable for forfeiture in full, if either :-

- 1) I / We withdraw my / our tender before the company finalized the decision of acceptance the tender.**
- 2) In case my / our tender is accepted by the company and I / We fail to pay the Security Deposit (@ 5% of Tender Order Amount) against this tender within stipulated period.**

Place :-

Date :-

Signature of Tenderer

Name :-

Address :-

Contact No.:-

E-Mail ID :-

MAHARASHATRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
WARDHA DIVISION, WARDHA

“ TENDER FORM ”

Specification No:- EE/WRD/O&M/DN/TRASPORTATION/2024-25/T-02

To,
The Executive Engineer,
MSEDCL, WARDHA division,
WARDHA.

Dear Sir,

Having mentioned the above specification together with the accompanying schedule and general condition of contract, I / We hereby offer to carry out the work, described in different section of the said specification and Schedule at the rates mentioned in the Schedule 'A'.

I / We hereby guarantee the performance of our work in the full conformity of our specification and instruction and particulars entered in Schedule attached to and in accordance with the condition of contract.

Place :-

Yours Faithfully

Date :-

Signature of Tenderer,

Name :-

Address :-

Contact No.:-

E-Mail ID :-

**FORM OF SECURITY DEPOSIT
(BANK GUARANTEE)**

To: Maharashtra State Electricity Distribution Company Limited

Represented by

Executive Engineer,

WARDHA division, WARDHA

Maharashtra State Electricity Distribution Co. Ltd.

Vidyut Bhavan, Borgaon Naka

WARDHA.

WHEREAS *[name and address of Contractor]* (hereinafter called "the

Contractor") has undertaken, in pursuance of **Contract No.** (LOA no. & date)

_____ for works under Division , WARDHA, dated

_____ 2024 to undertake the : Annual Transport Contract for the work of unloading &

transportation of Transformers from various Store Centers/ repair agencies to work site under the

WARDHA Division, MSEDCL, WARDHA. on a single point responsibility under bid number

_____, **for works under Division WARDHA** (hereinafter called "the **Contract**");**AND**

WHEREAS it has been stipulated by you in the said **Contract shall furnish you with a Bank Guarantee**

by a recognized bank for the sum specified therein as security for compliance with his obligation in

accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee;

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of

the Contractor, up to a total of _____ *[amount of Guarantee]*

_____ *[in words]*, and we undertake to pay you, through our

branch office at **WARDHA division, WARDHA** *[Address of branch office at WARDHA division,*

WARDHA], upon your first written demand and without cavil or argument, any sum or sums

within the limits of _____ *[amount of Guarantee]* as aforesaid without your needing to

prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting

us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of

the Works to be performed there under or of any of the Contract documents which may be made

between you and the Contractor shall in any way release us from any liability under this guarantee,

and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the date of **completion of the contract period.**

Yours truly: -----

Signature and seal of the Guarantor: -----

Name of Bank/Financial Institution: -----

Address: -----

Date: -----

FORM OF CONTRACT AGREEMENT

(To be executed on Rs.100 non-judicial stamp paper)

This agreement made this ____ day of _____ 2024, between the Maharashtra State Electricity Distribution Company Limited Represented by the Ex. Engineer, WARDHA division, WARDHA Maharashtra State Electricity Distribution Company Limited, Vidyut bhawan, Hinganghat road, WARDHA , Maharashtra (India) hereinafter called "the Employer") of the one part and _____ of _____ (hereinafter called "the Contractor") of the other part.

Whereas the Employer desires that the work of : Annual Transport Contract for the work of unloading & transportation of Transformers and other materials from various Store Centers/ repair agencies to work site under the WARDHA Division, MSEDCL, WARDHA should be executed by the contractor and has accepted a Bid by the contractor for the execution of such works as specified in the bid document.

The Employer and the Contractor agree as follows:

1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract hereinafter referred to.

2. The following documents shall be deemed to form and read and constructed as part of this Agreement.

(a) The Letter of Acceptance no. _____ dated _____

(b) The Addenda Nos. ____

(c) The Bid dated _____

(d) The complete tender document. .

3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned. The Contractor hereby covenants with the Employer to execute and complete the works. Remedy any defects therein and maintain the completed Facilities in conformity in all respects with the provisions of the Contract.

4. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the works, the remedying of defects therein and guarantee of the completed Facilities, the amount of [*insert the Contract Price*] or such other Sum as may become payable under the provisions of the Contract at the times and the manner prescribed by the Contract.

In Witness whereof the parties hereto have caused this Agreement to be execute the day and year first before written in accordance with their respective laws.

Authority signature of Contractor

Authority signature of Employer

SEAL

SEAL

In the presence of:

In the presence of:

Name _____

Name _____

Signature _____

Signature _____

Address _____

Address _____

MAHARASHATRA STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
WARDHA DIVISION, WARDHA

TENDER NO:- EE/WRD/O&M/DN/TRASPORTATION/2024-25/T-02 SCHEDULE "A"

Sr.no.	Particulars	Range in KM	Rates for material Per KM/MT	Rates of 8 mtr pole including loading unloading per KM/MT	Rates of 9 mtr pole including loading unloading per KM/MT
1	Transport & loading unloading (mathadi payments)for MSEDCL's material i. e. PSC poles 8 Mtr. / 9 Mtr. Long, RSJ Pole of various sizes, Transformers , line material , Conductor Drum , Cable Drum etc. from various Store Centers / Pole Factories cartoons, etc to work site under jurisdiction of MSEDCL division WARDHA.	0 to 50 KM			
		51 to 100 KM			
		101 to 150 KM			
		151 to 200 KM			
		201 KM & above			
2	Work of shifting & stacking of material MSEDCL, WARDHA	As per CSR rates			
3	Crane Charges for loading unloading of material/transformer (if required)	Per hour	Rs.		

1. Service Tax & Toll tax extra.
2. Mini. Charges for 8 Mtr. – 40 No. & 9 met. 30 No. per trip
3. Mini. Weight charges for transport of Mat. for truck / 6 Wheeler. - 7 MT
4. Mini. Weight charges for transport of Mat. for trailer/10 Wheeler. - 15 MT

Note: - Quote Taxes if any Extra .

Place : -----

Date :-----

Signature of the Contractor

Name & Address of Contractor

Contact No.

E-Mail ID :-

LIST OF SERVICES

SR. NO.	SERVICE NAME	ACTIVITY NUMBER	UOM	SAC CODE	REQ. QTY	VERSION	MATERIAL TYPE
1	fixing of DTC meterg wth all accessories	PM.LTL &C.249	Set	995461	100		null

Required Documents (To be uploaded online)				
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Sr. No.	NAME	SECTION	ITEM	DESCRIPTION
1	As per Bid	Price Section	fixing of DTC meterg wth all	As per bid
2	As per Bid	Technical Section	fixing of DTC meterg wth all	As per bid
3	As per Bid	Commercial Section		As per Bid